Appendix 3

Equality impact assessment form for quick COVID 19 decisions only

Directorate	Corporate Resources
Service area	Policy, Insight and Communications
Proposal	Approval of the Derby Recovery Plan
Reason for proposal	Support the City's response to COVID-19 and the recovery of the local area from the pandemic
Sign off (Director/Head of Service)	Director of Policy, Insight and Communications
Date of assessment	November 2020

Please read the support notes before completing your assessment that are set out in Appendix 1.

The form

You need to attach the completed form to any report to help councillors and colleagues make their decisions by taking equality implications into account.

The assessment team or name of individual completing this form

Team leader's name and job title - Sarah Walker - Policy and Improvement Manager

Other team members if appropriate

Job title	Organisation	Area of expertise
Lead on Equality and Diversity	Derby City Council	Equality, diversity and inclusion
Corporate Insight Manager	Derby City Council	Research, corporate performance and insight
	Lead on Equality and Diversity	Lead on Equality and Diversity Derby City Council

Step 1- setting the scene

Make sure you have clear aims and objectives on what you are impact assessing – this way you keep to the purpose of the assessment and are less likely to get side- tracked.

1. What are the main aims, objectives and purpose of the decision you want to make?	To draft a plan that supports the city and council to recovery from COVID-19; improving outcomes.
2. Why do you need to make this decision?	COVID-19 has impacted many aspects of our economy, communities and council.
3. Who delivers/will deliver the changed service/policy including any consultation on it and any outside organisations who deliver under procurement arrangements?	The plan will be owned by Cabinet and Corporate Leadership Team and delivered by all Service Directors, Heads of Service and council colleagues. It will also support the delivery of our local area partnership goals; with many of the actions requiring a local area response.
4. Who are the main customers, users, partners, colleagues or groups affected by this decision?	All businesses, residents, communities, partners, councillors and council colleagues.

Step 2 – collecting information and assessing impact

5. Who have you consulted and engaged with so far about this change, and what did they tell you? Who else do you plan to consult with? – tell us here how you did this consultation and how you made it accessible for the equality groups, such as accessible locations, interpreters and translations, accessible documents.	Heather Greenan – Director of Policy, Insight and Communications Corporate Leadership Team (all Directors) Council Cabinet City Partnership Board Derby Economic Recovery Steering Group Community Board Summary presentation drafted to support the detailed contents of the plan. Draft of the plan also shared.
	Wider consultation on the draft plan to be completed in line with the Council's budget consultation, from Thursday 17 December 2021 to the end of January 2022.
	 Sources of supporting information used in the development of the impact assessment: Office of National Statistics - Mid-year population estimates 2019 (released June 2020) Census 2011, Office of National Statistics (released March 2011) Office of National Statistics - Annual population survey for the period (July 2019 - June 2020) (released October 2020) DWP benefit claimants - working age client group (May 2017) HM Revenue and Customs (HMRC) and Department for Work and Pensions (DWP) Annual Experimental Official Statistics - Children in low income families :local area statistics 2018/19 (March 2020) Public Health England - Disparities in the risk and outcomes of COVID-19 Age UK - The impact of COVID-19 to date on older people's mental and physical health UK Youth - The impact of COVID-19 on young people & the youth sector Office of National Statistics The International Lesbian, Gay, Bisexual, Trans and Intersex People in Europe - COVID-19 and specific impact on LGBTI people and what authorities should be doing to mitigate impact European Institute for Gender Equality - COVID-19 and gender equality Coronavirus and the social impact on disabled people in Great Britain How Coronavirus has affected equality and human rights Public Health England - Beyond the data: Understanding the impact of COVID-19 on BAME groups

6. Using the skills and knowledge in your assessment team or what you know yourself, and from any consultation you have done, what do you already know about the equality impact of the proposed change on particular groups? Also, use any other information you know about such as any customer feedback, surveys, national research or data. Indicate by a tick for each protected characteristic group whether this is a negative or a positive impact. Only fill in the mitigation box if you think the decision will have a negative impact and then you'll need to explain how you are going to lessen the impact.

