

Time commenced - 11.00 am  
Time adjourned - 12.11 pm  
Time reconvened - 6.00 pm  
Time finished - 6.53 pm

## **ANNUAL MEETING OF THE COUNCIL 30 JUNE 2004**

Present: The Mayor (Councillor P S Berry)  
Councillors Ahern, Allen, Baxter, Bayliss, E Berry, Blanksby, Bolton, Brown, Burgess, Care, Carr, Chera, Dhamrait, Dhindsa, Gerrard, Graves, Gupta, Hickson, Hird, Hussain, Jackman, Jackson, Jones, Khan, Latham, Leeming, Liversedge, Lowe, MacDonald, Marshall, Nath, Redfern, Rehman, Repton, Richards, Roberts, Samra, Skelton, Smalley, Tittley, Travis, Troup, Turner, Webb, West, Williamson, Willitts, Winter, Wynn

### **1/04 Election of Mayor**

**Resolved, on the motion of Councillor Burgess, that Councillor Ruth Skelton be elected Mayor of the City for the ensuing year.**

Councillor Skelton then made the declaration of acceptance of office and occupied the Chair.

### **2/04 Appointment of Deputy Mayor**

**Resolved, on the motion of Councillor Hickson, that Councillor Roy Michael Webb be appointed Deputy Mayor of the City for the ensuing year.**

Councillor Webb then made the declaration of acceptance of office.

### **3/04 Thanks to the Retiring Mayor**

**Resolved, on the motion of Councillor Smalley, that the thanks of this Council be given to Councillor Peter Stanley Berry for the zeal, impartiality and ability with which he has discharged the duties of the Office of Mayor of the City during the past year.**

### **4/04 Appointment of Pinder and Tenter**

**Resolved, on the motion of the Right Worshipful the Mayor (Councillor Skelton), that Dennis Wardle be appointed Pinder and Tenter for the ensuing year.**

## 5/04 Presentation of Civic Awards

The Mayor presented a crystal goblet and scroll to the following winners of the Derby Civic Award for 2003/04:

Jennifer Cox of the Children of Honduras Trust  
Damon Hague  
Barbara Smith  
Jeremiah Smith - posthumous  
Rita Trickett

## 6/04 Presentation of the George Rennie Award

The Mayor presented the George Rennie Award for 2003/04, for the restoration of the St Mary's Gate Shire Hall and Courtyard buildings, to Alan Wilson of Online Architects.

## 7/04 Adjournment of Meeting

**Resolved, on the motion of the Right Worshipful the Mayor (Councillor Skelton), that the Council now adjourn until 6.00 pm today in the Council Chamber, Council House, Derby.**

The Council then adjourned and reconvened in the Council Chamber, Council House, Derby at 6.00 pm on 30 June 2004.

Present: The Mayor (Councillor Skelton)  
Councillors Ahern, Allen, Baxter, Bayliss, E Berry, P S Berry Blanksby, Bolton, Brown, Burgess, Care, Carr, Chera, Dhamrait, Dhindsa, Gerrard, Graves, Gupta, Hickson, Hird, Hussain, Jackman, Jackson, Jones, Khan, Latham, Leeming, Liversedge, Lowe, MacDonald, Marshall, Nath, Redfern, Rehman, Repton, Richards, Roberts, Samra, Smalley, Tittley, Travis, Troup, Turner, Webb, West, Williamson, Willitts, Winter, Wynn

## Declarations of Interest

Councillors Allen and Jackson declared personal interests in Agenda Item 21 – Appointments to Charities and Other Bodies – in respect of their membership of the Liversedge Trust. Councillor Gupta declared a personal and prejudicial interest in Agenda Item 21 – Appointments to Charities and Other Bodies -as her employment was indirectly funded by the Derbyshire Connexions Partnership. Councillor Webb declared a personal interest in Agenda Item 27 – Pay and Grading of Teaching Assistants – as he had an acquaintance who was a Teaching Assistant.

## 8/04      Announcements from the Mayor

The Mayor read the following statement to the Council concerning the future of the Department of Works and Pensions site at the Wyvern, Derby:

“Yesterday the Department of Works and Pensions announced that as part of its modernisation plans the Pension Centre at the Wyvern Business Park is to be transferred to Job Centre + to operate as one of their new “Jobcentre Direct” contact centres. Initially this will not entail any job losses, but potentially may affect about 500 jobs in the City as the department goes through a downsizing operation.

While the news initially looked bad, the Council and its partners will be making every effort to attract replacement jobs.

Derby has been actively pursuing civil service jobs that could be moving out of London, in response to the recent Lyons Report which suggests up to 20,000 jobs could relocate from London and the South East.

The building at Wyvern Business Park is a relatively new civil service relocation. We need to check in more detail on the actual job losses and the capacity it would leave at the Wyvern in terms of people and office space. The offices already have all the technology needed for civil service operations.

We hope the Government will make best use of the space already available to it in Derby and build on what is already there by relocating jobs to the city from London and the South East. As part of the process, we are working with our local MPs and will be discussing the DWP announcement with them.

The Council and its partners have already put forward proposals to the civil service in response to Lyons, highlighting the benefits of relocating to Derby and the East Midlands region.”

## 9/04      Minutes of the Previous Meeting

**Resolved that the minutes of the meeting of the Council held on 21 April 2004 be approved as a correct record, confirmed and signed by the Mayor.**

## 10/04      Statement by Members of the Council Cabinet

There were no statements by Members of the Council Cabinet.

## 11/04      Public Questions

There were no questions from members of the public.

**12/04      Written Questions about the Business or Functions of the Derbyshire Police Authority or Derbyshire Fire Authority**

There were no written questions about the business or functions of the Derbyshire Police Authority or Derbyshire Fire Authority.

**13/04      Written Questions from Non-Council Cabinet Members to Members of the Council Cabinet**

There were no written questions from Non-Council Cabinet Members to Members of the Council Cabinet.

