

Ann Walker

From: Williamson, Gemma, 14051 <gemma.williamson@derbyshire.police.uk>
Sent: 19 March 2021 14:39
To: Licensing
Subject: FW: Proposed conditions - The Crossbar, Chellaston Park

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Good Afternoon,

Please see below conditions agreed with the applicant of the above new licence application.

Could you kindly add them to the application and there will be no objection from the police.

Kind regards

Gemma

Gemma Williamson
Police Constable 14051
South Licensing Enforcement Officer

Derbyshire Constabulary

South Division HQ
St. Mary's Wharf

Prime Parkway

Chester Green

Derby

DE1 3AB

Tel: 101 ext. 14051
E-mail: gemma.williamson.14051@derbyshire.police.uk

From: [REDACTED]
Sent: 19 March 2021 13:55
To: Williamson, Gemma, 14051 <gemma.williamson@derbyshire.police.uk>
Subject: RE: Proposed conditions - The Crossbar, Chellaston Park

Thanks Gemma, that all looks good.

One quick question, if we refuse someone because they can't prove their age, what do we write on the log if they don't give their name?

On 19 Mar 2021 10:14, "Williamson, Gemma, 14051" <gemma.williamson@derbyshire.police.uk> wrote:

Hi [REDACTED]

That's not an issue at all.

I have amended condition 9 if you wouldn't mind just having a look to make sure you are happy with it? If so I will forward these conditions to the Licensing authority.

Kind regards

Gemma

From: [REDACTED]
Sent: 18 March 2021 19:12
To: Williamson, Gemma, 14051 <gemma.williamson@derbyshire.police.uk>
Subject: Fwd: Proposed conditions - The Crossbar, Chellaston Park

Hi Gemma

Thanks for sending these over, it was a pleasure to show you round.

I think the only real concern is around the cctv. It is kept in the loft so technically it isn't locked and it could be tricky to lock it. It is however out of sight and not accessible without the tool to release the loft hatch. The loft hatch has a built in ladder for when it needs to be checked and it can be accessed remotely. We will make sure the loft hatch tool (no idea what they are called) is locked away.

Everything else seems fine

Kind Regards

[REDACTED]

----- Forwarded message -----

From: Chellaston Leisure <admin@chellastonleisure.org>

Date: 17 Mar 2021 11:21

Subject: Fwd: Proposed conditions - The Crossbar, Chellaston Park

To: [REDACTED]

Cc:

Sent from my iPhone

Begin forwarded message:

From: "Williamson, Gemma, 14051" <gemma.williamson@derbyshire.police.uk>
Date: 17 March 2021 at 11:20:36 GMT
To: Chellaston Leisure <admin@chellastonleisure.org>
Subject: Proposed conditions - The Crossbar, Chellaston Park

Hello [REDACTED]

Thank you for meeting with us last week. As discussed please see below some proposed conditions for the licence to promote the licensing objectives.

Please read them carefully and let me know if you are happy to accept or would like to make any amendments which I am happy to do?.

1. ***There will be an area for external consumption area detailed on the premises licence plan.***
2. ***All beverages, alcoholic or otherwise, consumed in the external consumption will be decanted into plastic/polycarbonate containers.***
3. ***You must display prominent, clear and legible notices at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.***
4. ***The Designated Premises Supervisor or a nominated representative will be available at all times during noisy events to respond to any complaints of excessive noise levels.***

5. *The CCTV recording system must be maintained in good working order and any faults repaired as soon as possible.*
6. *The CCTV recording system must be operating at all times when the premises are open for licensable activities.*
7. *All CCTV recordings must be retained for a minimum of 28 days. These images must be available for viewing at any reasonable time upon request of a police officer or other authorised person of a responsible authority, and in accordance with the requirements of Data Protection legislation.*
8. *The Designated Premises Supervisor and designated members of staff must be able to retrieve and copy any recording/images within 48 hours if so required. Any such requests must be made in accordance with the provisions of Data Protection legislation. (The Police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime & disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image).*
9. *Access to the CCTV recording unit must be restricted and only to be accessed by the Designated Premises Supervisor or nominated person. Access is also allowed for maintenance purposes.*
10. *CCTV cameras must be positioned so that all areas the public have access to are covered. Save for any toilet areas.*
11. *CCTV cameras system will be capable of producing images of evidential quality with accurate times and dates and recordings in real time.*
12. *Full training is provided to all staff on commencement of employment relating to the sale of alcohol products sold and any system or procedures they are expected to follow in the course of dealing with these goods.*
13. *Refresher training should be provided at least every 6 months.*
14. *Records detailing the training provided will be kept on the premises for production on request, to a person of a responsible authority upon request.*

15.All records will be written and shall be retained on the premise for a minimum of 12 months.

16.A challenge 25 proof of age scheme will be operated at all times.

17.The refusal book/log will be kept on the premises for production on request to a person of a responsible authority upon request.

18.The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.

19.The DPS will ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log will be kept on the premises for a period of 1 year and will be produced to a to a person of the responsible authority upon request.

20.The Designated Premises Supervisor will regularly assess the need for the provision of door supervision when the premises are open for licensable activities.

Kind regards

Gemma

Gemma Williamson
Police Constable 14051
South Licensing Enforcement Officer

Derbyshire Constabulary

South Division HQ
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<image001.jpg>

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