

**PLAIN ENGLISH PANEL**  
**TUESDAY 6 MAY 2008 AT 14.00**  
**AT THE COUNCIL HOUSE**  
**ROOM 4**  
**CORPORATION STREET, DERBY**

**A G E N D A**

1. Apologies for Absence
2. Confirmation of the minutes of the meeting held on 21 February 2008 **Attached**
3. Housing Benefit, Council Tax Benefit and Free School Meals claim form – presented by June Sims **Attached**  
*To consider and comment*
4. Your Guide to Family Support in Derby leaflet – presented by Sian Hoyle **Attached**  
*To consider and comment*