

MACKWORTH NEIGHBOURHOOD BOARD

Minutes of the meeting held on Monday 18 May 2011 at 6.30pm at the Mackworth Library

Present:	Councillor Tuplin	- Derby City Council (Chair)
	Councillor Higginbottom	- Derby City Council
	Councillor Whitby	- Derby City Council
	Joanne Lawton	- New Zealand Resident
	Mandy Coons	- New Zealand Resident
	Nathan Coons	- New Zealand Resident
	Lynn Marley	- New Zealand Resident
	Richard Gerrard	- Mackworth Resident
	Ray Baxter	- Mackworth Resident
	Paul Pegg	- Mackworth Resident
	Pete Matthews	- Neighbourhood Manager
	Helen Faulconbridge	- Community Safety & Engagement Officer
	Emma Tidbury	- Derby Homes - Housing Officer
	Inspector Roberts	- Police
	Steve Ratcliffe	- Derbyshire Fire and Rescue Service

Apologies:	Terry Rogerson	- Mackworth Resident
	Chris Morris	- Youth Service – Derby City Council
	Janet Winters	- PCT
	Ashley Lewis	- Street Pride – Derby City Council

1.	WELCOME, INTRODUCTIONS & APOLOGIES The Chair welcomed those present and introductions were made. Apologies were noted.	<u>ACTION</u>
2.	DECLARATIONS OF PERSONAL AND / OR PREJUDICIAL INTEREST No declarations of interest were recorded.	
3.	LATE ITEMS No late items	
4.	MINUTES OF PREVIOUS MEETING AND MATTERS ARISING Accuracy	

	<p>The minutes were agreed to be a true record.</p> <p>Matters Arising</p> <p>Page 2 – Helen stated she had sent the basketball publicity to Mandy Coons. Mandy stated that now Enthusiasm no longer work from the Lonny Wilsoncroft Centre very few young people access the building. The posters advertising the basketball will be placed in the external notice board so young people passing the centre are aware of the basketball. Joanne requested copies of the posters so these can be handed out to local young people. Inspector Roberts asked if the basketball had been publicised in the schools. Helen stated Chris Morris has carried out publicity in Murray Park school.</p> <p>Page 3 – Councillor Tuplin confirmed he had sent a letter to Sergeant Frost thanking her for her work in the ward.</p> <p>Page 4 – Paul Pegg stated that OzBox is continuing on a Thursday night at the Youth and Community Centre.</p> <p>Page 6 – Pete Matthews confirmed he had sent the report on the DPPO to all board members and Councillors</p> <p>Page 7 – Helen Faulconbridge confirmed that Chris Morris and herself had sent the information to Mandy Coons on the youth activities for the area.</p> <p>Page 7 – Pete Matthews stated he had contacted the Youth Service requesting their mobile bus carries out outreach work in the New Zealand area. This request is being looked into and a response on this will be given once the restructure of the service is complete.</p> <p>Page 7 – Pete Matthews stated that the review of forums meetings was for discussion under Item 8 on the meeting agenda.</p> <p>Page 8 – Helen Faulconbridge confirmed she had sent the details of the Neighbourhood Justice Panel training through to the resident board members. Mandy Coons and Joanne Lawton stated they had attended this training on Tuesday 17 May 2011 and it was very interesting / informative.</p> <p>Page 8 - Pete Matthews stated the action plans for the board priorities were now complete and these would be circulated to board members prior to the next board meeting.</p>	<p>Helen to send Joanne basketball publicity</p>
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	Page 9 – Pete Matthews stated the report on the Tasking meetings had been circulated for consideration at this meeting.	
5.	<p>FIRE SERVICE</p> <p>Steve Ratcliffe advised the meeting that during the Easter holidays there had been an increase in the number of bin fires and grass fires within the ward. There have been a total of 8 incidents. The main locations of these incidents were to the rear of the Derby College site, Cheviot Street, Prince Charles Avenue and Finsbury Avenue. Councillor Tuplin asked if any of the fires had caused any substantial damage. Steve Ratcliffe stated that the fires were dealt with before they caused any damage. Paul Pegg stated that he has received complaints from residents regarding cars parking on Collingham Gardens causing an obstruction. Paul asked if the Fire Service could try accessing this area during the evenings or weekends as this is when residents have stated parking is an issue. Steve Ratcliffe stated he would request his staff attend the area.</p>	<p>Steve Ratcliffe to request the Fire Officers attend Collingham Gardens to check for access</p>
6.	<p>POLICE</p> <p>Inspector Roberts stated that during April 2011 there had been an increase in crime across Derbyshire. This could be due to the good weather conditions. Levels of crime have been reducing during May 2011. Mackworth Ward has a total of 129 crimes compared to 140 during the same period in 2010. All types of crime are down in the area. Residents need to be aware that nationally there has been an increase in the theft of number plates. Ray Baxter stated that the Police are carrying out operations at Halfords where free lock in screws are placed on the number plates to prevent them from being stolen. The next event will take place at Halfords at Kingsway Retail Park on Friday 20 May 2011 from 10am until 1pm.</p> <p>Inspector Roberts stated that St Francis Church had again been targeted and lead removed from the building. The hedges around the church are being cut back to try and make the building more visible and reduce the risk of the building being targeted again.</p> <p>Community Speed Watch is continuing in the ward. Since 17 March 2011, 20 letters have been sent to drivers warning about speeding.</p> <p>There was an incident on Knightsbridge Park recently where by a 5 year old child was approached by a male and suggestive comments were made to the child. A male has been arrested for this and he is currently in custody. The individual arrested was</p>	

