

Report sponsor: Chief Executive  
Report author: Head of Strategy and  
Performance

## **Annual Report and Review of Performance 2020/21**

### **Purpose**

- 1.1 Every year we produce a short Annual Report, which is published alongside our Annual Review of Performance that presents a summary of our progress against agreed priorities from the last year.
- 1.2 These documents are important in communicating the work that we deliver, our achievements and the challenges we have encountered. They also complement the Statement of Accounts and Annual Governance Statement that, by necessity, are technical in nature and published separately.
- 1.3 The Annual Report and Annual Review of Performance were approved by Council Cabinet on Wednesday 14 July 2021.

### **Recommendation**

- 2.1 To note the Annual Report and Annual Review of Performance.

### **Reasons**

- 3.1 To inform the public and our key stakeholders about our work in 2020/21.
- 3.2 To recognise the commitment and achievements of our colleagues in 2020/21.
- 3.3 To contribute towards meeting the Council's Best Value Duty and Code of Recommended Practice on Local Government Transparency.

## Supporting information

- 4.1 Our Council Plan 2019 - 2023 was approved in July 2019 with the vision - “***Derby – a caring and successful city at the heart of the Midlands, proud of its heritage and ambitious for the future***”. Supporting this, were three priority themes...
- **Our place - a city with big ambitions**
  - **Our city - a city of health and happiness**
  - **Our organisation - focused on the things that matter**
- 4.2 Underpinning our Council Plan, we usually publish an annual Council Delivery Plan that sets out the specific actions we intended to take to achieve our vision. The last Delivery Plan was approved by Cabinet in July 2019.
- 4.3 Since the approval of the Council Plan 2019 – 2023, and the supporting 2019/20 Delivery Plan, there have been many factors that have impacted on our performance and supporting monitoring frameworks. Most notably the COVID-19 pandemic, which ceased the publication of a 2020/21 Delivery Plan as we needed to reflect our response and recovery priorities.
- 4.4 It has however been essential that we have continued to review our outputs and the impacts of these on outcomes for the city and our communities, in line with the Council Plan 2019 – 2023. The basis for monitoring throughout 2020/21 has subsequently been commitments from the 2019/20 Council Delivery Plan, which aligned to COVID-19 recovery priorities: setting the foundations for our 2021/22 performance framework.
- 4.5 The Annual Report and supporting Annual Review of Performance both outline the progress that we have made over the last 12-months. They can be read with our quarterly performance reports, which show the progress that we made throughout the year.
- 4.6 There is no statutory duty to publish an Annual Report however it is good practice to report to our residents, businesses and key stakeholders on our progress, and how we have used our resources (in line with the Best Value duty). Each council has a statutory duty to publish a summary of their financial information, in an accessible way, and we meet this duty by including this information within our Annual Report.
- 4.7 Year-end reporting is an opportunity to reflect on the previous year and draw lessons to inform future practice, and as such is an important element of good governance.
- 4.8 The Annual Report and supporting 2020/21 Performance Review Summary will be published on the Council’s website by 31 July 2021 ([www.derby.gov.uk/council-and-democracy/vision-derby/annual-report](http://www.derby.gov.uk/council-and-democracy/vision-derby/annual-report)).

## Public/stakeholder engagement

- 5.1 The Annual Report is intended to be accessible to the public and key stakeholders, making sure that we share information on our progress over the last 12 months.

## Other options

6.1 None.

## Financial and value for money issues

7.1 The Annual Report outlines the Council's summary position for funding, spending and balance sheet for 2020/21. Greater detail is contained in the Statement of Accounts 2020/21, including value for money considerations.

## Legal implications

8.1 As a non-statutory document, there are no constraints on content or format.

## Other significant implications

9.1 Where an objective or project has a significant impact on the public, then an Equality Impact Assessment is carried out by the responsible officer in accordance with the Council's Equality, Dignity and Respect Policy.

**This report has been approved by the following people:**

<b>Role</b>	<b>Name</b>	<b>Date of sign-off</b>
<b>Legal</b>	Emily Feenan - Service Director for Legal, Procurement and Democratic Service	28/06/2021
<b>Finance</b>	Alison Parkin – Director of Financial Services	05/07/2021
<b>Service Director(s)</b>	Heather Greenan – Director of Policy, Insight and Communications	27/06/2021
<b>Report sponsor</b>	Paul Simpson – Chief Executive	05/07/2021
<b>Other(s)</b>	Ann Webster - Lead on Equality and Diversity	24/06/2021

**Background papers:**

**List of appendices:**

Appendix 1 - Annual Report 2021

Appendix 2 - Annual Performance Review