

DERBYSHIRE AND DERBY CITY
SINGLE ASSESSMENT PROCESS
Better Services for Older People

Readiness to meet the implementation targets for April 2004

1. Summary of DoH requirements for April 2004 (DoH Jan 04)

The following table uses a traffic light system to indicate Derbyshire and Derby readiness to meet the January 04 DoH requirements.

DoH requirement	Derbyshire and Derby Readiness	Traffic Light Indicator
The 12 steps of implementation have been followed according to SAP guidance of 28 January 2003	The 12 steps have been used as a model for developing project plans and reporting on progress achieved	GREEN
Individuals are placed at the heart of assessment and care planning, and these processes support professional judgement	Person-centred approaches and professional decision making have been fundamental to choice of contact / assessment tools. That has been emphasised in staff development and in the pilot sites.	GREEN
The four assessment types are used as a framework for assessment and as a means to keep assessment timely and in proportion to individual's needs	Four types of assessment agreed. Work in pilot sites has highlighted need for protocols between overview and specialist assessment to ensure older people are not over or duplicate assessed. Protocol group to draw up decision-making flow diagram to aid appropriate use of different levels.	GREEN

DoH requirement	Derbyshire and Derby Readiness	Traffic Light Indicator
The assessment domains/sub-domains are covered when overview and comprehensive assessments are undertaken	An accredited tool EasyCare has been recommended for overview assessment. Further work is to be undertaken to ensure it meets agencies' business requirements.	GREEN
	Comprehensive assessments are still to be defined – waiting to influence the longer-term IT solution.	AMBER
Care plans or statements of service delivery are produced and service users have a copy	Consistent care plans with individual service plans not yet agreed. EasyCare documentation will provide a consistent methodology, which can be shared through the use of person-held records.	AMBER
Arrangement for care co-ordination are agreed	Protocol group / workshop to explore on March 10 th . Will need ratification back through the Steering Board and Older Persons' Strategy Group	AMBER
Information is collected, stored and shared as effectively as possible and subject to consent, using the Single Assessment Summary or a local variation	Information sharing protocol agreed. Consent issues covered in guidance. Sharing of information will be achieved through Person-held records. Executive Steering Board guidance required to agreed local variation to Single Assessment Summary through EasyCare Contact and Overview until IT solution is available.	GREEN
		AMBER
Professionals have received adequate and appropriate training to enable them to undertake person-centred assessments and care planning	Derbyshire and Derby starts from a good position of staff providing person-centred assessments and care planning. The training strategy has been revised in the light of organisational capacity difficulties. <i>Full achievement over the next eighteen months will be dependent upon adequate resources to meet the strategy.</i>	AMBER

DoH requirement	Derbyshire and Derby Readiness	Traffic Light Indicator
Localities' approaches to SAP are disseminated locally in appropriate formats and appropriate ways are / will be published.	Dissemination includes: Better Care Higher Standards SAP user leaflet – (waiting for agreement and then proceed to publishing schedule) SAP flier – suggested by service users – waiting to be developed SAP newsletters for staff – ongoing Misc internal communications in most agencies.	GREEN
Review plans to integrate SAP with over 75's health check	The new GMS contract flexibly requires over 75's checks to be offered to those who request them and have not had consultation in the last 12 months. Work in hand to engage General Practices through a series of consultations.	AMBER

It can be seen that Derbyshire and Derby are in a strong position to meet the DoH requirements. A measure of Derbyshire and Derby's readiness against the full requirements set out in the DoH January 02 guidelines is given in more detailed report (Ref 4), which will be updated and submitted to the Strategic Health Authority in June 04.

Copies of the full report are available from the Maggie Hill, SAP administrator, Maggie.hill@derbyshire.gov.uk