	<p>not from the local area. Inspector Roberts stated this was an isolated incident and the community need to be reassured that there is no further risk posed to the community. Councillor Higginbottom asked if the individual arrested for this offence was in custody due to this incident, or was this for other offences. Inspector Roberts stated he was remanded into custody for the offence on Knightsbridge park. Paul Pegg stated he would like to thank Inspector Roberts and his team for the work they carried out on this case.</p> <p>Lynn Marley stated that the lighting conductor had been stolen from St Barnabus Church. Inspector Roberts stated that they have been targeting local scrap metal dealers, but it is difficult to identify where metal is from. The dealers are now starting to engage with the Police and are passing information through.</p> <p>Pete Matthews stated that complaints have been received regarding vehicles parking on Brackensdale Avenue at school time. Could the Police ensure a visible presence when possible? Inspector Roberts stated he would ask Sergeant Shinfield to allocate a PCSO to the area when possible, but the Police have no powers to enforce no parking on the Zig Zag lines outside the school as these are only advisory road markings. Paul Pegg stated that the main issue was taxi's reversing out of the school entrance and this issue needs raising with the school. Richard Gerrard stated he was a governor at the school and has a governors meeting next week. He will raise this issue with the school and ask if the turning circle within the school grounds can be increased to stop taxi's reversing out of the entrance. Paul Pegg stated that the safety of the crossing patrol person is a concern as when vehicles are parking on Brackensdale Avenue visibility is reduced. Lynn Marley stated that she agreed that it is very dangerous and vehicles approaching the crossing have reduced visibility due to parked vehicles. Inspector Roberts stated he would ask Sergeant Shinfield to request the Community Speed Watch team pay attention to the area. Ray Baxter stated that the Speed Indication Device was now located on Brackensdale Avenue which should also help to reduce the speed of traffic in the area.</p>	<p>Richard Gerrard to speak to Brackensdale School re taxi reversing out on to Brackensdale Avenue</p> <p>Inspector Roberts to request the Community Speed Watch Team carry out an operation on Brackensdale Avenue</p>
7.	<p>YOUTH SERVICE</p> <p>Councillor Tuplin advised the meeting that Chris Morris had given his apologies for the meeting, but a report had been circulated to board members from Chris. Paul Pegg stated that Chris had requested that he advised the meeting, that the Thursday Night football session are being well attended and proving to be very successful. This has resulted in a team from</p>	