	What do you already know?	Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
Age – older and younger people	 COVID-19 has impacted all members of our communities, but there have been specific impacts for our younger and older residents that must be considered: Children and young people Missed education/inequality in access to online learning. Increase in vulnerability reflected through increased referrals to children's social care. More families in need and increased poverty. Increased mental health or wellbeing concerns. Increased mental health or wellbeing concerns. Increased mental health or wellbeing concerns. Increased and a lack of safe space – including not being able to access their youth club/ service or sports facilities and a lack of safe spaces at home for some. Challenging family relationships. Lack of trusted relationships or someone to turn to. Increased social media or online pressure. Higher risk for engaging in gangs, substance misuse, carrying weapons or other harmful practices. Higher risk for escual exploitation or grooming. Working age residents Increased nike of poverty. Challenging family relationships/risk of family breakdowns. Older people COVID-19 diagnosis rates increased with age for both males and females Reduced mobility, resulting in a decline in physical health. Low mood, lack of support for meal preparation, deteriorating physical health, and increased pain has impacted on some older people's appetite and diet. Lack of mental stimulation and socialising throughout the pandemic. COVID restrictions in Care Homes affecting people being able to visit. Increased anxiety including about the future. Reduced self-care. Loss of independence, loneliness and isolation . Increased anxiety including about the future. Reduced self-care. Loss of independence, loneliness and isolation . Increased anxiety including about the future.<td>Children and young people Identified outcome within the plan to support children, young people and families to thrive; supported by targeted actions aligned to the areas of risk/impact from the pandemic. Working age residents Identified outcome within the plan to support people back into jobs and reduce the risks of homelessness. Older people Identified outcomes within the plan to support health citizens; continuing to build resilience within communities to use local assets to maintain and re-build independence, as required. Local area COVID-19 governance also includes a Health</td><td>The plan supports improvements for all residents and communities within the city, with targeted activity for those impacted most by the pandemic.</td><td>The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics</td>	Children and young people Identified outcome within the plan to support children, young people and families to thrive; supported by targeted actions aligned to the areas of risk/impact from the pandemic. Working age residents Identified outcome within the plan to support people back into jobs and reduce the risks of homelessness. Older people Identified outcomes within the plan to support health citizens; continuing to build resilience within communities to use local assets to maintain and re-build independence, as required. Local area COVID-19 governance also includes a Health	The plan supports improvements for all residents and communities within the city, with targeted activity for those impacted most by the pandemic.	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics

	What do you already know?	Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
	estimates). Derby has an above average younger population, and a higher than national average percentage of these are living in poverty (22% compared to 18%, 2018/19 Children living in relative low-income families data). The working age population in the city is comparable with national, however Derby has a higher percentage of economically inactive residents (20.9% versus the national average of 20.6%, October 2020).	Inequalities Group to review response actions for all protected characteristic groups.		
Disability – the effects on the whole range of disabled people, including Deaf people, hearing impaired people, visually impaired people, people with mental health issues, people with learning difficulties, people living with autism and people with physical impairments	 A higher proportion of disabled people than non-disabled people were worried about the effect of the coronavirus pandemic on their well-being. Increased loneliness and isolation. Increased anxiety. Independence and inclusion reduced due to COVID-19 restrictions on access, such as blue badge bays being blocked off, difficulty in getting on-line supermarket slots, harassment and discrimination if people cannot wear a face-covering, treatments being stopped. Increased concerns on safety if individuals leave their home. "After adjusting for region, population density, socio-demographic and household characteristics, the relative difference in mortality rates between those "limited a lot" and those not disabled was 2.4 times higher for females and 1.9 times higher for males" (ONS - Coronavirus (COVID-19) related deaths by disability status, England and Wales: 2 March to 15 May 2020). For young people – impacts on emotional health and wellbeing through disruptions in learning and/or care. Based on working age residents in Derby, 0.9% are disabled, which is slightly above the national average of 0.8%. There are also a higher percentage of residents claiming Employment and Support Allowance and incapacity benefits (7.2% compared to the national average of 6.1%) (May 2017). Based on 2020 data, over 7,000 pupils in the city were either disabled children or had an identified special educational need. In the 2011 census, 81.3% of residents reported that their day to day activities were <u>not</u> limited compared to the national position of 82.4%; evidencing further levels of need within the city. 26.6% of Derby's 16 to 64-year olds are economically inactive due to long-term sickness (compared to the national average of 23.3%, October 2019). To make sure we reduced as much of the negative impact on disabled people as we could, we carried out thorough Equality Impact Assessme	There are identified outcomes within the plan to support healthy citizens; continuing to build resilience within communities to use local assets to maintain and re-build independence, as required. The delivery of our local area SEND Strategy is a commitment within the plan, with a refreshed vision on 'living my best life' Local area COVID-19 governance also includes a Health Inequalities Group to review response actions for all protected characteristic groups.	The plan is seeking to support improvements for all residents and communities within the city, with targeted activity for those impacted most by the pandemic.	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics

