



DERBY CITY COUNCIL

LICENSING COMMITTEE 18 January 2018

ITEM 8

Report of the Strategic Director of Communities & Place

Taxi Licensing Fees and Charges 2018/19

SUMMARY

- 1.1 The report provides information on the proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2018/19.

RECOMMENDATION

- 2.1 To approve, subject to the consideration of representations, the proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2018/19 as set out at Appendix 3.
- 2.2 To request the Service Director of Communities, Environment and Regulatory Services to advertise the proposed variation of fees.
- 2.3 To delegate to the Service Director of Communities, Environment and Regulatory Services following consultation with the Chair, to consider any representations received within the required period and to take appropriate action if required to address such representations.
- 2.4 To approve the new licence fees to become effective from 1 April 2018, subject to there not being any representations received during the required period, or where any such representations have been withdrawn.

REASONS FOR RECOMMENDATION

- 3.1 The proposed licence fees and charges must be advertised and any objections or representations received must be considered by the Council.

SUPPORTING INFORMATION

- 4.1 The hackney carriage and private hire licensing fees and charges are reviewed regularly. These licensing functions are self-financing and non-profit making and must be set at a level to recover the total costs incurred in providing the service.

- 4.2 Separate accounts must be kept for each type of licence issued; namely those for hackney carriage drivers, hackney carriage vehicles, private hire drivers, private hire vehicles and private hire operators.
- 4.3 The taxi licensing budget working paper for 2018/19 that sets out the methodology undertaken in calculating the proposed fees is attached at Appendix 2.
- 4.4 The proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2018/19 are set out in Appendix 3.
- 4.5 The Council is required to publish in a local newspaper the proposals for changes to the level of driver, vehicle and operator fees. Any objections or representations must be lodged within 28 days from the date of the publication and considered by the Council.
- 4.6 The Act provides that where a representation is made and not withdrawn, the Council must consider it. In the event of this occurring, any matters that may arise can be considered at the next scheduled meeting of the Licensing Committee on 22 March 2018.

OTHER OPTIONS CONSIDERED

- 5.1 None. Fees and charges need to be set at a level to recover the total costs incurred in providing the service.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	Amanda Fletcher
Human Resources officer	-
Service Director(s)	John Tomlinson
Other(s)	-

For more information contact:	Michael Kay Tel 01332 641940 e-mail michael.kay@derby.gov.uk
Background papers:	None
List of Appendices:	Appendix 1 – Implications Appendix 2 – Taxi Licensing Budget Working Paper 2018/19 Appendix 3 – Proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2018/19

IMPLICATIONS

Financial

- 1.1 The proposed fees and charges have been set at a level to recover the full cost of providing the current taxi licensing service.
- 1.2 Any mid-year changes to the administrative process that impact on costs will be contained within existing budgets.

Legal

- 2.1 The Council may, taking in to account any relevant case law, charge such fees for the granting of licences to cover the whole or part of the recoverable costs associated with the administration and compliance of licensing function.
- 2.2 In accordance with the requirements set out in section 70(3)(b) of the Local Government (Miscellaneous Provisions) Act 1976, before certain new fees and charges are introduced, the Council is required to publish them in a local newspaper. Any representations must be lodged within 28 days from the date of the publication.

Personnel

- 3.1 None directly arising from this report.

IT

- 4.1 None directly arising from this report.

Equalities Impact

- 5.1 The fees and charges set out in the report have been calculated using methodology which reflects the actual resources being used by each licence type. This will need to be reviewed regularly to ensure it remains relevant and fair.

Health and Safety

- 6.1 None directly arising from this report.

Environmental Sustainability

- 7.1 None directly arising from this report.

