

Oakwood Neighbourhood Board

Minutes of meeting held 10 December 2007 at Church on Oakwood.

	<p>Present: Councillor Smalley - Chair Councillor Wood Rachael Peckham - resident Jack Andrews - resident Arlene Rees - resident Ben Parker - young resident Joe Watson - young resident</p>	<p>Rob Fenton – Springwood Leisure Centre PC Anita Phipps - Police Lorraine Howe - Derby Homes Richard Smail – Neighbourhood Manager Frank Harwood – lead petitioner, present for part of meeting David Wright – Observer for part of meeting</p>
	Apologies – Councillor Latham, Sergeant Butler, Ruth Hardy, Terry Parker, Dennis Rees	
1/07	<p>Welcome and introductions Councillor Smalley welcomed everyone to the meeting and invited everyone to introduce themselves.</p>	
2/07	<p>Declarations of Interest No declarations of interest made</p>	
3/07	<p>Introduction to the Interim Oakwood Neighbourhood Board Richard Smail, the Neighbourhood Manager, referred to the document in the papers called Neighbourhood Board and Forum Good Practice Guide Key Points. Richard explained this was a summary of the full guide that had been approved by the Council and partners but was still being improved and developed.</p> <p>The guide provides the framework for all the Forums and Boards across the city to work to. However, there is flexibility within the framework to allow the Oakwood Board to develop in a way to suit local needs.</p> <p>Richard highlighted the make up of the membership of the Board – Councillors, service provider representatives, voluntary organisation representatives and resident representatives. He explained that the Board will be an Interim Board until the next Municipal year after May 2008. The main impact of this is the way residents are nominated onto the Board. Initially residents are being invited to express an interest and commit to completing a nomination form. After May 2008 all resident representatives will need to submit a nomination form with 10 signatures included.</p> <p>It was noted that there were vacancies still for resident representatives on the Board. Councillor Smalley proposed that, while there are young people represented on the Board, there was a need to set up a Youth Forum for Oakwood to gather the wider views of young people and that Ruth Hardy, the Police and the young resident Board members would be best placed to work on this.</p> <p>Richard confirmed that the Chair of Oakwood Board will be a ward councillor and will be agreed each year by Full Council at the Council Annual General Meeting in May, the other two ward councillors will be vice chairs.</p>	

	<p>Councillor Smalley suggested that the Primary Care Trust could be members of the Board in future and local GP's would be welcome to attend if health issues are identified as a local priority.</p> <p>Richard confirmed the role of the Board including to engage with local residents, develop a profile and plan of oakwood ward, implement a Neighbourhood agreement, hold local service providers to account, to influence how services are provided in the ward, to respond to local petitions and allocate any funding devolved to the Board.</p> <p>Councillor Smalley explained that there were no guarantees that services would change but this was a long term initiative that would contribute to other ways of improving services in Oakwood. It is a partnership agenda and services including the Police had committed their support.</p> <p>Richard pointed out that the frequency of Board meetings and Forum meetings will be decided by the Board but it is anticipated there will be at least four meetings of each every year</p> <p>The Board can set up Sub groups to support the work of the Board and they can include other people not on the Board.</p> <p>The guide refers to a general code of conduct; the Board can adopt a specific code outlining exactly what is expected of Board members at meetings. Councillor Smalley proposed that Board members do not need to sign a detailed code of conduct and this was agreed by the Board.</p> <p>Agreed: To note the content of the Guide</p>	All Board Members
4/07	<p>Petition – Vestry Road and a Request to Resolve Parking Problems</p> <p>The Board received a response from the Chair of Oakwood Neighbourhood Board to a petition received in August 2007 containing 73 signatures of local residents requesting that the parking problems on Vestry Road be resolved. The refuse vehicle sometimes cannot access the end of Vestry Road because of the problems caused by people who park their vehicles inconsiderately on the road outside the shops.</p> <p>Investigations included responses and commitments from:</p> <ul style="list-style-type: none"> • Traffic Management - considered that there are sufficient places to park and that waiting restrictions or alternative controlled parking measures are not deemed necessary. • Waste Management - reported that there are occasional access issues on Vestry Road, but they do not currently consider it a problem. When there has been a problem the driver pops into the shops and asks people to move their cars, which they do. They will continue to monitor the situation • Derbyshire Police - report that they have had no recent calls about inconsiderate parking around the Vestry Road/Nearwood Drive junction. Should complaints be received, they will visit the site and take relevant action • Derbyshire Fire and Rescue Service - report that they have not had any problems with access reported at this location. If serious access problems are consistently identified they would consider leafleting car windscreens as part of an awareness campaign. • Two businesses, which are open during the morning and afternoon - have not had any specific complaints made to them, but they are 	