	<p>Mackworth attending a tournament at Pride Park against other young people from across the city.</p> <p>Pete Matthews stated that OzBox is still running at the Youth and Community Centre. Paul Pegg stated that MECA are still funding the hire of the building for this and have funded the training of OzBox coaches. Paul stated that in the future a permanent venue for the activity would be sort. Councillor Tuplin asked how the basketball sessions at Derby College were going. Paul Pegg stated that numbers attending these sessions are low and it needs to be investigated how to increase numbers of young people attending these sessions. Paul stated that they would look to do this after June 2011 when the Derby College sports hall reopens.</p> <p>Lynn Marley stated that New Zealand residents are still concerned with the lack of youth activities / services in the New Zealand area. Young people in the area are telling residents that they do not want to attend the activities in Mackworth, and feel they are not being served by the agencies. The only facility currently available in the area is Sumo's gym. Pete Matthews stated that the Neighbourhood Team are working on this with the Youth Service and are looking to get the mobile bus in the area. They are also working with Ashgate School and looking at accessing their land to provide activities from. Improvements are being carried out on Cheviot Street Rec with the installation of lighting. Investigations are being carried out to look at the possibility of using Enthusiasm's mobile bus service in the area.</p> <p>Paul Pegg stated that some of the young people from New Zealand are attending the football club at Mackworth.</p>	
8.	<p>FORUM REVIEW</p> <p>Pete Matthews circulated a report to all board members prior to the meeting. The report advised the meeting that a reduction in a number of forum meetings which take place within the ward is required to be considered. These changes are due to financial constraints. It is proposed that the forums will reduce to 4 per year. This would reduce the number of forums within the ward to 8 per year. It is suggested that the surgeries which are held prior to the meeting from 6.30pm until 7.00pm would continue. Other methods such as coffee mornings, surgeries and street briefings are taking place as a method to increase public contact with the agencies within the ward. A vote took place on the reduction of meetings at the forum meetings in April 2011. The New Zealand forum agreed to the reduction in the meetings. The Mackworth forum stated they wanted the number of forum meetings to remain the same. Both the Mackworth and New Zealand sub</p>	