**14/04      Election of Leader and Council Cabinet for the Next Municipal Year**

**Resolved, on the motion of Councillor Burgess:**

- 1.      To establish a Council Cabinet of eight Members with the areas of responsibility shown in the list below.**
- 2.      To elect Councillor Burgess as the Leader of the Council (Area of Responsibility – Corporate Policy) for the next municipal year.**
- 3.      To elect the following Members to the Council Cabinet, in addition to the Leader, for the next municipal year, with the areas of responsibility shown below:**

<b>Area of Responsibility</b>	<b>Councillor</b>
<b>Performance Management, Economic Development and Housing (Deputy Leader)</b>	<b>Hickson</b>
<b>Community Regeneration</b>	<b>Samra</b>
<b>Social Care and Youth</b>	<b>E Berry</b>
<b>Lifelong Learning</b>	<b>Allen</b>
<b>Planning, Transportation and Environment</b>	<b>Care</b>
<b>Leisure and Cultural Services</b>	<b>West</b>
<b>Personnel and Direct Services</b>	<b>Carr</b>

**Council Cabinet Members Areas of Responsibility 2004/05**

- 1.      Corporate Policy  
Corporate Council Policies and Strategies  
Corporate Finance and Financial Services including Taxation  
Corporate Legal and Administrative Services**

Corporate Communications  
 European Policy  
 Local Strategic Partnership  
 Sub Regional Strategic Partnership  
 External Affairs – European, National, Regional and Local  
 Mayoral Office/Electoral Issues/Registrars  
 Emergency Planning  
 Members Services/Allowances  
 Markets

**2. Performance Management, Economic Development and Housing**

Performance Management  
 Best Value functions  
 Best Value Performance Plan  
 Estates, Property Services and Repair and Maintenance  
 Building Design Services  
 External Employment Initiatives  
 Economic Development  
 Housing Management Client  
 Housing Strategy and Development  
 Private Sector Housing  
 Homelessness  
 Tourism and TIC  
 City Centre Management  
 Computer Services Development, Telecommunications and e-Government

**3. Community Regeneration**

Social Inclusion  
 Housing and Council Tax Benefits  
 Derby Advice, including Home Energy Advice  
 Community Legal Services including Law Centre and Citizens Advice Bureau  
 Community Safety Partnership  
 Community Centres  
 Community Grants and Equality Grants  
 Community Governance and Consultation  
 Community Regeneration and Development, including Community Planning  
 Community Strategy and Neighbourhood Renewal Strategy  
 Community Cohesion  
 Derby Pointer Panel  
 Area Neighbourhood Working, including Area Panels  
 New Deal for Communities  
 Special Programmes Management, including all Single Regeneration Budget Schemes, Neighbourhood Renewal Fund and European Objective 2 and URBAN

4. **Social Care and Youth**  
Children and Family Services  
Adult Services  
Assessment and Care Planning  
Social Services Support Services  
Health Improvement Planning  
Health Services Partnerships  
Youth Service  
Supporting People
5. **Lifelong Learning**  
Schools, including Repairs and Maintenance  
Centrally funded Schools Services, including Special Needs  
Adult Education  
Mandatory and Discretionary Awards  
Access Support, including Ethnic Minority Achievement Grant
6. **Planning, Transportation and Environment**  
Planning and Building Control  
Strategic Planning and Transportation, including car parking strategy  
Footpaths, Highways and Maintenance,  
Roads – Engineering and Design Services  
Highways Property Administration  
Local Agenda 21 Strategy, Environment Co-ordination and Initiatives  
Client – Street Cleaning/Waste Collection and Disposal/Public Conveniences/Highways Grounds Maintenance  
Recycling  
Land Drainage  
Energy Conservation
7. **Leisure and Cultural Services**  
Arts and Libraries  
Assembly Rooms, Guildhall  
Museums, Art Gallery  
Festivities  
Outdoor Events  
Parks and Allotments, including all non-highway Client Grounds Maintenance  
City Centre and Neighbourhood Horticultural Features  
Sports and Play including Grants  
Leisure Centres and Coaching  
Health and Fitness
8. **Personnel and Direct Services**  
Corporate Personnel, Recruitment and Training functions  
Employment Training  
Health and Safety  
Corporate Equalities Functions and Issues

**All Direct Services  
Non-Highway Engineering  
Cemeteries and Crematorium  
Environmental Health and Trading Standards  
On-street and off-street car parking (other than car parking strategy)**

## **15/04      Proposed Amendments to the Constitution**

The Council considered a report of the Director of Corporate Services and Monitoring Officer on proposed amendments to the Constitution.

**Resolved, on the motion of Councillor Burgess, to approve the following amendments to the Constitution:**

**(1)      Scheme of Delegations, Part F, Page 74**

**Paragraph 2.9**

**Delete the words “and subject to the approval of the Chief Executive.”**

**(2)      Scheme of Delegations, Part F**

**Substitute “Assistant Director – Human Resources and Diversity” for “Assistant Director – Personnel and Equalities” wherever it appears.**

**(3)      Scheme of Delegations, Part F, Pages 80-82**

**Section 3**

**Substitute the list of Acts of Parliament and Regulations set out in Appendix 2 to the report for the ones listed.**

**Add an additional paragraph “and to carry out Trading Standards functions under the Enterprise Act 2002, the Intoxicating Substances (Supply) Act 1985, the Criminal Justice Act 1988, and the Antisocial Behaviour Act 2003.”**

**(4)      Scheme of Delegations, Part F, Page 91**

**Section B – Areas of Responsibility**

**Delete paragraph 3) including all of the bullet points, and renumber the following paragraphs.**

**(5) Scheme of Delegations, Part E, Page 71**

**Employee Appeals Sub Committee**

In paragraph 2) substitute the word “including” for the words “other than”.

In paragraph 3) insert the words “except the Chief Executive” between the words “employees” and “against”.

**Disciplinary Sub Committee**

Reword delegation to read:

**“Will take disciplinary action against the Chief Executive, Directors and Assistant Directors under the Council’s employment policies and relevant national agreements subject to the provisions of the Officer Employment Procedure Rules. The full Council must approve the dismissal of the Chief Executive.”**

**(6) Officer Employment Procedure Rules, Pages 245 – 247**

Substitute the Rules set out in Appendix 3 to the report for those in the Constitution.

