

Time Commenced: 1.07pm
Time finished: 3.35pm

**Health and Wellbeing Board
13 September 2018**

Present:

Chair: Councillor Poulter

**Elected members: Councillors Ashburner, Care, Hudson and Repton and
Councillors Webb – Cabinet Member for Adults, Health and Housing and Williams
– Cabinet Member for Children and Young People**

Appointed officers of Derby City Council: Cate Edwynn (DCC - Director of Public Health), Andy Smith (DCC – Strategic Director of People Services)

**Appointed representatives of Derbyshire Clinical Commissioning Groups:
Richard Crowson**

Appointees of other organisations: Gavin Boyle (Derby Hospitals NHS Foundation Trust), Chris Clayton/Helen Dillistone (Derbyshire CCGs), Steve Studham (Healthwatch Derby), Kath Cawdell (Community Action Derby), Vikki Taylor (Joined Up Care Derbyshire), Bill Whitehead (University of Derby)

Substitutes: Phil Mitchell (Derbyshire Fire and Rescue Service)

Non board members in attendance: Nigel Brien (DCC – Network Management Group Manager), Robyn Dewis (DCC – Consultant in Public Health Medicine), Isobel Fleming (Senior Responsible Officer - Future in Mind), Sheila McFarlane (Acting Deputy Head of Integrated Commissioning for Children and Young People (Health) – Derbyshire CCGs/DCC), Kirsty McMillan (DCC - Service Director – Integration & Direct Services), Lynn Wilmott-Shepherd (Derbyshire CCGs), Alison Wynn (DCC, Assistant Director of Public Health)

12/18 Apologies for Absence

Apologies were received from Councillor J Khan and Pervez Sadiq.

13/18 Late Items

There were no late items received.

14/18 Declarations of Interest

Councillor Webb wished it to be noted that in relation to 17/18 – Joined up Care in

Derbyshire, he was the Chair of a local care home.

15/18 Minutes of the meeting held on 19 July 2018

The minutes of the meeting held on 19 July 2018 were agreed as a correct record.

16/18 Rules and Procedures of the Health and Wellbeing Board

The Board received a report of the Strategic Director of Corporate Resources on Rules and Procedures of the Health and Wellbeing Board. The report was presented by Alison Wynn – DCC - Assistant Director of Public Health and Steven Mason - Democratic Services Officer.

The Assistant Director of Public Health outlined the amendments to the Terms of Reference. Members put forward some further amendments.

The Democratic Services Officer reported that all Council Committees must follow established committee procedure as set out in the Committee Procedure Rules, attached at Appendix 3 of the report.

It was also reported that there were, however, a number of anomalies between existing council procedures and the Health and Social Care Act 2012 and that to ensure the spirit of the Health and Social Care Act 2012 was implemented, there were a number of Committee Procedure Rules that were waived or amended to reflect the requirements of the HWB. It was noted that these rules related to the use of substitutes, the appointment of the Chair and Vice Chair and the quorum.

It was reported that under the Localism Act 2011, all Councillors and co-opted members of Council committees were required to comply with a Code of Conduct, attached at Appendix 4 of the report. It was also reported that as part of this, Committee Members were required to declare Disposable Pecuniary Interests (DPIs) affecting them and their partners, and the Council was required to publish this information.

It was noted that it was the duty of Members to complete and return a DPI form, attached at Appendix 5 of the report, and a declaration form confirming compliance with the Code of Conduct, attached at Appendix 6.

Resolved:

- 1. to approve the amended Terms of Reference as detailed in Appendix 2, subject to further amendments as outlined at the meeting;**
- 2. to note the council's established rules relating to committee procedures, detailed in full in Appendix 3;**

3. to note the waivers/ amendments to the Committee Procedure Rules incorporated within the ToR detailed in 4.4; and
4. to note paragraphs 4.5 to 4.7, detailing the council's Code of Conduct for members of committees and the requirement for all members of the Health and Wellbeing Board, including council officers and representatives of external organisations, to comply with it and declare any Disclosable Pecuniary Interests (DPIs).

17/18 Joined Up Care Derbyshire Update

The Board received a report of the Service Director of Adult Social Care Services/Derbyshire STP Director on Update on Joined Up Care Derbyshire – Derbyshire's STP. The report was presented by Vikki Taylor – Joined Up Care Derbyshire.