	What do you already know?	Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
Gender identity- trans and those people who don't identify with a particular gender, for example, non- binary, genderfluid, genderqueer, polygender and those who are questioning their gender or non- gendered identity.	 Social distancing may be particularly difficult for those who have been rejected by their families. Trans people often struggle to formalise their documents and relationships legally. A greater than average rate of trans people are unemployed and in precarious jobs and live on very limited and unstable financial resources. Trans people have significantly lower health outcomes due to stigma and discrimination, biases held by healthcare providers, and lower socioeconomic status. Past experience of discrimination, stigma, gatekeeping, misgendering, and nonconsented procedures can deter trans people from seeking medical care, leading to later entry into medical systems or no entry at all. Transition-related medical care, which is life-saving care for trans people, may be deemed non-urgent and postponed or cancelled in the light of COVID-19. Policing of emergency measures can involve discrimination Refugees, including trans asylum seekers/refugees, are stuck in limbo or at borders. Mental health is a particular worry when helplines have been closed due to COVID-19 and Pride events haven't been able to take place. The LGBT Foundation has received reports from trans and non-binary people who have been denied access to prescribed and scheduled hormone injections, with some being told that these are 'non-essential'. World Health Organisation & European Commission guidelines on essential services include the provision of on-going medications for the trans community. Gender Identity Clinics have frozen their waiting lists and other services, such as gender affirming surgeries have been cancelled. This is likely to add to the anxiety and other associated mental health conditions, which are already more prevalent. The common practice of chest binding can also increase the risk of being severely affected by COVID-19 symptoms. Derbyshire LGBT+ are now operating a limited s	Our identified outcomes are centred on supporting improved outcomes for all, and there will be targeted activity completed as part of the delivery of actions within the plan such as recruitment activity and our Employment Portal, identifying and reducing health inequalities and supporting our communities to thrive. Local area COVID-19 governance also includes a Health Inequalities Group to review response actions for all protected characteristic groups.	The plan is seeking to support improvements for all residents and communities within the city, with targeted activity for those impacted most by the pandemic.	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics

	What do you already know?	Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
Marriage and Civil Partnership	COVID-19 impacted on the opportunities for marriages and civil partnerships to proceed; as ceremonies were stopped for prolonged periods during lockdown and numbers of attendees restricted due to social distancing once they were allowed to continue. Based on the 2011 census data of the 102,271 households 41% were married/in a civil partnership.	No specific actions identified as supporting marriages and civil partnerships is part of our business as usual activity and will resume in line with national policy.	The plan is seeking to support improvements for all residents and communities within the city, with targeted	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required.
Pregnancy and maternity - women who are pregnant or who have recently had a baby, including breast feeding mothers	 Increased risk of exposure to, and acquisition of, COVID-19, particularly those expectant mothers with underlying health conditions and minority ethnic women who are pregnant. Whilst research is on-going to fully understand the impacts of COVID-19 on pregnant women and new mothers (King College London); areas for consideration should include: Increased anxiety and reduced access to support (i.e. through participation in groups). Reduced support from family and friends. Employment and financial concerns. 	Supporting families to thrive is a priority outcome within the plan, alongside supporting employment and reducing health inequalities. Local area COVID-19 governance also includes a Health Inequalities Group to review response actions for all protected characteristic groups.	activity for those impacted most by the pandemic.	There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics

