



Derby City Council

LICENSING COMMITTEE
16 July 2015

ITEM 4

Report of the Acting Strategic Director of
Neighbourhoods

**General Licensing Administration and Compliance Activities -
Quarter 4 2014/15**

SUMMARY

- 1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 4 of the 2014/15 financial year.

RECOMMENDATION

- 2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

- 4.1 The information contained at Appendix 2 sets out the number of general licensing requests for service received by the Licensing Team and the number of licence and permit applications processed during the period.
- 4.2 The statistics for compliance and other licensing activities for quarter four of 2014/15 are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer	n/a
Financial officer	n/a
Human Resources officer	n/a
Service Director(s)	n/a
Other(s)	Michael Kay

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Background papers:	None
List of Appendices:	Appendix 1 – Implications Appendix 2 – Licensing Statistics Appendix 3 – Compliance Statistics & Other Work

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IMPLICATIONS

Financial and Value for Money

1.1 None directly arising from this report.

Legal

2.1 None directly arising from this report.

Personnel

3.1 None directly arising from this report.

IT

4.1 None directly arising from this report.

Equalities Impact

5.1 None directly arising from this report.

Health and Safety

6.1 None directly arising from this report.

Environmental Sustainability

7.1 None directly arising from this report.

Property and Asset Management

8.1 None directly arising from this report.

Risk Management

9.1 None directly arising from this report.

Corporate objectives and priorities for change

10.1 The proposals set out in this report will **deliver better outcomes for our communities, more efficient and effective services and improved value for money for our customers.**

LICENSING QUARTERLY STATISTICS

	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003							
		NEW PREMISES			CLUB	FULL VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
		ON	OFF	OTHER					
Qtr 4	29 (24)	7 (12)	2 (4)	1 (0)	0 (0)	6 (2)	18 (22)	45 (44)	66 (87) 21 (23) Late TEN

	APPLICATIONS – LICENSING ACT 2003					
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Qtr 4	9 (5)	0 (0)	0 (0)	0 (0)	2 (0)	46 (56)

APPLICATIONS – GAMBLING ACT 2005								
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIF. OF 2 MACHINES
				NEW	VARY	TRANSFER		
Qtr 4	0 (0)	0 (0)	0 (0)	1 (0)	3 (0)	0(0)	0 (0)	6 (3)

PERMITS / REGISTRATIONS ISSUED									
	UFEC PERMITS	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES *	NEW SCRAP METAL	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES **
							PREMISES	PERSON	
Qtr 4	0 (5)	23 (28)	5 (8)	7 (5) New 23 (72) Renewal	1(0)	7 (6)	3 (0)	9 (2)	2 (15)

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() denote previous quarter

* Majority of small society lotteries expire 31 December each year

** All animal vending and boarding licences expire 31 December each year.

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
319 (319)	6 (7) mins	12 (13) mins

() denote previous quarter

COMPLIANCE STATISTICS

PREMISES INSPECTIONS			
	NO. of PROGRAMMED INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS	INSPECTIONS WITH PARTNER AGENCIES
Qtr 4	0 (227)	0 (98.6)	0 (26)

() denote previous quarter

OTHER ACTIVITIES UNDERTAKEN**SUSPENSION NOTICES**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees.

No suspension notices have been served during this quarter.