

## **Remit, Work Programme and Topic Reviews**

### **SUMMARY**

- 1.1 The Regenerating Our City Board will have the opportunity to study its Terms of Reference and Remit for the forthcoming municipal year. The Board will meet four times in the municipal year and will be primarily focused on undertaking Topic Review/s supported by Democratic Services Officers and officers from other departments, but will also look at service reviews, policy development and any issues referred from the Corporate Scrutiny and Governance Board.
- 1.2 The report allows officers to inform the Board of any key work areas, issues or potential topic review subjects for discussion or inclusion in the work programme.
- 1.3 Members of the Board will also have the opportunity to consider and agree items for the Regenerating Our City Board work programme for the 2016/17 municipal year and any topic reviews.

### **RECOMMENDATIONS**

- 2.1 To note the report.
- 2.2 To consider and agree the future work programme and topic reviews for the 2016/17 municipal year.

### **REASONS FOR RECOMMENDATIONS**

- 3.1 To make the Board aware of its Terms of Reference.
- 3.2 To enable the council to undertake functions in relation to overview and scrutiny, specifically to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

## **SUPPORTING INFORMATION**

### **4.1 Terms of Reference of Overview and Scrutiny Boards**

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. Agree a programme of policy development and review in relation to the board's allocated topic area, and to undertake any policy development and review arising;
2. Consider service updates in relation to council and non council functions within the board's allocated topic area;
3. Make reports or recommendation to Council, Council Cabinet or any committees of the council in respect of the discharge of the council's functions; and
4. Make recommendations to the Corporate Scrutiny and Governance Board in respect of performance areas for review.

### **4.1 The remit of this board covers service areas that fall within the portfolios of the Cabinet Member for Communities and City Centre Regeneration (Deputy Leader of the Council) and the Cabinet Member for Urban Renewal:**

- Regeneration
- Planning and Property Services
- Combined Authority / LEP
- Leisure and Culture
- Derby Homes
- Strategic Housing (from Integrated Commissioning dept)

### **4.2 This item gives members an opportunity to discuss the proposed topic review/s for the forthcoming municipal year, and develop the basis for the topic reviews.**

### **4.3 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.**

## **OTHER OPTIONS CONSIDERED**

### **5.1 None**

**This report has been approved by the following officers:**

<b>Legal officer</b> <b>Financial officer</b> <b>Human Resources officer</b> <b>Estates/Property officer</b> <b>Service Director(s)</b> <b>Other(s)</b>	David Walsh – Head of Democracy
<b>For more information contact:</b> <b>Background papers:</b> <b>List of appendices:</b>	Clare Harrison 01332 643648 None Appendix 1 – Implications Appendix 2 – Draft work programme for Regenerating Our City Board Overview and Scrutiny Board

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

- 1.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Legal**

- 2.2 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Personnel**

- 3.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**IT**

- 4.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Equalities Impact**

- 5.1 Effective scrutiny benefits all Derby people.
- 5.2 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Health and Safety**

- 6.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Environmental Sustainability**

- 7.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Property and Asset Management**

- 8.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by

the board and from the final recommendations resulting from topic reviews.

## **Risk Management**

- 9.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

## **Corporate objectives and priorities for change**

- 10.1 Our aim is to work together so that Derby and its people will enjoy a thriving sustainable economy, good health and well-being and an active cultural life.

## Regenerating Our City O&S Board – Draft Work Programme 2016/17

Meeting	Items	Service Director / Lead officer
<b>26 July</b>	<p>Work Programme and Topic Reviews</p> <p>Brief Update from Officers for Potential Work Programme and Topic Review discussion.</p> <p>Possible work programme items:</p> <ul style="list-style-type: none"> <li>• City Centre Masterplan</li> <li>• Combined Authority Update</li> <li>• Contract of purchase of Debenhams site from INTU</li> <li>• Further Cabinet Member response to Board recommendations from a Topic Review of Affordable Housing, including issues around affordable housing and development of brownfield land.</li> <li>• The council's property rationalisation programme, including updates on savings that are achieved.</li> <li>• Leisure Facilities Strategy report detailing the project team's findings at future Board meeting on developments around the provision of leisure facilities within the city.</li> <li>• Energy Security Strategy update on how this may be progressed with no council officers specifically dedicated to this task.</li> <li>• Markets Strategy reports and updates in relation to all five markets at future Board meetings.</li> </ul>	Strategic & Service Directors
<b>20 Sept</b>	<b>Items for Future Meetings</b> – to be discussed and schedule decided at July meeting.	
<b>29 Dec</b>	<b>Items for Future Meetings</b> – to be discussed and schedule decided at July meeting.	
<b>21 Feb</b>	<b>Items for Future Meetings</b> – to be discussed and schedule decided at July meeting.	