Property and Asset Management

8.1 None directly arising from this report.

Risk Management

9.1 None directly arising from this report.

Corporate objectives and priorities for change

10.1 The proposals set out in this report will deliver **better outcomes for our communities, more efficient and effective services and improved value for money for our customers.**

Appendix 2

TAXI LICENSING BUDGET WORKING PAPER 2018/19

1st April 2018 Onwards	Total Costs	Private hire drivers		Hackney carriage drivers		Private hire operators		Private hire vehicle		Hackney carriage vehicle	
		%	£	%	£	%	£	%	£	%	£
Assumed Reserve Balance		40.6%	0	16.37%	0	6.97%	0	26.70%	0	9.37%	0

Apportioned costs

Year 1	01/04/17 - 31/03/18	266,938	42.9%	114,516	17.3%	46,180	5.1%	13,614	25.7%	68,603	9.0%	24,024
Year 2	01/04/18 - 31/03/19	269,098	39.5%	106,294	15.8%	42,518	10.1%	27,179	25.6%	68,889	9.0%	24,219
Year 3	01/04/19 - 31/03/20	244,083	39.4%	96,169	16.0%	39,053	5.7%	13,913	28.8%	70,296	10.1%	24,652
Year 4	01/04/20 - 31/03/21							14,025				
Year 5	01/04/21 - 31/03/22							14,139				
Total apportioned costs				316,979		127,751		82,870		207,788		72,896

Direct costs / income

Year 2	plus, direct costs	12,268	0	0	0	9,078	3,190
Year 2	less, direct income	(26,806)	(17,209)	(7,827)	0	(1,366)	(405)
Year 3	plus, direct costs	12,268	0	0	0	9,078	3,190
Year 3	less, direct income	(26,806)	(17,209)	(7,827)	0	(1,366)	(405)
Year 1	plus, direct costs	12,268	0	0	0	9,078	3,190
Year 1	less, direct income	(26,806)	(17,209)	(7,827)	0	(1,366)	(405)
Total direct costs / income			(51,626)	(23,481)	0	23,138	8,355
Total to recover through license fees			265,352	104,270	82,870	230,927	81,251

Number of licences

Proposed 2017/18Licence Fees	Private hire drivers	Hackney carriage drivers	Private hire operators	Private hire vehicle	Hackney carriage vehicle
	£	£	£	£	£
One year licence	103	103	-	80	96

Three or five year licence	280	280	87	-	-
----------------------------	-----	-----	----	---	---

Appendix 3

PROPOSED LICENCE FEES & CHARGES FOR DRIVER, VEHICLE & OPERATOR LICENCES AND OTHER CHARGES FOR 2018/19

	Current Fee	Proposed Fee
Vehicle Licences		
Annual Private Hire Vehicle (New & Renewal)	£81.00	£80.00
Annual Hackney Carriage (Renewal)	£96.00	£96.00
Annual Hackney Carriage (New) incl. internal, quarter-light stickers & fitting	£166.00	£166.00
Executive Exemption		
New / Renewal for Exemption Certificate	£131.00	£131.00
Existing Private Hire Vehicle Exemption Certificate	£77.00	£77.00
Private Hire Operators Licence (Per Vehicle)	£87.00	£87.00
Driver Licences		
*Annual Hackney Carriage Driver / Dual Badge	£127.00	£103.00
*Annual Private Hire Driver	£126.00	£103.00
Three-Year Hackney Carriage Driver / Dual Badge	£280.00	£280.00
Three-Year Private Hire Driver	£280.00	£280.00
New Hackney Carriage/Private Hire Driver Application Administration Fee	£50.00	£50.00
Other Charges		
Knowledge Test Fee	£87.00	£87.00
Hackney Carriage Drive Test Fee	£55.00	£55.00
Prescribed Mandatory Safeguarding Training Fee	£30.00	£30.00
Enhanced Disclosure and Barring (DBS) Check (incl. Admin Fee)	£57.00	£57.00
Changing dates of knowledge tests /safeguarding training dates	£10.00	£10.00
Change of vehicle registration number	£26.00	£26.00
Change of vehicle records	£16.00	£16.00
Subject access data request for information	£10.00	£10.00
Other requests for information that fall outside subject access	£27.00	£27.00
Document Replacement	£24.00	£24.00
Replacement Badges	£19.00	£19.00
Replacement Plates	£27.00	£27.00
Replacement Hackney Carriage Quarter Light Stickers (incl. fitting)	£66.00	£66.00
Replacement Hackney Carriage Internal Signs	£28.00	£28.00