Members were provided with an update on the progress of Joined Up Care Derbyshire (JUCD) – Derbyshire's Sustainability and Transformation Partnership (STP) and this included an overview of the latest news and progress of JUCD as a whole.

In addition, Members received an update on the development of the Place Alliances and particularly the establishment and progress of Derby Place Alliance.

Members discussed the funding of health and care and the implementation of JUCD. It was agreed that the Board should make representations to the Secretary of State, in relation to these matters, and that Councillors Dhindsa, Repton and Webb would come up with a form of wording on behalf of the Board.

Members wanted to know what work the Local Government Association was doing in relation to JUCD and any representation to central government. The Board agreed that an update report should be brought to a future meeting of the Board.

Members discussed the work of the STP in relation to frailty and work 'upstream'. It was agreed that an update report be brought to a future meeting of the Board.

Resolved:

1. to note the update on Joined Up Care Derbyshire and the establishment and progress of Derby Place Alliance;
2. to agree that representations should be made to the Secretary of State from the Health and Wellbeing Board, in relation to the funding of health and care and the implementation of Joined Up Care Derbyshire;
3. to request that a report be brought to a future meeting of the Health and Wellbeing Board on the work of the Local Government Association in

relation to any representations to central government on funding of health and care and support of Sustainability and Transformation Partnerships; and

- 4. to request an update report on Derbyshire's Sustainability and Transformation Partnership at the next meeting of the Health and Wellbeing Board, focused on the work in relation to frailty and work 'upstream'.**

18/18 Derbyshire CCGs Proposals to Merge

The Board received a report of the Chief Executive, Derbyshire CCGs on Derbyshire CCGs Proposals to Merge. The report and a presentation were presented by Chris Clayton and Helen Dillistone – Derbyshire CCGs.

Members were provided with an overview of the plans and required process and this included:

- Key principles
- Strategic direction
- Derbyshire Places
- Local decision making and influence
- Membership voting and public engagement

The Board were asked to recommend a name for the merged Derbyshire CCGs and agreed to recommend the name NHS Derby and Derbyshire CCG.

Resolved:

- 1. to note Derbyshire CCGs proposals to merge and the progress achieved to-date;**
- 2. to continue to support the work for the merger and also recommend the name NHS Derby and Derbyshire CCG; and**
- 3. to agree to receive regular updates on proposed merger through to 2019.**

19/18 Integration and Better Care Fund Update

The Board received a report of the Strategic Director of People Services on Integration and Better Care Fund Update. The report was presented by Kirsty McMillan – DCC - Service Director – Integration & Direct Services.

It was reported that in September 2017, Board Members approved and endorsed the Integration and Better Care Fund (BCF) plan for Derby for 2017 – 2019. It was also reported that the plan was subsequently approved by NHSE.

Members noted that Health & Wellbeing Boards were required to have oversight of the

Integration and BCF in their localities to ensure that the required outcomes and performance that was expected was being delivered. It was also noted that the BCF was collaboration between NHS England, the Ministry of Housing, Communities and Local Government (MHCLG), Department of Health and Social Care (DHSC) and the Local Government Association to help local areas plan and implement integrated health and social care services across England, in line with the vision outlined in the NHS Five Year Forward View.

Members received a narrative summary on:

- Residential Admissions per 100,000 population 65+
- Reablement – still at home 91 days after discharge
- Delayed Transfers of Care (DTC) per 100,000 population 18+
- Non Elective Admissions to hospital

Members discussed the Improved Better Care Fund (the specific grant to Council's for social care).

Resolved to note the progress being made against the Derby Integration and Better Care Fund (BCF) 2017-19.

20/18 Update Reducing Roadside Nitrogen Dioxide – Air Quality

The Board received a report of the Strategic Director of Communities and Place on Update Reducing Roadside Nitrogen Dioxide – Air Quality. The report was presented by Nigel Brien – DCC – Network Management Group Manager.

It was reported that on 17 May 2018 a report was presented to the Board setting out the main objectives of the government's policy and the tasks set for Local Authorities to achieve compliance.

Members noted that the Council launched a public consultation on 30 July 2018 and this included three options, and indicated which of the options was preferred and that this conformed to the general advice provide by DEFRA. It was also noted that the consultation would be open until 24 September.

It was reported that the Council was due to make a submission of an outline business case, to demonstrate progress before 15 September. It was noted that this would not be complete as the results of the consultation would not have been analysed. It was also noted that officers had been discussing what would be submitted in September and the future refinement of the project towards the delivery of a full business case.

