

## **Work Programme and Topic Reviews 2012 - 2013**

### **SUMMARY**

- 1.1 It is usual for Overview and Scrutiny Boards to consider their work plans and select topics that they wish to review in the coming year at the beginning of each municipal year. The reviews may cover anything within their remit and could include internal as well as external facing services.
- 1.2 In the last municipal year, the Neighbourhoods Overview and Scrutiny (O&S) Commission opted to undertake a review of the Tree Management Policy towards the end of the Municipal year. However as this has not yet commenced, the Neighbourhoods O&S Board should decide if they would like to adopt this Topic Review as part of the annual work programme.
- 1.3 Similarly, the Safer Communities Commission had intended to undertake a topic review of anti-social behaviour in Normanton under its programme, but due to a lack of time and the complexities of this review it was decided that this should be carried forward. At the meeting of 21 March 2012 the Safer Communities Commission recommended to the commission responsible for crime and disorder that 'at its first meeting of the 2012/13 municipal year it should agree the terms of reference for a full and meaningful review of anti-social behaviour'.

### **RECOMMENDATION**

- 2.1 To suggest items for the annual Work Programme 2012-13.
- 2.2 To discuss and agree possible items for topic reviews for the municipal year 2012-2013, with consideration for the Tree Management Policy and Anti-social Behaviour in Normanton topic reviews already proposed.

### **REASONS FOR RECOMMENDATION**

- 3.1 To ensure that the Board has a clear work programme for the forthcoming municipal year.

### **SUPPORTING INFORMATION**

- 4.1 The Overview and Scrutiny Board should develop a work programme for the year in order to ensure that any pertinent issues and topics are identified for scrutiny. This also

enables the supporting Scrutiny Officer and departmental officers to plan in advance for meetings throughout the year in a strategic way.

- 4.2 The work programme is not restrictive, and Board members can identify and introduce items for scrutiny throughout the year. Items for scrutiny will be discussed at pre-meetings with the Chair and Vice Chair, and will be added to the Scrutiny Board Agenda at the Chair's discretion.
- 4.3 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from Scrutiny Boards. It is possible for each Board to conduct two reviews in each municipal year. Topic reviews are not mandatory, but if the Board wishes to conduct in-depth reviews in the current year, it is suggested that members should aim to have agreed on the review topic at the earliest opportunity.

#### OTHER OPTIONS CONSIDERED

- 5.1 None.

**This report has been approved by the following officers:**

<b>Legal officer</b>	N/A
<b>Financial officer</b>	N/A
<b>Human Resources officer</b>	N/A
<b>Service Director(s)</b>	N/A
<b>Other(s)</b>	Phil O'Brien – Statutory Scrutiny Officer

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<b>Background papers:</b>	Report of the Strategic Director of Resources on the Review of Anti-social Behaviour in Normanton – Update dated 21 March 2012. CMIS Link: <a href="https://cmis.derby.gov.uk/cm5/MeetingsCalendar/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/6852/Committee/1700/Default.aspx">https://cmis.derby.gov.uk/cm5/MeetingsCalendar/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/6852/Committee/1700/Default.aspx</a>
<b>List of appendices:</b>	Appendix 1 – Implications

<b>IMPLICATIONS</b>
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## **Financial and Value for Money**

- 1.1 None arising directly from this report.

## **Legal**

- 2.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented includes power to recommend that the decision be reconsidered by the person who made it.

## **Personnel**

- 3.1 None arising directly from this report

## **Equalities Impact**

- 4.1 Effective scrutiny benefits all Derby people.

## **Health and Safety**

- 5.1 None arising directly from this report

## **Environmental Sustainability**

- 6.1 None arising directly from this report

## **Asset Management**

- 7.1 None arising directly from this report

## **Risk Management**

- 8.1 None arising directly from this report

## **Corporate objectives and priorities for change**

- 9.1 Our aim is to work together so that Derby's people are able to live here being safe and feeling safe, and enjoy living in a strong community.