**16/04      Constitutional Appointments 2004/05**

**Resolved, on the motion of Councillor Burgess, to approve the Constitutional Appointments for the next municipal year, now submitted, subject to:**

- a)      The substitution of Councillor Rehman for Councillor Gupta on the Planning Control Committee.**
- b)      The appointment of Councillors Bolton and Redfern to the Social Services Secure Accommodation Panel.**
- c)      The appointment of Councillor Turner to the Plain English Panel.**
- d)      The appointment of Councillors Bolton and Roberts to the Bus Consultation Group.**
- e)      The appointment of Councillor Baxter to the Riverlights Group**
- f)      The appointment of Councillors Khan, MacDonald and Wynn to the School Admissions Forum.**
- g)      The appointment of Councillor Turner to the Social Services Adoption Panel.**



(The list of Constitutional Appointments, as approved by the Council, is set out in Appendix A)

#### 17/04      Appointment of the Council's Young People's and Older People's Champions

**Resolved, on the motion of Councillor Burgess, to appoint Councillor E Berry as the Young People's Champion and Councillor Lowe as the Older People's Champion for the next municipal year.**

#### 18/04      Schedule of Meetings

**Resolved, on the motion of Councillor Burgess, to approve the schedule of meetings for June 2004 to July 2005 now submitted (see Appendix B)**

#### 19/04      Appointments to Outside Bodies and Charities

**Resolved, on the motion of Councillor Burgess, to approve the list of appointments of representatives to serve on outside bodies for 2004/05, and appointments to charities, now submitted, subject to:**

- a)      **The substitution of Councillor Gupta for Councillor Lowe on the Derby City Partnership – Objective 2 Working Group.**
- b)      **The substitution of Councillor Turner for Councillor Khan on the Executive Committee of Derby Racial Equality Council.**
- c)      **The deletion of Councillor Repton from the Metro Cinema Board.**
- d)      **The nomination of three extra councillors to serve on the East Midlands Regional Assembly, one each to be nominated by the Leaders of the three political groups.**

(The list of Appointments to Outside Bodies and Charities, as approved by the Council, is set out in Appendix C.)

(During the debate on the above motion, amendments were moved by Councillor Graves, and seconded, that Councillor Gerrard be substituted for Councillor Latham as the Council's representative on the Derby Community Legal Service Partnership Board, and that Councillor Dhamrait be substituted for Mr Joe Naitta as the Council's representative on SUPORT Management Committee. Both amendments were put to the meeting and lost.)

## 20/04 Attendance at Annual Conferences

**Resolved, on the motion of Councillor Burgess, to approve the list of representatives authorised to attend Annual Conferences for the next municipal year now submitted, subject to the deletion of the Local Government Association Fire Conference and the substitution of the Chair of the Planning and Environment Commission for the Chair of the Education Commission in respect of the AGM of the Consortium of Local Authorities Special Programmes (CLASP) (see Appendix D)**

## 21/04 Minutes and Recommendations of the Council Cabinet

The Council considered the minutes and recommendations of the Council Cabinet requiring the approval of the Council, set out in Appendix E to these minutes.

**Resolved, on the motion of Councillor Burgess, to approve the minutes and recommendations of the Council Cabinet dated 18 May and 15 June 2004.**

## 22/04 Minutes and Recommendations of the Standards Committee

The Council considered the minutes and recommendations of the Standards Committee requiring the approval of the Council, set out in Appendix F to these minutes.

**Resolved, on the motion of Councillor Burgess, to approve the minutes and recommendation of the Standards Committee dated 23 April 2004.**

## 23/04 Minutes and Recommendations of the Education Commission

The Council considered the minutes and recommendations of the Education Commission requiring the approval of the Council, set out in Appendix G to these minutes.

**Resolved, on the motion of Councillor Wynn, to approve the minutes and recommendations of the Education Commission dated 24 May 2004.**

## 24/04 School Admissions Forum and Schools Organisation Committee

The Council considered a report of the Director of Corporate Services on the membership of the School Admissions Forum and Schools Organisation Committee.

**Resolved, on the motion of Councillor Burgess, to:**

- 1. Approve the appointment of Ian Samways and Thomas Johnson as co-opted members on the School Admissions Forum.**
- 2. Approve the appointment of the following members on the Schools Organisation Committee:**

**Group E - David Cunningham until 30 June 2007**

**Eunice Robinson until 30 June 2007**

**Glyn Jones until 30 June 2007**

**Carole Riley until 30 June 2007**

**Group F - George Mighty until 30 June 2007**

## **25/04 Pay and Grading of Teaching Assistants**

The Council considered a report of the Director of Education on the Pay and Grading of Teaching Assistants.

**Resolved, on the motion of Councillor Allen:**

- 1. To approve the implementation of a new pay and grading structure for teaching assistants managed directly by the Council, as set out in Appendices 2 and 3 of the report.**
- 2. To recommend to the governing bodies of community and voluntary controlled schools that they adopt the new pay and grading structure for teaching assistants employed from their delegated budgets.**

## **26/04 Urgent Non-Executive Decisions of the Chief Executive**

The Council considered a report of the Director of Corporate Services concerning urgent non-Executive decisions taken by the Chief Executive.

**Resolved, on the motion of Councillor Burgess, to note the report.**

MAYOR



As approved by the Council on 30 June 2004

### CONSTITUTIONAL APPOINTMENTS 2004/05

1. Scrutiny Management Commission (Con 3, Lab 6, Lib Dem 4)

Chair - Councillor Troup

Vice Chairs – Councillors Graves, Redfern

Councillors Ahern, P S Berry, Hussain, Jones, Latham, Lowe, MacDonald, Repton, Smalley, Travis

2. Community Regeneration Commission (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor Bayliss

Vice Chair – Councillor Lowe

Councillors Blanksby, Brown, Chera, Gerrard, Richards, Webb,

Co-opted Members - Canon D MacDonald, Mr Syed Kazmi

3. Culture and Prosperity Commission (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor Repton

Vice Chair - Councillor Travis

Councillors Gupta, Jackson, Latham, Marshall, Smalley, Tittley

4. Education Commission (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor MacDonald

Vice Chair - Councillor Latham

Councillors Dhamrait, Khan, Liversedge, Marshall, Winter, Wynn,

Statutory Co-opted Members - 1 Church of England diocese representative

1 Roman Catholic diocese representative

2 parent governor representatives

1 representative of other

faiths/denominations

- 4a Representatives on the Corporate Parenting Joint Sub Commission (2)

Councillors MacDonald, Winter

5. Planning and Environment Commission (Con 2, UKIP 1, Lab 4, Lib Dem 2)

Chair - Councillor Ahern

Vice Chair - Councillor P S Berry

Councillors Bolton, Baxter, Jackman, Leeming, Rehman, Troup, Willitts

6. Social Care and Health Commission (Con 2, UKIP 1, Lab 4, Lib Dem 2)

Chair - Councillor Hussain  
Vice Chair - Councillor Jones  
Councillors Dhindsa, Hird, Leeming, Nath, Turner, Webb, Willitts  
Co-opted Members - Amir Qurban, Zbigniew Wojcek, Pat Hill, Elaine Jackson, Christine Pearn – for the duration of the Health Inequalities topic review.