	What do you already know?			Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
Race - the effects on minority ethnic communities, including newer communities, Gypsies and Travellers and the Roma community	 Increased risk of exposure to and acquisition of COV Increased risk of complications and death from COV Longstanding inequalities exacerbated by COVID-19 Increased risk of discrimination impacting on physical wellbeing. Black, Asian and Minority Ethnic Communities in the housing challenges. Risk of poverty post COVID-19. Educational impacts where some young people were attainments outcomes; including access to remote left. Risk of food poverty impacting on health inequalities. We know that Gypsy and Traveller families have been COVID-19 in all aspects of their life. Based on the 2011 census, the highest percentage of D however at 80.3% this is below the national average of 8 	Supporting families to thrive is a priority outcome within the plan, alongside supporting employment and reducing health inequalities. Local area COVID-19 governance also includes an Inclusion Working Group to review response actions for all protected characteristic groups.	The plan is seeking to support improvements for all residents and communities within the city, with targeted activity for those impacted most by the pandemic.	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for		
		Count	%	characteristic groups.	the city', which will also allow the	
	Count%Ethnicity by broad ethnic group - Census 2011White199,75180.3Mixed/multiple ethnic groups7,2322.9Asian/Asian BritishBlack/African/Caribbean/Black British7,3202.9Other ethnic group3,3541.3				identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics	

	What do you already know?					Positive impact	Negative impact	Mitigation - what actions will you tak to lessen impact?
Religion or belief or none - the effects on religious and cultural communities, customers and colleagues	 Cancellation of religious events impact communities and residents. A positive response has been seen lot the city's response and recovery to Compared on the 2011 census, a higher than identified that they did not have a religion, 	There is an action within the plan to support a vibrant city events plan will be informed by religious beliefs and events. Local area COVID-19 governance also	The plan is seeking to support improvements for all residents and communities within the city, with	The Recovery Plan will be a dynamic pla and any negative impacts identified by actions taken will be identified through regular monitoring an new actions				
	Religion	Count	*	*	*	includes a Health	targeted	commissioned, as required.
	All categories: Religion	Inequalities Group to activity for	activity for those	•				
	Has religion	163,141	65.6	65.6	68.1	actions for all	impacted	There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions
	Christian	131,129	52.7	58.8	59.4	protected	most by the	
	Hindu	2,198	0.9	2.0	1.5	characteristic groups.	pandemic.	
	Muslim	19,006	7.6	3.1	5.0			
	Silo	8,891	3.6	1.0	0.8			
	Noreligion	68,668	27.6	27.5	24.7			
	Religion not stated	16,943	6.8	6.8	7.2			
							5	

	What do you already know?					Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
Sex - the effects on both men and women and boys and girls	 Working age males diagnosed with COVI Gender segregation in the labour market COVID-19 for women and men. Women are more likely to be in temporary men, which may impact employment positive. Women have a longer life expectancy that good health – they are more likely to need demand for services and social isolation (Overall, based on the 2019 mid-year estimate are female, but a higher proportion of the work statistic Statistic Population estimates Total Population Female Population Female Population Population aged 15-64 (working Age): Total Population aged 15-64 (working Age): female	leads to differ y, part-time an t COVID-19. In men, but the d long-term ca (and associate es a large prop	ent leve d unsta ey spen ire whic ed risks) portion o	ls of expo ble emplo d less ye h may im). of Derby's	osure to oyment than ars living in pact on the	Supporting individuals to thrive is a priority outcome within the plan, alongside supporting employment and reducing health inequalities – with actions to be focused in areas of identified need. Local area COVID-19 governance also includes a Health Inequalities Group to review response actions for all protected characteristic groups.	The plan is seeking to support improvements for all residents and communities within the city, with targeted activity for those impacted most by the pandemic.	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any additional actions required to make sure that all residents and communities are supported to positive outcomes, particularly those with protected characteristics
Sexual orientation - the effects on lesbians, gay men, bisexuals, pansexual, asexual and those questioning their sexuality	 Although there is no evidence to suggest that contract COVID-19 than other groups, there are result in people from LGBT communities bein population LGBT people are more likely to smoke the been linked as a factor that is 'highly likely pneumonia. LGBT communities may be more reluctare encountering discrimination. LGBT people, in particular older LGBT people and the fact LGBT people and the fact LGBT people family social networks and this means the support network. 	are a number of g more at risk an the general y' to increase ht to access he cople, are more ble are less lik	of factor of infect l popula the risk ealthcar e likely ely to h	rs exist w ation than of corona e due to t to be soc ave childi	hich may the general oking has avirus fears of ially ren or wider	Supporting individuals to thrive is a priority outcome within the plan, alongside supporting employment and reducing health inequalities – with actions to be focused in areas of identified need. Local area COVID-19	The plan is seeking to support improvements for all residents and communities within the city, with targeted activity for those impacted	The Recovery Plan will be a dynamic plan and any negative impacts identified by actions taken will be identified through regular monitoring and new actions commissioned, as required. There is a commitment within the