<p>groups agreed to a reduction in the number of meetings. If a reduction in the number of meetings comes into effect, a satisfaction form will be produced for residents to complete at the end of each forum meeting asking what they thought of the forum and if anything could be improved for future meetings. Emergency meetings could be requested by residents if there are any pertinent issues which need discussing between forums. Councillor Higginbottom stated more in depth clarification was requested on the savings a reduction in the number of meetings would give. This figure could then be put to the forums and they could be given the option to fund the extra two meetings through the Neighbourhood budgets if they wished. Pete Matthews stated it was difficult to give an exact figure as it was officer time which the extra two meetings required. Councillor Higginbottom asked if a reduction in the meetings would lead to a cut in officer's jobs. Pete stated it would not impact on any job losses, the Neighbourhood City Partnership can only support 4 meetings per year but have agreed to fund 8 within the Mackworth ward. Richard Gerrard stated he agrees to the reduction in the number of forum meetings, but was concerned that the forums were asked to vote on this, and the Mackworth forum voted against a reduction. If the board reduce the number of forums to 4 they are going against what the public want. Richard stated that in his view the vote at the forums should not have taken place, as there is no option but to reduce the number of meetings. Councillor Whitby stated he agreed with Richard Gerrard, if funding can only support the 4 meetings residents at forums should be advised of this. Councillor Higginbottom stated that the forums must be advised that the reduction in the number of meetings is not the board's decision, but is due to budget cuts which the board cannot influence. Paul Pegg stated that it is due to funding cuts that a reduction in meetings is required, this decision has been made by the Council so the board will not be able to change this. Ray Baxter stated that unless the Council agree to increase funding for staffing to support the extra two meetings the reduction must take place. Councillor Whitby stated that due to cuts across the Council this would be very unlikely, he felt that neighbourhood budgets would be better spent on community projects rather than on extra meetings. Pete Matthews stated that the sub groups have been consulted on regarding changing the forum agendas which would help the meetings run more effectively. Both sub groups agreed to the changes in the agendas, sub groups will also be consulted with over items on the forum agendas.</p> <p>Councillor Tuplin stated that the opinion of the board was that the number of meetings will have to be reduced due to funding cuts. It will be made clear to the forums that the reduction in meeting is not the board's decision but was due to financial</p>	<p>Satisfaction form to be devised by the Neighbourhood Team for forum attendees to complete</p>
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	<p>constraints / decisions made by the Council.</p> <p>Pete Matthews advised the board that the revised forum dates will be as follows:</p> <ul style="list-style-type: none"> • 5 and 6 September 2011 • 5 and 6 December 2011 • 5 and 6 March 2012 	
9.	<p>FUNDING BIDS – BUDGET REPORTS</p> <p>An outturn report for 2010/11 was distributed to all board members prior to the meeting. Board members also received a budget report for 2011/12.</p> <p>No funding bids have been received for the Community Budget.</p> <p>Board members were advised that each board had been allocated £36,000 for the next financial year. This was made up of £10,000 Highways budget, £10,000 Streetpride budget, £10,000 youth and safety budget and £6,000 community budget. The board have already allocated the Streetpride budget and the Highways budget for 2011/12.</p> <p>Pete Matthews stated that a request had been received to fund the cleaning of the footpath which runs from Brackensdale Avenue to Mickelover for 6 months. Mickelover Board will fund a further 6 months worth of cleaning in partnership with the Mackworth Board if this is approved. The cost to Mackworth will be £240 and if approved by the board will be allocated from the £10,000 for Youth and Safety. All board members agreed this should be funded.</p> <p>Pete Matthews stated a request for funding has also been placed to all 17 Neighbourhood boards for £175 to ensure the continuation of a special needs youth club within the city, this again if approved will be funded through the £10,000 for Youth and Safety budget. All board members agreed this should be funded.</p>	
10.	<p>PROJECT UPDATES</p> <p>Neighbourhood Justice Panels – Pete Matthews advised the meeting that training for the Neighbourhood Justice panels has been arranged and interested resident board members had been</p>	<p>Pete to send out details to board members and councillors on the</p>

