



APPROACH TO CORPORATE PLANNING 2011/12 TO 2013/14

SUMMARY

- 1.1 The Sustainable Community Strategy (SCS) is being redeveloped for 2011-2026, which will result in a new vision and outcomes for the City. To support this it is proposed that the approach taken to corporate planning is updated to make sure that the Corporate Plan continues to underpin the commitments set out within the SCS.

RECOMMENDATIONS

- 2.1 Cabinet Members are asked to approve the revised arrangements for corporate planning for 2011/12 to 2013/14, including the adoption of the refreshed Sustainable Community Strategy 2011-2026 vision and outcomes.
- 2.2 To approve the inclusion of an additional priority outcome that emphasises internal improvements and delivering value for money.
- 2.3 To note the changes made to the corporate planning approach moving from a focus on actions to indicators/measures.
- 2.4 To note the draft timetable for the production of the Plan and supporting documents, available at **Appendix 2**.

REASONS FOR RECOMMENDATIONS

- 3.1 The SCS sets out the vision for the City and supporting ambitions. During 2010/11 Cabinet agreed that the Council would adopt the SCS ambitions as its own priorities. This had a number of benefits and it is therefore proposed that continuing to align priorities would maximise resources and deliver better outcomes across the City.

SUPPORTING INFORMATION

4 Background

- 4.1 On 27 July 2010 Cabinet received a report on the Revenue Budget, Capital Budget and Corporate Planning Strategy 2011/12 to 2014/15. The report outlined the medium term financial strategy in terms of the revenue and capital budget and the corporate planning strategy.
- 4.2 Members were asked to note the arrangements around corporate planning, which highlighted a number of key things...

- A new SCS will be launched in April 2011 that will include a revised vision and priority outcomes for the period 2011-2026.
- A visioning day will be held on 6 September 2010 to agree the vision and priority outcomes, with delivery planning taking place in October and November 2010.

4.3 During 2010/11 Cabinet agreed to the Council adopting the SCS ambitions as its own priorities and there have been a number of benefits to this approach...

- We have been able to demonstrate full integration between our work and partners, focusing resources on delivering only one set of key outcomes for the City.
- It supports our response to a number of external assessments, which emphasises the need for a coordinated approach to improvement.

5 Proposals

5.1 It is proposed that for the Corporate Plan 2011/12 to 2013/14 that the Council continues to adopt the vision and outcomes of the SCS as its own priorities.

5.2 There should be an additional priority outcome included in the Plan that focuses on improving services, supporting the commitments set out in the 'one Derby one Council' transformation programme.

5.3 There will be a shift in the focus of the Plan moving from an emphasis on the actions to deliver improvements to the indicators/measures that will be used to evaluate the priority outcomes.

5.4 Business planning templates and supporting guidance will be revised and updated to support a change in focus from actions to indicators/measures.

6 Delivery Planning and Key Changes for 2011 Onwards

6.1 The Corporate Plan currently sets out key milestones for achievement under each of the SCS ambitions. Going forward this approach will be updated to support the changes being made to the SCS.

6.2 From 2011 onwards the refreshed SCS will focus on the outcomes that partners across the City want to deliver, rather than the action based approach that has been taken in the past. As a consequence of this it is proposed that the Corporate Plan also moves from focusing on the actions that are completed to deliver improvements to the indicators/measures that will be used to assess how successful the Council is in delivering the outcomes that we are responsible for.

6.3 To support a consistent approach throughout the Corporate Plan it is proposed that indicators/measures are also used as the focus for the Council related priority outcome, picking up on key areas of service improvement to deliver better outcomes for customers.

6.4 To underpin the SCS delivery plans will be collated by partners across the City setting out what actions will be undertaken to improve performance against each of the indicators/measures.

- 6.5 It is expected that delivery plans will also include information on resources, service context and drivers, risks and equalities.
- 6.6 Internally, business planning guidance and templates will be updated in line with changes to the corporate planning process to make sure that they continue to support improvement commitments set out in the Corporate Plan.

7 Next Steps

- 7.1 A high-level timetable for the development of the Corporate Plan is set out in **Appendix 2**.
- 7.2 After 6 September 2010, when Derby City Partnership will set the vision and provisional outcomes for the City, work will commence on drafting indicators/performance measures and supporting delivery plans.
- 7.3 Business planning guidance and templates will be redrafted and published by October 2010.
- 7.4 The first draft of the Corporate Plan 2011/12 to 2013/14 will be made available to Chief Officer Group in December 2010 and Cabinet and Scrutiny Management Commission in January 2011.

OTHER OPTIONS CONSIDERED

- 8.1 Council-only priorities were considered however following the decision taken by Cabinet in 2009/10 to adopt the SCS priorities it was concluded that having Council specific priorities would be a move away from integrated service planning and delivery rather than a step forward.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Service Director(s) Other(s)	Head of Legal Services - General Strategic Director of Resources Director of Human Resources Chief Executive Chief Officer Group
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For more information contact: Background papers: List of appendices:	Sarah Walker 01332 255560 e-mail sarah.walker1@derby.gov.uk None Appendix 1 – Implications Appendix 2 - Corporate Planning Timetable 2011/12
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IMPLICATIONS

Financial

- 1.1 Costs for producing the Corporate Plan will be met through existing budgets.