6a Representatives on the Corporate Parenting Joint Sub Commission (4)

Councillors Hussain, Jones, Turner, Webb

7. Licensing and Appeals Committee (Con 3, Lab 7, Lib Dem 4)

Chair - Councillor Jones  
Vice Chair – Councillor Brown  
Councillors P S Berry, Bolton, Dhamrait, Hird, Hussain, Jackman, Jackson, Liversedge, MacDonald, Redfern, Rehman, Richards

7a Licensing Sub Committee A (Taxis) (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor Brown  
Vice Chair - Jones  
Councillors P S Berry, Bolton, , Hussain, Jackman, Redfern, Rehman

7b Licensing Sub Committee B (Entertainments etc) (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor Jones  
Vice Chair - Councillor Brown  
Councillors Bolton, Jackson, Liversedge, MacDonald, Redfern, Richards

7c Employee Appeals Sub Committee

Any three members of the Licensing and Appeals Committee, including one member from each political group.

7d Disciplinary Sub Committee

To be constituted when necessary

7e Disputes Resolution Sub Committee

Any three members of the Licensing and Appeals Committee including one member from each political group.

7f Education (Awards and Transport) Appeals Sub Committee (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor Hird  
Vice Chair - Councillor Brown  
Councillors P S Berry, Dhamrait, Jackson, MacDonald, Rehman, Richards

- 7g     Housing Appeals Sub Committee
- Any three members of the Licensing and Appeals Committee including one member from each political group.
- 7h     Discretionary Housing Payments Appeals Sub Committee
- Any three members of the Licensing and Appeals Committee including one member from each political group.
- 7i     Social Services Secure Accommodation Panel (Con 1, Lab 3, Lib Dem 2)
- Councillors Bolton, Hussain, Jones, Redfern, Webb, Winter
- (Note: One member is selected for each meeting from the above panel of six)
8.     Planning Control Committee (Con 3, Lab 7, Lib Dem 4)
- Chair - Councillor Smalley  
Vice Chair - Councillor Travis  
Councillors Ahern, Baxter, Bolton, Care, Chera, Khan, Liversedge, Marshall, Rehman, Richards, Willitts, Wynn
9.     Special Purposes Committee (Con 2, Lab 4, Lib Dem 3)
- Chair - Councillor Burgess  
Vice Chair - Councillor Hickson  
Councillors Care, Carr, Graves, Redfern, Roberts, Smalley, Williamson
10.    Conservation Area Advisory Committee (Con 2, Lab 2, Lib Dem 2)
- Councillors Liversedge, Marshall, Roberts, Tittley, Travis, Willitts
11.    Disabled People's Advisory Committee (Con 1, Lab 3, Lib Dem 2)
- Chair - Councillor Webb  
Councillors Chera, Hird, Rehman, Troup, Turner
12.    Minority Ethnic Communities Advisory Committee (Con 1, Lab 3, Lib Dem 2)
- Chair - Councillor Burgess  
Vice Chair - Councillor Willitts  
Councillors Gupta, Khan, Roberts, Richards
13.    Women's Advisory Committee (Con 1, Lab 2, Lib Dem 2)

Chair - Councillor Winter  
Councillors Gupta, Jackman, Latham, MacDonald

14. Social Services Fostering Panel (1 Cabinet Member)

Councillor E Berry

15. Social Services Adoption Panel (Con 1, Lab 1)

Councillors P S Berry, Turner

16. Civic Awards Advisory Panel (Con 2, Lab 2, Lib Dem 2)

Chair - Councillor P S Berry  
Councillors Brown, Jackson, Lowe, Rehman, Richards

17. Representatives on the following bodies:

17a Derbyshire Fire Authority (Con 1, Lab 3, Lib Dem 1)

Vice Chair - Councillor Gerrard  
Councillors P S Berry, Bolton, Carr, Williamson

17b Joint Committee with Derbyshire County Council for Local Authority  
Appointments to the Derbyshire Police Authority (Con 1, Lib Dem 1)

Councillors Hickson, Winter

17c Derbyshire Development Plans Joint Advisory Committee (Con 1, Lab 3,  
Lib Dem 2)

Councillors Ahern, Baxter, Bolton, Brown, Care, Troup

17d Schools Organisation Committee (Con 1, Lab 3, Lib Dem 2)

Councillors Allen, Gerrard, Liversedge, MacDonald, Winter, Wynn

17e Standing Advisory Council on Religious Education (SACRE) (Con 1, Lab  
3, Lib Dem 1)

Councillors Hird, Jackson, Smalley, Turner, Wynn

17f School Admissions Forum (Con 1, Lab 3, Lib Dem 1)

Councillors Khan, Liversedge, MacDonald, Winter, Wynn

18. Standards Committee (Con 1, Lab 1, Lib Dem 1)



Councillors Baxter, Brown, Skelton  
Independent Members - Mr G Bagga, Canon R B Blowers, Mrs C McDowall

### **Informal Advisory Groups**

- a. Plain English Panel (Con 1, Lab 3, Lib Dem 2)  
  
Chair - Councillor Brown  
Councillors Bolton, Burgess, Carr, Roberts, Turner
- b. Members Services Working Party (Con 1, Lab 2, Lib Dem 1)  
  
