

General Licensing Administration and Compliance Activities - Quarter 2 2013/14

SUMMARY

- 1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 2 of the 2013/14 financial year.

RECOMMENDATION

- 2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

- 4.1 The information contained at Appendix 2 sets out the number of requests for service received by the Licensing Team and the number of licences and permits issued during the period.
- 4.2 The statistics for compliance and other licensing activities for quarter two of 2013/14 are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	-
Human Resources officer	-
Service Director(s)	John Tomlinson
Other(s)	-

For more information contact:	Sandra Mansell, Tel. 01332 641931, e-mail sandra.mansell@derby.gov.uk
Background papers:	None
List of Appendices:	Appendix 1 – Implications Appendix 2 – Licensing Statistics

	Appendix 3 – Compliance Statistics & Other Work
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IMPLICATIONS

Financial

- 1.1 None directly arising from this report.

Legal

- 2.1 None directly arising from this report.

Personnel

- 3.1 None directly arising from this report.

Equalities Impact

- 4.1 None directly arising from this report.

Health and Safety

- 5.1 None directly arising from this report.

Carbon commitment

- 6.1 None directly arising from this report.

Value for money

- 7.1 None directly arising from this report.

Corporate objectives and priorities for change

- 8.1 The information set out in this report supports the corporate priorities so the people of Derby **enjoy being safe and feeling safe** and the Council provides **good quality services that meet local needs**.

LICENSING QUARTERLY STATISTICS

	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003						
		NEW PREMISES			VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
		ON	OFF	OTHER				
Q2 Jul - Sept	52 (97)	2 (3)	4 (5)	4 (0)	6 (13)	13 (21)	57 (48)	44 (77) 19 (Late TEN)

	APPLICATIONS – LICENSING ACT 2003					
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Q2 Jul - Sept	9 (7)	1 (1)	0 (0)	0 (0)	1 (0)	39 (57)

	APPLICATIONS – GAMBLING ACT 2005								
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIFIC OF 2 MACHINES	
Q2 Jul - Sept	0 (1 Betting)	0 (0)	0 (0)	NEW	VARY	TRANSFER	0 (0)	3 (2)	1 UFEC (0)
				2 (1)	1 (0)	0 (0)			

() denote previous year 12/13

	PERMITS / REGISTRATIONS ISSUED								
	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES	SCRAP METAL	MOTOR SALVAGE	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES
Q2 Jul - Sept	8 (21)	6 (9)	15 (14)	0 (2)	0 (1)	31 (27)	PREMISES	PERSON	0 (3)
							0 (4)	8 (7)	

	OTHER PERMITS / LICENCES ISSUED
	HYPNOTISM
Q2 Jul - Sept	1 (0)

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
350 (n/a)	7 mins (n/a)	11 mins (n/a)

() denote previous year 12/13

COMPLIANCE STATISTICS

PREMISES INSPECTIONS					
	NO. of INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS		INSPECTIONS WITH PARTNER AGENCIES	% ACHIEVED OF TARGET (50)
Q2 Jul - Sept	91(45)	97.8 (88.8)		39 (21)	74 (42)

() denote previous year 12/13

OTHER ACTIVITIES UNDERTAKEN**Suspension Notices**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees. In the second quarter, 19 suspension notices have been served. This gives the licence holder 2 days to pay the money due, before the licence is formally suspended.

All but 3 businesses paid generating £2,330. These remaining 3 businesses had their licences formally suspended, owing a total of £300. All three premises are currently closed. A suspension can only be lifted if the outstanding fee is paid.

ACPO Alcohol Harm Reduction Week

The Licensing Team worked in partnership with Derbyshire Constabulary to support this initiative.

Scrap Metal Dealer Policy

A consultation exercise regarding the Council's proposed Scrap Metal Dealer Policy was undertaken.

Animal Licensing

All animal boarding establishments and pet shops have had their bi-annual inspections.