Legal

- 2.1 There is no legal requirement to produce a Corporate Plan, although it is good practice to do so.

Personnel

- 3.1 Any changes made to the Corporate Plan will be reflected through Managing Individual Performance.

Equalities Impact

- 4.1 An equality impact assessment is being carried out on the Corporate Plan 2010/11 and the outcomes from this will be used to inform the drafting of the Corporate Plan 2011/12 to 2013/14.

Health and Safety

- 5.1 Any underlying health and safety issues relating to the Corporate Plan will be contained within supporting business plans.

Carbon commitment

- 6.1 As part of the annual refresh process the distribution of the Plan will be examined to assess if reductions can be made to the number of copies printed.

Value for money

- 7.1 It is proposed that the Plan will contain a Council specific outcome that focuses on delivering value for money and supports the Value for Money Strategy.

Corporate objectives and priorities for change

- 8.1 The corporate planning process will allow us to demonstrate how we will meet out corporate priorities and support the new SCS.

Corporate Planning Timetable 2011/12

Month	Revenue and Capital	Corporate Planning	Business Planning
September 2010	<ul style="list-style-type: none"> Further detailed savings proposals developed (revenue budget) Asset Management Group re-evaluate the corporate capital programme Scrutiny Management Commission report on the review of the budget setting process 	<ul style="list-style-type: none"> Partnership sign off the vision and develop draft outcomes Director's workshop on the corporate planning process Commence work on drafting the main body of the Corporate Plan Finalise the outcomes from the Equality Impact Assessment on the 2010/11 Corporate Plan 	<ul style="list-style-type: none"> Director's workshop on the corporate planning process Draft guidance and templates to Chief Officer Group (COG) for approval
October 2010	<ul style="list-style-type: none"> COG/Cabinet discussion on the revenue budget savings proposed and the capital programme priorities. Report to Cabinet on updated Revenue and Capital Strategy 	<ul style="list-style-type: none"> Reports to COG and Cabinet on the vision and draft outcomes Commence work on designing the Plan Delivery planning 	<ul style="list-style-type: none"> Publish guidance and templates Attend Department Management Team (DMT) meetings to brief on the changes to the guidance and templates Training sessions
November 2010	<ul style="list-style-type: none"> Council approval of the updated Revenue and Capital Strategy Star Chamber approach involving Leader, Chief Executive, Strategic Director of Resources, Director of Finance and Procurement, Cabinet Members, Strategic Directors and Heads of Finance Further budget scrutiny and agreement of budget proposals for consultation – to be complete by the end of November 	<ul style="list-style-type: none"> Confirmation of SCS outcomes Report to Scrutiny Management Commission on the vision and outcomes Delivery planning Director's workshop on the draft Corporate Plan (review and challenge) Attend DMTs, as required to support drafting delivery plans 	<ul style="list-style-type: none"> Training sessions Manager's briefing session on business planning

Month	Revenue and Capital	Corporate Planning	Business Planning
December 2010	<ul style="list-style-type: none"> Budget consultation document prepared Determine specific steps and dates following agreement on the consultation document Finance – draft revenue budget, Council Tax and Capital Programme prepared 	<ul style="list-style-type: none"> Delivery planning First draft of Corporate Plan to be reviewed by COG 	<ul style="list-style-type: none"> Support departments and divisions in drafting their business plans Cross reference the content of draft business plans with the draft Corporate Plan
January 2011		<ul style="list-style-type: none"> First draft of the Corporate Plan to be reviewed by Cabinet and Scrutiny Management Commission Draft Corporate Plan to be reviewed by the Plain Talking Group, Employee Networks and the Diversity and Neighbourhood Forums 	
February 2011	<ul style="list-style-type: none"> Cabinet considers... <ul style="list-style-type: none"> 2011/12 Revenue Budget and Council Tax and Indicative Revenue Budget 2012/13 and 2013/14 2011/12 to 2014/15 Capital Budget 	<ul style="list-style-type: none"> Final 'designed' copy of the Corporate Plan to COG and Cabinet 	
March 2011	<ul style="list-style-type: none"> Council approves Revenue Budget and Council Tax 	<ul style="list-style-type: none"> Final Corporate Plan approved by Council 	<ul style="list-style-type: none"> Review draft business plans Report to COG requesting approval for department business plans
April 2011	<ul style="list-style-type: none"> Finance – detailed budgets published 	<ul style="list-style-type: none"> Publish the Corporate Plan 2011/12 to 2013/14 and supporting priorities posters Communicate priority outcomes to employees and the public 	<ul style="list-style-type: none"> Publish business plans