Chair - Councillor Hickson  
Councillors Redfern, Roberts, Troup
- c. Bus Consultation Group (Con 1, Lab 3, Lib Dem 2)  
Chair – Councillor Care  
Councillors Ahern, Bolton, Lowe, Roberts, Webb,
- d. Riverlights Group (Con 1, Lab 3, Lib Dem 2)  
Chair Councillor Burgess  
Councillors Baxter, Bolton, Hickson, Travis + 1 Labour  
(The Labour Group wish to allocate one of their seats on this group to Councillor Leeming)



As approved by the Council on 30 June 2004

## APPENDIX B

### Derby City Council Schedule of Meetings

#### June 2004 - July 2005

	Day/Time	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Council	Wed 6pm	30#	28		15		24		26		2*		25#		27
Council Cabinet	Tue 6pm	15	6,20	10	7,28	19	9,30	21	18	8,22	15	5,26	17	14	5,26
Scrutiny Management Commission	Tue 6pm	8	13		14	26		7	11	15	22	19	31		12
Education	Mon 6pm		5		6	18	29		17	21		4		6	18
Social Care and Health	Mon 6pm	7	19		20	25		6	24	28		18		20	4
Community Regeneration	Tue 6pm		12		21		2	14	25		8		3	7	19
Culture and Prosperity	Mon 6pm		26		27		8	20	31		21		16	27	25
Planning and Environment	Thu 6pm	3	22		2	21		9	20		3	21		2	14
Corporate Parenting Sub	Tue 6pm	1				12				23				28	
Area Panel 1	Wed 6.30pm		7		1	27			12		9			8	
Area Panel 2	Wed 6pm		7		22		3		12		16			15	
Area Panel 3	Wed 6pm		14		8		10		19		23			22	
Area Panel 4	Wed 6.30pm		21		29		17		19		30			29	
Area Panel 5	Tue/Wed 7pm	2	21			6		1		2		6			6
Planning Control	Thur 6pm		1,29	26	30	28	25	16	27	24	24	28	26	23	21
Licensing and Appeals	Wed/Thur 6pm		6			13		8		9		13		1	
Disabled People's Advisory	Thur 6.30pm	17			23		4		13		17		19		28
Minority Ethnic Communities Advisory	Thur 6.30pm		15		16		18			3		7		16	
Women's Advisory	Tue 6.30pm		27			5		7		1		12		21	
Conservation Area Advisory	Thur 5.15pm	3	8	12	9	14	11	2	13	10	10	14	12	9	7
Councillor Training Days		21	8		9	20	23	15		7	29	20	23	30	20

\* Council Tax Setting

^ Special Budget Meetings

# Annual Council

Area Panel 1 – Chaddesden, Spondon, Derwent, Oakwood

Area Panel 2 – Alvaston, Boulton, Chellaston, Sinfen

Area Panel 3 – Arboretum, Normanton, Abbey

Area Panel 4 – Littleover, Mickleover, Blagreaves

Area Panel 5 – Allestree, Darley, Mackworth



## APPENDIX C

### OTHER BODIES Annual Appointments unless stated

Body	Representative(s) 2004/05	Other Information
Addaction	Councillor Samra	Advisory group relating to drug & alcohol abuse
Age Concern – Derbyshire	Mrs Ann Crosby	Do not have to be Elected Members
Asian Women's Training Centre	Councillor Care	
Association of Public Service Excellence (APSE)	Councillors Carr, Blanksby	
Business Link Derbyshire	Councillor Hickson	1 year appointment Do not have to be Elected Members
Children First	Councillor MacDonald	Do not have to be Elected Members 1 year appointment
CLASP Consortium	Councillor Ahern	Must be Elected Members 1 year appointment
Compact Forum	Councillors Burgess, E Berry, Samra Isabella Stone, Sarah Davis	Isabella is contact for this forum 1 year appointment (municipal year)
	SMC Reps = TBA	Relevant Cabinet Members 2 x SMC nominations
	Councillor F Hussain – SC&H Chair	Chair of Social Care and Health Commission
Derby Asian Horticultural & Resource Training Initiative	Councillor Troup	
Derby Citizens Advice Bureau Management Committee	Councillors Marshall, Webb, Gerrard	Must be Elected Members 1 year appointment
Derby City Homes Regeneration Limited Derby City Partnership Groups	Councillor Hickson	Must be Elected Members

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
<ul style="list-style-type: none"> <li>Board</li> </ul>	Councillor Burgess	<p>Leader of the Council to be the Chair of DCP Board</p> <p>Chair of External Funding Management Group</p>
<ul style="list-style-type: none"> <li>City of Learning Executive</li> </ul>	Councillors Allen,	Cabinet member with responsibility for learning
<ul style="list-style-type: none"> <li>City of Opportunity Executive</li> </ul>	Councillor Allen Councillor Samra	Two Cabinet Members with responsibility for the agenda covered
<ul style="list-style-type: none"> <li>City of Opportunity Strategic Forum</li> </ul>	Councillors Allen, E Berry, Samra, Hickson	Cabinet Members with responsibility for the agenda covered
<ul style="list-style-type: none"> <li>Cultural City Executive</li> </ul>	Councillor West	Cabinet member with responsibility for Culture and Leisure
<ul style="list-style-type: none"> <li>Environment City Executive</li> </ul>	Councillor Care	Cabinet Member with responsibility for Environment, planning and transportation
<ul style="list-style-type: none"> <li>External Funding Management Group</li> </ul>	Councillor Samra	Cabinet Member with responsibility for Regeneration Programmes
<ul style="list-style-type: none"> <li>Neighbourhood Renewal Fund Management Group</li> </ul>	Councillor Samra	Cabinet Member with responsibility for Regeneration Programmes
<ul style="list-style-type: none"> <li>Normanton Regeneration Programme Management Group</li> </ul>	Councillor Nath	Ward Councillor for Arboretum or Normanton Wards
<ul style="list-style-type: none"> <li>Objective 2 Working Group</li> </ul>	Councillor Gupta	Local Ward Councillor from Derwent, Arboretum, Sinfin, Abbey, Alvaston
<ul style="list-style-type: none"> <li>Osmaston and Allenton Programme Management Group</li> </ul>	Councillor Turner	Local Ward Councillor