<p>Section 106 agreement for the Arthur Neal Home prior to the meeting. The sub groups have been asked to make their recommendations for projects to use the Section 106 allocation from the Arthur Neal development. Paul Pegg stated that the contract has already been signed in relation to the allocation of the funding from the Arthur Neal site. Richard Gerrard stated that if this is the case then the Officers from the planning department have failed to consult with the board. Mandy Coons asked if there is an appeal process if the board are not happy with the projects the money is allocated to. Ray Baxter stated he had spoken to the planning officers regarding the Section 106 funding from the Arthur Neal site and he has been advised that the money can still be allocated to projects in Mackworth and the board should advise the planning department of the projects they wish the funding to be allocated to through the Neighbourhood Manager. Ray stated that the health element of the funding should be allocated to the proposed development of a health facility in Mackworth and the Planning officers need to be advised that this money should be ring fenced, as this will not be completed in the next 5 years which is part of the agreement stated in the section 106 document.</p> <p>Councillor Whitby stated he had met with Rachel Reid, from the planning department who had advised him the document on the Section 106 from the Arthur Neal site was the start of the process and officer had made any decisions prior to consulting the board on where the funding should be allocated to. The Planning Department will make the final decision on where the funding is spent as they have to work within guidelines and ensure that the funding is spent correctly, otherwise the developers can claim the money back from the Council if it is spent on projects which do not meet the agreement. Councillor Tuplin stated that all board members and ward Councillors want the money to be spent within the ward. Nathan Coons asked who drafted the Section 106 agreements. Councillor Higginbottom stated that the Planning Officers draft the agreements. Councillor Higginbottom and Councillor Whitby stated that they would pursue the allocation of the funding if the board are not happy with the decisions made by the Planning Department. Pete Matthews stated that he would pass the board recommendations for the allocation of the funding to the Planning Department and copy the Councillors in.</p> <p>DPPO - Maps and the lists of streets to be included in the order had been circulated to board members prior to the meeting. An advert will be placed in the local media advising of the proposed areas which are to be subject to the DPPO. The application is currently being prepared by Legal, this will then be put before Senior Management at the Police for approval and before full</p>	<p>Pete Matthews to advise the Planning Department of the board's recommendations for the section 106 funding</p>
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	<p>council and Cabinet for approval.</p> <p>Highways – Pete Matthews advised the meeting that Southwark Close and Dorking Road are due to have the pavements slurry sealed this financial year. Councillor Higginbottom asked when Peckham Gardens is due to be slurry sealed. Pete Matthews stated that due to the poor condition of the pavement it cannot be slurry sealed as it requires a full reconstruction.</p>	
11.	<p>SUB GROUP UPDATES – MACKWORTH / NEW ZEALAND</p> <p>Minutes of the subgroup meetings were circulated to all board members prior to the meeting.</p> <p>Pete Matthews advised the meeting that all members had received a copy of the report from Highways on the consultation carried out in relation to making Stepping Lane a one way street. The response rate to the consultation was only 15%. 75% of respondents were in favour of the system, 18% were against the system and 7% had no preference. 4 options had been given on how to move forward on this project these were as follows: Option 1: Do nothing Option 2: One way restriction on Stepping Lane from its junction with Stanley Street (Handford Street) Option 3: One way restriction on Stepping Lane including its junction with Stanley Street Option 4: Conduct traffic management investigation across wider area.</p> <p>Residents at the sub group had agreed that they felt that Option two should be pursued.</p> <p>Richard Gerrard stated that the report had incorrect details in it. Option two should read one way restriction on Stepping Lane from its junction with Handford Street and not Stanley Street. Councillor Higginbottom asked Councillor Tuplin to contact the Officers who drafted the report to advise the report was inaccurate and that the board wants to pursue Option two.</p> <p>Paul Pegg stated that he believed that speeding traffic on Stepping Lane is not a major issue as there are already speed bumps on the road and due to the level of parked vehicles on the road it would not be possible for vehicles to exceed the speed limit.</p> <p>No further queries / comments were raised in relation to the sub group minutes.</p>	<p>Councillor Tuplin to contact Highways to advise of the inaccuracy in the report and advise that the board wants to pursue option two</p>
12.	COUNCILLOR REPORTS	

	<p>Reports from the three ward Councillors had been circulated to all board members prior to the meeting. No queries were raised. Lynn Marley thanked the Councillors for their reports.</p>	
13.	<p>BOARD MEMBERSHIP</p> <p>Pete Matthews advised the meeting that there are currently two vacancies for resident board members. One member is required from the New Zealand area and one from Mackworth. Adverts will be placed in the Forum paperwork asking for new board members.</p>	
14.	<p>AGENCY REPORTS / ISSUES AND QUESTIONS</p> <p>Reports from all agencies were circulated to board members prior to the meeting. A report on the review of Neighbourhood Management had also been circulated to board members. No queries / comments were raised.</p>	
15.	<p>AOB</p> <p>Mandy Coons stated that the New Zealand Community Association have received permission from the Parks Department to carry out a sponsored walk at Markeaton Park on 30 May 2011. Anyone wanting to take part is welcome to attend.</p> <p>Date of next meeting – Wednesday 27 July 2011 at 6.30pm at the Mackworth Library</p>	