It was reported that the three options in the consultation included:

- Option 1 – A traffic management plan, along with vehicle replacement and

retirement plans, promotion of ultra-low emission vehicles, and other sustainable measures

- Option 2 – A chargeable Access Restriction for non-compliant vehicles, within the inner ring road. This would also include some traffic management measures, a scaled up vehicle replacement plan, along with the promotion of ultra-low emission vehicles and other sustainable measures.
- Option 3 - A chargeable Access Restriction for non-compliant vehicles, within the outer ring road. This would also include some minor traffic management measures, a much larger vehicle replacement plan, along with the promotion of ultra-low emission vehicles and other sustainable measures.

Members noted that the Council had suggested that option 1 was the preferred option.

Resolved:

- 1. to support the Council's developing proposals for a package of measures to stimulate travel behaviour change and assist in developing campaigns for public awareness of the public health issues; and**
- 2. to support the Council's developing proposals to address NO2 emissions directly by delivering a scheme to remove polluting vehicles.**

21/18 Derbyshire and Derby Future in Mind Local Transformation Plan Update

The Board received a report of the Senior Responsible Officer – Future in Mind on Derbyshire and Derby Future in Mind Local Transformation Plan Update. The report was presented by Isobel Fleming (Senior Responsible Officer - Future in Mind), Sheila McFarlane (Acting Deputy Head of Integrated Commissioning for Children and Young People (Health) – Derbyshire CCGs/DCC)

It was reported that the national Future in Mind (FiM) Strategy and Derbyshire and Derby Local Transformation Plan (LTP) 2015-2020 had a strong system-wide focus on children and young people having access to high quality mental health care when they needed it. It was also reported that governance was via a Derbyshire footprint-wide Future in Mind Board that was accountable to both Derby City and Derbyshire County Health and Wellbeing Boards.

Members noted that the local plan was currently being refreshed in line with annual NHS England (NHSE) assurance requirements and set Key Lines of Enquiry and that this must be submitted to NHSE by 12 October 2018. It was also noted that local plans would be published on Clinical Commissioning Group (CCG) and Local Authority websites on 31 October 2018.

Members considered the five strategic priorities identified by the Derby and Derbyshire Children and Young People's Future in Mind Health Needs Assessment (2017).

Resolved:

- 1. to note the update of the Future in Mind Local Transformation Plan; and**
- 2. to agree that the sign-off of the refreshed Plan is delegated to the Chair on behalf of the Board once consultation is complete and prior to its submission to NHSE.**

22/18 Derbyshire Winter Plan 2018/19

The Board received a report on the Derbyshire Winter Plan 2018/19. The report was presented by Lynn Wilmott-Shepherd – Derbyshire CCGs.

Members considered and discussed the system wide plan in place for winter 2018/19.

Resolved to note the report.

23/18 Influenza: Reflection on 2017/18 Season and Planning for 2018/19

The Board received a report of the Director of Public Health on Influenza: Reflection on 2017/18 Season and Planning for 2018/19. The report was presented by Robyn Dewis - DCC - Consultant in Public Health Medicine.

It was reported that levels of influenza like illness were unpredictable and varied annually, resulting in varying levels of associated morbidity and mortality. It was also reported that most cases in the UK tended to occur during an eight- to ten-week period during the winter, however the timing and extent and severity of the 'season' could vary.

Members noted that in the 2017 to 2018 season, moderate levels of influenza activity were observed in the UK with co-circulation of influenza B and influenza A (H3). It was also noted that very high levels of hospital and Intensive Care Unit (ICU) admissions were experienced during 2017/18 and that the highest number of cases were observed in those aged 65 years and over.

Members noted and discussed vaccines used in 2017/18 and the changes to the recommended vaccines for 2018/19, to support improved protection for at risk groups.

Resolved:

- 1. to note the report; and**
 - 2. to support the prioritisation of influenza vaccination where possible, including;**
 - ensuring high coverage of flu vaccination amongst front line employees within health and social care;**
 - ensuring high coverage of flu vaccination amongst at risk groups;**
- and**

- **support national flu vaccination communications and proactive media engagement.**

24/18 Health Protection Board Update

The Board received a report of the Director of Public Health on Health Protection Board Update.

The report was for information.

Resolved to note the update report from the meeting of the Health Protection Board on 24 July 2018.

MINUTES END