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
<ul style="list-style-type: none"> <li>Prosperous City Executive</li> <li>Small Change Award Partners</li> </ul>	<p>Councillor Hickson</p> <p>TBA</p>	<p>Cabinet Member with responsibility for Economic Development</p> <p>Local Ward Councillor from one of the nine smaller NRS neighbourhoods</p>
Derby College – Board of Governors	Councillor Dhindsa	<b>4 years until May 2006 or rep ceases to be an Elected Member</b> <b>Representatives who do not attend meetings will be removed from the board</b>
Derby Community Healthcare Project	Mr M E Kaye, Mr M Connell	
Derby Community Legal Service Partnership Board	Councillor Latham	
Derby Community Transport	Mr John Ireland	Do not have to be Elected Members
Derby Concert Promoters Association	Councillor Travis	Do not have to be Elected Members 1 year appointment
Derby Council for Voluntary Service	Councillor Jackson and Samra	Do not have to be Elected Members
Derby Dance Centre - Development Board	Councillors Travis and West	Do not have to be Elected Members
Derby Furniture Project Management Committee	Councillor Redfern	Do not have to be Elected Members 1 year appointment
Derby Homes Limited - Board	Councillors Lowe, Troup, Webb, Gerrard and Bayliss Iain MacDonald Oct 2004 Bob Osler Oct 2004 Thomas Jagger Oct 2005 Martin Latham Oct 2006 Tabani Ndlovu Oct 2006	Representatives should be able to attend meetings on the last Thursday in every month
Derby Law Centre	Councillors Jones, Latham	Must be Elected Members

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
	and 1 Labour nomination	1 year appointment
Derby North East Education Action Zone Forum	Councillors Allen, Bolton, Brown, Latham, Roberts	Education Cabinet Member One member from each of four wards in area 3 year appointment until 03.03
Derby Playhouse Limited - Board	Councillors Dhindsa, Hickson, Travis,	Do not have to be Elected Members Open ended
Derby Racial Equality Council		
<ul style="list-style-type: none"> <li>• General Committee</li> </ul>	Councillors Smalley, Richards, Khan	3 members – General Committee
<ul style="list-style-type: none"> <li>• Executive Committee</li> </ul>	Councillors Smalley, Turner	Two of these members to be appointed to the Exec Committee
Derby Rail Forum	Councillor Hickson	
Derby Rape Crisis	Councillor E Berry, MacDonald	Do not have to be Elected Members 1 year appointment
Derby University		
<ul style="list-style-type: none"> <li>• Court</li> </ul>	Councillor Burgess	
<ul style="list-style-type: none"> <li>• University Council</li> </ul>	Councillor Allen	
Derby Women's Centre Management/Steering Committee	Councillor Jackman and Winter	
Derby and Derbyshire Economic Partnership	Councillor Burgess	
Derby and Derbyshire Partners Against Racial Harassment	Councillors Samra, Turner	



<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
Derby and Sandiacre Canal Trust	Councillor Care, Mr R Salmon	1 Elected Member, 1 Officer No fixed term
Derby and Sandiacre Canal Trust - Executive	Mr R Salmon	
Derbyshire Connexions Partnership	Councillor Allen	Cabinet Member for Lifelong Learning
Derbyshire Environmental Trust	Councillor Skelton	Do not have to be Elected Members
Derbyshire Housing Aid	Councillor Hickson	Nomination subject to the approval of the Trustees
Derbyshire Learning Partnership	Councillor Allen	
Derbyshire Partnership Forum	Councillor Burgess	3 year appointment but representative could be replaced mid term
Derbyshire and Peak Park Sport and Recreation Forum	Councillor West	
Derbyshire Resource Efficiency Partnership (DREP)	Mr A Mullarkey	
Derbyshire Superannuation Investment Panel	Councillors Brown, Williamson	
Derbyshire Valuation Tribunal	Mr M Daullah, Mr H C Gupta, Councillors P Hickson, Lowe Mr J McGiven, Mr J Naitta, Councillor P Berry, Ms C Fenton	Do not have to be Elected Members 6 year appointments maximum age 72, DCC compliment of 8 members
Derbyshire Wildlife Trust Council of Members	Councillor Blanksby	Do not have to be Elected Members 1 year appointment
Derwent Community Partnership	Councillors Gupta, Redfern, Roberts, Samra	Relevant Council cabinet Member and 3 ward Councillors for Derwent Ward
Derwent Valley Mills	Councillor Burgess	

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
Partnership		
Derwent Valley Trust	Councillor Burgess	Must be Elected Members
Door Supervisors Panel	Councillors Jones, Brown	Do not have to be Elected Members
Early Years Development & Childcare Partnership	Councillor Allen	
Eastern Orchestral Board	Councillor Brown	Do not have to be Elected Members
East Midlands Museum Service	Councillors Brown	
English Churches Housing Group Midlands Customer Focus Group	Councillor Hickson	Do not have to be Elected Members 1 year appointment
Environment Agency Regional Flood Defence Committee	Councillor Troup	Do not have to be Elected Members 4 year appointment until 31 May 2006
Guru Ravidass Sabha Community Centre Management Group	Councillor Dhamrait	
Heart of England Tourist Board	Councillor Hickson	
Indian Community Centre Executive Committee	Councillor Samra	
JCC Waste Disposal and Collection in Derbyshire	Councillor Care	
Lea Green Outdoor Pursuits Centre – Advisory Committee	Councillor West	Expires 31 March 2005
Local Authority Energy Partnership	Councillors Brown, Care, Troup	Must be Elected Members 1 year appointment
Local Authorities World Heritage Forum	Councillor Hickson, Mr M Kaye	Do not have to be Elected Members
Local Connexions Partnership	Councillor Allen	

