



GENERAL LICENSING COMMITTEE
4 July 2013

Report of the Strategic Director of
Neighbourhoods

ITEM 5

GENERAL LICENSING ADMINISTRATION AND ENFORCEMENT ACTIVITIES - QUARTER 4 2012/13

SUMMARY

- 1.1 The report provides information on the activities the licensing service has undertaken during Quarter 4 of the 2012/13 financial year.

RECOMMENDATION

- 2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

- 4.1 The information contained at Appendix 2 sets out the number of requests for service received by the Licensing Team and the number of licences and permits issued during the period.
- 4.2 The statistics for enforcement and other licensing activities for quarter four of 2012/13 are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Service Director(s) Other(s)	Olu Idowu Amanda Fletcher - John Tomlinson -
For more information contact: Background papers: List of Appendices:	Michael Kay, Tel. 01332 641940, e-mail michael.kay@derby.gov.uk None Appendix 1 – Implications Appendix 2 – Licensing Statistics

	Appendix 3 – Enforcement Statistics & Other Work
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IMPLICATIONS

Financial

- 1.1 None directly arising from this report.

Legal

- 2.1 None directly arising from this report.

Personnel

- 3.1 None directly arising from this report.

Equalities Impact

- 4.1 None directly arising from this report.

Health and Safety

- 5.1 None directly arising from this report.

Carbon commitment

- 6.1 None directly arising from this report.

Value for money

- 7.1 None directly arising from this report.

Corporate objectives and priorities for change

- 8.1 The information set out in this report supports the corporate priorities so the people of Derby **enjoy being safe and feeling safe** and the Council provides **good quality services that meet local needs**.

LICENSING QUARTERLY STATISTICS

QUARTER 2012/13	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003				
		NEW PREMISES	VARIATION	TRANSFER	DPS VARIATION	TEMPORARY EVENT NOTICE
Q4 Jan - Mar	56 (113)	10 (13)	9 (5)	18 (34)	55 (53)	63 (66) Late TEN 14 (n/a)

QUARTER 2012/13	APPLICATIONS – LICENSING ACT 2003					
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Q4 Jan - Mar	6 (11)	1 (0)	0 (0)	0 (0)	10 (7)	54 (52)

Appendix 2

QUARTER 2012/13	APPLICATIONS – GAMBLING ACT 2005							
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIFICATION OF 2 MACHINES
Q4 Jan - Mar	3 (0)	0 (0)	0 (0)	NEW	VARY	TRANSFER	0 (1)	8 (13)
				1 (1)	0 (0)	0 (0)		

QUARTER 2012/13	PERMITS / REGISTRATIONS ISSUED								
	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES	SCRAP METAL	MOTOR SALVAGE	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES
Q4 Jan - Mar	21 (30)	5 (6)	23 (132)	4 (2)	1 (1)	21 (20)	PREMISES	PERSON	2 (0)
							5 (2)	15 (2)	

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
1202 (n/a)	7 mins (n/a)	13 mins (n/a)

() denote previous year 11/12

ENFORCEMENT STATISTICS

PREMISES INSPECTIONS				
QUARTER	NO. of INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS	INSPECTIONS WITH PARTNER AGENCIES	% ACHIEVED OF TARGET (50)
Q4 Jan - Apr	93 (129)	98.9 (100)	24 (23)	48 (46)

OTHER ENFORCEMENT ACTIVITIES UNDERTAKEN**Suspension Notices**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees. In the fourth quarter, 69 suspension notices have been served. This gives the licence holder 2 days to pay the money due, before the licence is formally suspended.

All but 2 businesses paid generating £11,450. These businesses had their licences formally suspended, owing a total of £430. Both premises are currently closed. A suspension can only be lifted if the outstanding fee is paid.