What do you already know?	Positive impact	Negative impact	Mitigation - what actions will you take to lessen impact?
Social isolation means that many are trapped inside with abusive partners or family members. Reports of domestic abuse have risen since safety measures were implemented. As LGBT people are more likely to experience domestic abuse this rise is likely to be disproportionately affecting LGBT people. Since the new safety measures came into effect, the LGBT Foundation has seen a 30% increase in domestic abuse/violence calls to their helpline.	governance also includes a Health Inequalities Group to review response actions for all protected	most by the pandemic	plan to 'Publish a refreshed Inclusion and Equality Plan for the city', which will also allow the identification of any
Lack of Pride events this year has not helped with isolation, as these events often mean these are places where people can truly be themselves.	characteristic groups.		additional actions required to make sure
Social isolation and lack of employment, income or savings may mean that many people have little option but to move back in with parents or family who may be LGBT phobic or otherwise unaccepting of their identity. This is particularly true of younger LGBT people.			that all residents and communities are supported to positive
It is widely acknowledged that LGBT people are more likely to have poor mental health. As well as higher rates of anxiety and depression, poor mental health has been linked other behaviours detrimental to overall health including extended use of substances, self- harm, eating disorders and suicide. The LGBT community has higher rates of smoking, and alcohol and drug use and dependency. Many of these issues may be worsened by having normal routines disrupted and lack of access to face-to-face support.			outcomes, particularly those with protected characteristics
Additionally, sex workers – a group where LGBT people are overrepresented - are more likely to experience social exclusion, such as low income, unemployment, health problems, housing problems, or lack of social support - all of which may contribute to higher risk of contracting COVID-19, and to poorer outcomes when unwell.			
Derbyshire LGBT+ are now operating a limited service to support our LGBTQ+ community. Our own LGBTQ+ and Allies Employee Network is available to support our colleagues.			

Important - For any of the equality groups you don't have any information about, then please contact our Lead on Equality and Diversity for help. You can also get lots of information on reports completed from organisations' websites such as the Equality and Human Rights Commission, Stonewall, Press for Change, Joseph Rowntree Trust and so on. Please don't put down that the impact affects 'everyone the same' – it never does!

Step 3 – deciding on the outcome

7 What out	come do	pes this assessment suggest you take? – You might find more than one applies. Please also tell us why you have come to this decision?
Outcome 1	X	No major change needed – the EIA hasn't identified any potential for discrimination or negative impact and all opportunities to
		advance equality have been taken
Outcome 2		Adjust the proposal to remove barriers identified by the EIA or better advance equality. Are you satisfied that the proposed
		adjustments will remove the barriers you identified?
Outcome 3		Continue the proposal despite potential for negative impact or missed opportunities to advance equality identified. You will need to
		make sure the EIA clearly sets out the justifications for continuing with it. You need to consider whether there are:
		 sufficient plans to stop or minimise the negative impact
		 mitigating actions for any remaining negative impacts
		 plans to monitor the actual impact.
Outcome 4		Stop and rethink the proposal when the EIA shows actual or potential unlawful discrimination
14/1 111		

Why did you come to this decision? The plan is supporting improved outcome for the city and council and will remain dynamic to ensure that it can appropriately support all.

If you have decided on **Outcome 3**, then please tell us here the justification for continuing with the proposal. You also need to make sure that there are actions in the Mitigation Box to lessen the effect of the negative impact. This is so important and may face a legal challenge in the future.