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
Local Government Association		
<ul style="list-style-type: none"> <li>General Assembly</li> </ul>	Councillors Burgess, Hickson, Williamson, Roberts	
<ul style="list-style-type: none"> <li>Urban Commission</li> </ul>	Councillors Burgess, Hickson	
<ul style="list-style-type: none"> <li>Derbyshire LGA</li> </ul>	Councillors Burgess, Latham, Roberts	
<ul style="list-style-type: none"> <li>Derbyshire LGA Environmental Co-ordination Group</li> </ul>	Councillor Care	
<ul style="list-style-type: none"> <li>East Midlands Regional LGA – General Meeting</li> </ul>	Councillors Care, E Berry, Williamson, Roberts	4 Representatives
<ul style="list-style-type: none"> <li>East Midlands Regional Assembly</li> </ul>	Councillor Burgess +3 (one each to be nominated by the Leaders of the three political groups)	1 Representative + ability to nominate others
<ul style="list-style-type: none"> <li>East Midlands Regional LGA – Employment Forum Steering Group</li> </ul>	Councillors E Berry, Gerrard	Must be Elected Members
<ul style="list-style-type: none"> <li>Special Interest Group of Metropolitan Authorities (SIGOMA)</li> </ul>	Councillor Burgess	
Local Government Information Unit	Councillor Burgess	Must be Elected Members
Loughborough University – Court	Councillor Allen	Do not have to be Elected Members 3 years until 31 July 2005
Metro Cinema	Councillors West, Blanksby	Must be Elected Members 4 year appointment
Midland Railway Trust Limited	Councillor Lowe	Do not have to be Elected

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
		Members 1 year appointment
National Association of British Market Authorities	Councillors P Berry, Ahern	Do not have to be Elected Members
National Council for Housing and Planning (ROOM) East Midlands Regional Executive Committee	Councillor Care	
Q Arts Management Committee	Councillor West and Jackson	
Queens' Hall Women's Hostel Management Committee	Councillor Jones	Must be Elected Members 1 year appointment
Revive (Healthy Living) Project – Project Board	David Potton	Until December 2005
Rosehill Business Centre Ltd	Councillor Bolton	Do not have to be Elected Members  Changes to previous nomination have to be agreed by the Board of Directors.  Status – Non Exec Director
Sherwood Foresters Regimental Museum	Councillor Lowe	
SUPPORT	Mr Joe Naitta	Do not have to be Elected Members
Territorial, Auxiliary and Volunteer Reserve Association for the East Midlands	Councillor P Berry	Must be Elected Members 3 year appointment until 2005. Under 65 years of age.
University of Leicester – Court	Councillor Allen	3 year appointment until 13 February 2006 Must be Elected Members
University of Nottingham – Court	Councillor Allen	

<b>Body</b>	<b>Representative(s) 2004/05</b>	<b>Other Information</b>
VIVA	Councillors Travis, Jackson	
Walbrook Housing Association Limited	Councillor Hird	



# **REPRESENTATIVES OF THE COUNCIL ON PUBLIC BODIES WITH DATES OF RETIREMENT**

## **CHARITIES**

<b>Charity</b>	<b>Term of Office Expires</b>
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### **Derby City**

Mr F Sonny-Richards	3 October 2007
Councillor P Berry	3 October 2007
Councillor Baxter	30 June 2006
Mr H Johnson	6 October 2005
Mr M J Fuller	15 February 2007

### **Hoult and Annie Sutton Memorial Houses**

Mrs L M Topham	12 January 2006
Mr H Johnson	12 January 2006
Mr J McGiven	12 January 2006

### **The Poor's Land, Littleover (Joyce Harpur)**

Councillor Skelton	26 April 2005
Councillor L Allen	26 April 2007

### **Thomas Haughton**

Mr H Johnson	1 January 2006
Mrs N R Wawman	1 January 2006
Mr J McGiven	1 January 2006

### **Elizabeth Turner**

Councillor Ahern	30 June 2008
Mr J McGiven	30 June 2006
Mrs L M Topham	30 June 2008

### **Liversage**

Councillor Webb	30 June 2008
Mr John Brittain	28 January 2008
Mr M Allsop	8 December 2005
Mr G Lacey	23 September 2004
Mr D Dickinson	30 June 2006
Councillor Jackson	1 March 2007
Councillor Richards	13 July 2008

**Spondon Relief in Need**

Councillor Brown  
Councillor P Berry

30 June 2008  
8 September 2007

**Wilmot, Gilbert and Berrysford**

Mr P J Cholerton  
Councillor Bolton

5 January 2007  
2 September 2004

**German Pole Charity**

Councillor M Hird



As approved by the Council on 30 June 2004

## APPENDIX D

### ANNUAL CONFERENCES 2004/05

CONFERENCE	MEMBERS ATTENDING	MONTH	NUMBER OF DAYS
North of England Education Conference	Council Cabinet Member for Lifelong Learning, Chair of Education Commission and a minority group representative	January	2
LGA Annual Urban Commission and Conference	Leader or deputy leader	February	2
LGA Annual Cultural Services Conference	Cabinet member for Leisure and Cultural Services	March	2
LGA Annual Planning Conference	Cabinet Member for Planning, Transportation and Environment	March	2
Association of Town Centre Management	Council Cabinet Member for Performance Management, Economic Development and Housing	April and October	2
Chartered Institute of Housing Annual Conference	Council Cabinet Member for Housing and Social Inclusion, Chair of Community Regeneration Commission and two minority group representatives	June	4
Local Government Association Annual Education Conference	Council Cabinet Member for Lifelong Learning, Chair of Education Commission and a minority group representative	June/July	---
Local Government Association Annual Conference/General Assembly	The representatives appointed to the General Assembly	July	4
Association of Public Service Excellence Annual Conference	Council Cabinet Member for Personnel, Equalities and Direct Services, Chair of Scrutiny Management Commission and a minority group representative	September	3

CONFERENCE	MEMBERS ATTENDING	MONTH	NUMBER OF DAYS
Chartered Institute of Environment Health Annual Conference	Council Cabinet Member for Personnel, Equalities and Direct Services, Chair of Planning and Environment Overview and Scrutiny Commission and a minority group representative	September	3
Town and Country Planning Summer School	Council Cabinet Member for Planning, Transportation and Environment, Chair of Planning Control Committee and one minority group representative from Planning Control Committee	September	5
Local Authority Transport Chairs	Council Cabinet Member for Planning, Transportation and Environment	September	1
National Association of British Markets Authorities	The representative(s) appointed to the Association	September	3
Standards Board for England Annual Conference	Two members of the Standards Committee – one independent, one elected	September	2
Local Government Association Annual Social Services Conference	Council Cabinet Member for Social Care, Chair of Social Care and Health Overview and Scrutiny Commission and two minority group representatives	October	3
Local Government Association Annual Housing Conference	Council Cabinet Member for Performance Management, Economic Development and Housing, Chair of Community Regeneration Commission and a minority group representative	November	3
Consortium of Local Authorities Special Programme (CLASP) AGM	Chair of Planning and Environment Commission	November	2
LGA Economic Regeneration Annual Conference	Council Cabinet Member for Performance Management, Economic Development and Housing, Chair of Planning and Environment Commission and a minority group representative	November	3