	<p>aware of the request for action and have put up a sign asking customers to park with consideration.</p> <ul style="list-style-type: none"> • The Veterinary Surgery report that they were unaware of a problem. <p>The report recommended that the work done so far is noted, including the commitments from the services and the situation continues to be monitored</p> <p>In response, the lead petitioner expressed his appreciation for the amount of work done to investigate the problem. He reported there is still a problem because a refuse vehicle could not pass on 10 December and on 6 December a resident could not get past.</p> <p>It was suggested that the parking area at the back of the shops could be used – but it was reported this is for the residents of the flats above the shops. It was suggested that an additional car parking area could be built on the green open space behind the shops.</p> <p>It was noted that no reports of problems have been made by anyone to the Police. The Police confirmed that unless reports are made no action to tackle illegal or inconsiderate parking will be taken</p> <p>Agreed to support the recommendations in the report with the following three additions:</p> <ul style="list-style-type: none"> • request Traffic Management to review the situation in the future. • request Highways and Transport to investigate the feasibility of providing a car park on the open space and report back • request the lead petitioner to make sure any incidents are reported to the Police 	Richard Smail
5/07	<p>Highway and Transport programme priorities 2008/9</p> <p>The report outlining the Highway and Transport issues in Oakwood was considered and debated. There was only one Highway and transport issue to consider, the others related to footway maintenance:</p> <p>Agreed to prioritise the following and inform Highways and Transport:</p> <ol style="list-style-type: none"> 1. Bishops Drive - speed reducing measures 2. Celandine Avenue, Santolina Drive, Columbine Close and Bryony Close to replace the damaged tiled kerbs 3. Mapleton Avenue - footway maintenance 	Richard Smail
6/07	<p>Neighbourhood Forum Update</p> <p>Richard Smail presented the update on the issues raised at the Oakwood Neighbourhood Forum on 13 November. The Board noted the updates and commented on some of the issues raised:</p> <p>Oakwood District Centre – Board supported Police plans to set up meeting with District Centre owners</p> <p>Winster Road jitty – noted part of jitty is in Derwent ward. Board requested that some barriers are installed, that allow buggies and motorised chairs to pass, but which would act as a deterrent to speeding motorbikes. Councillor Smalley agreed to investigate options</p> <p>Springwood Leisure Centre – Rob Fenton confirmed funding is needed to improve CCTV, but funding is not confirmed. Board supported the multi agency meeting which Rob confirmed would be in January to look at the</p>	<p>Police</p> <p>Councillor Smalley</p>

	<p>Crime Prevention Team recommendations. Proposed to invite Ian Hines from Police Business Crime Prevention Team. Rob confirmed alcohol is being consumed in the Alcohol Restricted Zone and enforcement is needed.</p> <p>Parkview Primary School – Councillor Smalley confirmed he is now a governor. Board congratulated the school on their excellent performance in topping the recent league tables and agreed a letter is sent to the school to this effect. Board agreed that Education and extending the school size is a priority and that it is the topic of a future meeting to which the headteacher is invited. An indication of catchment areas was requested.</p> <p>Oakwood Park play area – Board supported the new proposed equipment and location for the play area. Work to consider a youth shelter was supported by the young Board residents – a role for the Youth Forum to develop.</p> <p>What would happen to the original play area site?</p> <p>Planning Application in District Centre- it was noted that a bookmaker was due to apply for permission to open a shop in the centre.</p> <p>Priorities for the Police – there were comments about recent problems with motorbikes and quad bikes in the Porters Lane area. Proposed to identify the 3 main priorities at the next Forum meeting</p> <p>Agreed: to note the feedback and to report back at the next Forum meeting</p>	<p>Rob Fenton</p> <p>Richard Smail</p> <p>Ruth Hardy</p> <p>Richard Smail</p> <p>Richard Smail</p>
7/07	<p>Neighbourhood Board Community Budget</p> <p>Richard Smail confirmed that Area Panel funding has been delegated to the Neighbourhood Boards by Derby City Council. For Oakwood Board this means that the budget unallocated by Area Panel 1 for 2007/8 would be available for it to allocate. This amounts to £4,700 for 2007/2008.</p> <p>The process for funding applications and decision-making by Neighbourhood Boards was now confirmed and applications for funding can be invited when the Board agrees it priorities for funding. The Board agreed to adopt the 6 Council priorities for 2007/8 as used by the Area Panel.</p> <p>Noted that the funding could be used to support the CCTV needs at the Leisure centre or to support the planned Youth Forum by funding an event</p> <p>Councillor Smalley confirmed that the latest Conservative newsletter being delivered in Oakwood will include information about this funding. Decisions on applications will be made at the next Board meeting</p> <p>Agreed: To note the application process, to adopt the 6 Council priorities for the 2007/8 Community Budget allocation and to invite applications for funding.</p>	
8/07	<p>Date of Future meetings</p> <p>Board meeting – Monday 28 January at 7pm in the Church on Oakwood</p> <p>Forum meetings – Thursday 28 February at 7pm in Springwood Leisure Centre. Note new date and venue</p> <p>Thursday 12 June at 7pm in Oakwood Community Centre</p>	

Agreed as an accurate record on 28 January 2008.