



DERBY CITY COUNCIL

## **TAXI LICENSING & APPEALS COMMITTEE**

**20 April 2011**

Report of the Strategic Director of  
Neighbourhoods

# **ITEM 5**

## **CRIMINAL RECORDS BUREAU (CRB) FEES**

### **SUMMARY**

- 1.1 All new applications for either private hire or hackney drivers require an appropriate Criminal Record Bureau check.
- 1.2 Every three years, a new check is required to check the status of each driver.
- 1.3 The current fee for a check was approved by Committee in December 2010 but the Criminal Records Bureau have since amended their fees.
- 1.4 A simple change to the format of the fees schedule will avoid unnecessary Committee time in the future.

### **RECOMMENDATION**

- 2.1 To approve the amendment to the taxi licensing fees schedule as set out in the report in relation to the fee for a CRB check.

### **REASONS FOR RECOMMENDATION**

- 3.1 To recover the cost of Criminal Records Bureau checks carried out for all applications.

### **SUPPORTING INFORMATION**

- 4.1 On 8 December 2010, General Licensing Committee approved the fees for Taxi Licensing for 2011-2012. Contained within the report was a fees schedule which included a specific reference to the cost of a Criminal Records Bureau check.
- 4.2 In March 2011, the Criminal Records Bureau notified us of their intention to amend their fees which means the fees schedule needs to be amended as well.
- 4.3 As the Criminal Records Bureau check fee is simply re-charged to the applicant, the fees schedule does not need to specifically set out the fee. All that is required in the fees schedule is a reference to the fee being the one currently set by the Criminal Records Bureau.

- 4.4 This minor amendment to the format of the fees schedule will avoid the need to seek Committee approval every time a change is made by the Criminal Records Bureau.

#### OTHER OPTIONS CONSIDERED

- 5.1 Not making the amendment would require Committee approval each time a change was made. This would not be the most effective use of Committee time.

**This report has been approved by the following officers:**

<b>Legal officer</b> <b>Financial officer</b> <b>Human Resources officer</b> <b>Service Director(s)</b> <b>Other(s)</b>	Olu Idowu n/a n/a n/a None
<b>For more information contact:</b> <b>Background papers:</b> <b>List of appendices:</b>	Sandra Mansell 01332 641996 e-mail <a href="mailto:sandra.mansell@derby.gov.uk">sandra.mansell@derby.gov.uk</a> None Appendix 1 – Implications

<b>IMPLICATIONS</b>
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**Financial**

- 1.1 As set out in the report.

**Legal**

- 2.1 As set out in the report.

**Personnel**

- 3.1 None directly arising.

**Equalities Impact**

- 4.1 None directly arising.

**Health and Safety**

- 5.1 None directly arising.

**Carbon commitment**

- 6.1 None directly arising.

**Value for money**

- 7.1 None directly arising.

**Corporate objectives and priorities for change**

- 8.1 The proposal supports the corporate priority of **giving excellent services and value for money.**