### COUNCIL CABINET

18 MAY 2004

Present: Councillor Burgess – Chair  
Councillors Allen, E Berry, Care, Carr, Webb and West

This record of decisions was published on 20 May 2004. The key decisions set out in this record will come into force and may then be implemented on the expiry of 5 clear days unless a decision is called-in.

### 436/03 Service Access Review

The Council Cabinet considered a report from the Director of Corporate Services, setting out details of the Council's Service Access Review Final Report and Improvement Plan.

The Service Access Best Value Review Team had identified 28 recommendations to make sure the Council delivered a 'step change' in customer service. The Scrutiny Management Commission had considered the draft final report and welcomed the recommendations, but were concerned that the report did not include a financial framework. These were included in Appendix 3 to the report.

### Decision

To recommend Council to:

- 1 approve the recommendations of the Review Team that were considered to be deliverable without significant impact on approved budgets as set out in Appendix 3 Category A.
- 2 approve recommendations as set out in Appendix 3, Category B where any additional costs were believed to be provided for within existing budgets, subject to a report back to the Council Cabinet if further approval was required under financial procedure rules for the costs and funding, before implementation commenced.
- 3 approve the remaining recommendations of the Review Team in principle only pending further approval of scheme details, costs and funding by the Council Cabinet to implement them.

## 444/03      Inspection of the Adult Learning Services

The Council Cabinet considered a report from the Director of Education setting out details of the Adult Learning Service's post-inspection action plan. At its meeting on 16 March 2004, the Council Cabinet received a report on the outcomes of the Adult Learning Inspectorate inspection of the Adult Learning Service, and it was resolved that the Council Cabinet would receive the final action plan prior to its admission to full Council.

### **Options Considered**

Following an ALI inspection, the Education Service must produce a post inspection action plan and submit it within the agreed timescale.

### **Decision**

- 1 To recommend full Council to adopt of the Adult Learning Service's post inspection action plan as attached as appendix 2 of the report.
- 2 To authorise the Director of Education to make amendments before that adoption in the light of comments from the Learning and Skills Council.

### **Reasons**

The Adult Learning Service was inspected by the Adult Learning Inspectorate in the week beginning 12 January 2004. Following publication of the ALS report, the Authority had until 30 April 2004 to complete a post inspection action plan and submit it to the Derbyshire Learning and Skills Council (DLSC). This was submitted but it was subject to approval by full Council.

**COUNCIL CABINET**  
**15 JUNE 2004**

Present: Councillor Burgess – Chair  
Councillors Allen, Care, Carr, Hickson, Webb and West

This record of decisions was published on 17 June 2004. The key decisions set out in this record will come into force and may then be implemented on the expiry of 5 clear days unless a decision is called-in.

**465/03 Best Value Review of Development –  
Final Report and Improvement Plan**

The Council Cabinet received a report from the Planning and Environment Commission, which had no comments to offer on the Best Value Review of Development Final Report and Improvement Plan.

**Decision**

1. To note the report.
2. To recommend Council to approve the Best Value Review of Development Final Report and Improvement Plan.

**466/03 Best Value Review of Services to Road  
Users – Final Report and Improvement Plan**

The Council Cabinet received a report from the Planning and Environment Commission, which had no comments to offer on the Best Value Review of Services to Road Users Final Report and Improvement Plan.

**Decision**

1. To note the report.
2. To recommend Council to approve the Review of Services to Road User Best Value Review Final Report and Action Plan.



## APPENDIX F

### STANDARDS COMMITTEE

23 APRIL 2003

**Present:** Reverend Canon R B Blowers – Chair  
Mrs C McDowall and Mr G Bagga  
Councillors Brown, Baxter and Skelton

### 16/03 Local Determination

The Committee considered a case where the Ethnical Standards Officer had referred the matter for local determination.

The Committee also recommended that, to promote and maintain high standards of conduct, the Council provide further comprehensive training for all members on declarations of interest and to strongly encourage all members to attend, and complete in full, any training provided.

**Resolved to recommend to Council that further comprehensive training on declarations of interest is provided for all members and that all members be strongly encouraged to attend, and complete in full, any training provided.**





### EDUCATION COMMISSION 24 MAY 2004

Present: Councillor Wynn (in the Chair)  
Councillors J Hickson, Latham, MacDonald  
Winter

Co-opted Members: Mr Ian Samways  
Mr John Honey (Roman Catholic Diocese)  
Mr Tom Johnston  
Mr Balwant Bubber (Derby Racial Equality  
Council)

### 81/03 Parent Governor Representation on Education Commission

The Commission considered a report of the Director of Corporate Services, which updated the Commission on the election of two new parent governors to be co-opted members of the Commission. Nominations had been sought for the parent governors, but no nomination forms were forthcoming. The Parent Governor Representatives (England) Regulations 2001, required that where a vacancy remained unfilled, because no or not enough candidates sought election, the Local Education Authority would re-run the election within one year of the original vacancy having arisen and at six monthly intervals thereafter, calculated from the first anniversary of the original vacancy having arisen, until the vacancy was filled. It was proposed that elections be re-run in September, when the Schools return after the summer break. Consideration was given to promoting the role in a more appealing way to try and attract representatives. Suggestions put forward included, inviting all potential parent governors to a reception, where they could talk to the retiring parent governors about the role and commitment involved. Posters could be put up in Schools, and the Governor Liaison Group could be approached.

Consideration was also given to co-opting Tom Johnston onto the Education Commission as an individual.

**Resolved to recommend Council to co-opt Tom Johnston onto the Education Commission for the next municipal year.**