If you have decided on **Outcome 4** then if the proposal continues, without any mitigating actions, it may be likely that we will face a legal challenge and possibly a Judicial Review on the process - it is so important that the equality impact assessment is done thoroughly, as this is what the Judge will consider.

Equality impact assessment form for quick decisions concerning COVID 19 – please read this section first before you do the assessment

We've adapted our usual equality impact assessment form so you can use it for quick decisions needed concerning COVID 19. Remember it needs to be completed **before** that decision is made, but we hope it will just act as a reminder that we still need to 'pay due regard to equality' under our **Public Sector Equality Duty** as this is still very much in force. The Equality and Human Rights Commission are keeping an eye on examples of discrimination and collecting evidence so it's important we still check for equality impact.

The Public Sector Equality Duty is part of the Equality Act 2010 and this Duty requires us as a public body to have '**due regard'** to eliminating discrimination, harassment and victimisation and any other conduct that is prohibited by or under the Act. It requires us to advance equality of opportunity and foster good relations between people who share a '**relevant protected characteristic'** and people who don't. Protected characteristics are age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Having 'due regard' means:

- removing or minimising disadvantages suffered by people due to their protected characteristics
- taking steps to meet the needs of people with certain protected characteristics where these are different from the needs of other people this also involves taking account of disabled people's barriers and may involve treating some people more favourably than others to achieve this
- encouraging people with certain protected characteristics to participate in public life or in other activities where the participation is disproportionately low.

We usually ask for teams to complete Equality impact assessments, but we realise this is not helpful for quick decisions to do with COVID 19 so you can complete them yourself, if you can't get a team together. Please ask Ann Webster, our Lead on Equality and Diversity for help and advice if you're not sure about something. You'll need to pull together all the information you can about how your proposal affects different groups of people so you can check whether they will be negatively or positively affected. Then you'll need to look at ways of lessening any negative effects or making the service more accessible. Against every negative impact you will need to complete the mitigation section to explain how you will lessen the impact and what action you will take.

When you have completed the assessment, get it signed by your Head of Service or Service Director and **send it to our Lead on Equality and Diversity for checking and to publish on our website.** It's a public document so make it easy to understand and no jargon please.

Contact for help

Ann Webster – Lead on Equality and Diversity ann.webster@derby.gov.uk Tel 01332 643722 Mobile 07812301144 We can give you this information in any other way, style or language that will help you access it. Please contact us on: 01332 Minicom: 01332 640666

Polish

Aby ulatwić Państwu dostęp do tych informacji, możemy je Państwu przekazać w innym formacie, stylu lub języku. Prosimy o kontakt. Tel. tekstowy: 01332 640666

Punjabi

ਇਹ ਜਾਣਕਾਰੀ ਅਸੀਂ ਤੁਹਾਨੂੰ ਕਿਹੇ ਵੀ ਹੋਰ ਤਰੀਕੇ ਨਾਲ, ਕਿਹੇ ਵੀ ਹੋਰ ਰੂਪ ਜਾਂ ਰੋਲੀ ਵਿੱਚ ਦੇ ਸਕਦੇ ਹਾਂ, ਜਿਹੜੀ ਇਸ ਗੋਕ ਪਹੁੰਦ ਕਰਨ ਵਿੱਚ ਤੁਹਾਰੀ ਸਹਾਇਤਾ ਕਰ ਸਕਦੀ ਹੋਵੇ। ਕਿਰਪਾ ਕਰਕੇ ਸਾਡੇ ਨਾਲ ਟੈਲੀਫੋਨ ਮਿਲੀਕਮ 01332 640666 ਤੇ ਸੰਪਰਕ ਕਰੋ:

Slovakian

Túto informáciu vám môžeme poskytnúť iným spôsobom, štýlom alebo v inom jazyku, ktorý vám pomôže k jej spristupneniu. Skontaktujte nás prosim na tel.č: Minicom 01332 640666

Urdu

وملودت تم بها كادتك في المدينة المارية المارين شرموا كر تك إن عاريات المدران شرة ب كاردار - . . والمرم JA- C: 01332 640666 (W)



Derby City Council The Council House Corporation Street Derby DE1 2FS www.derby.gox.uk