



Derby City Council

Forward Plan

**Published
13 March 2018**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published in May 2018.

Forward Plan

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Penny Marshall, Carbon Reduction Commitment Manager 641787 or 07391739261
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2018
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matthew Wilson, Regeneration Manager 641589
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City (Derby Riverside) Masterplan Options
What is the decision to be taken?	To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Service Regeneration Projects 641639
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	
Reference / Date Inserted into Forward Plan	70/16 – March 2017
Decision	Review of Eaton Court Policies
What is the decision to be taken?	To approve proposals to introduce an acquisitions policy and equity buy back policy at Eaton Court
Who will be consulted?	Chief Officer Group, Cabinet Members and Internal Consultees, Debry Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Carly Saunt, Housing Development Officer 640321
Summary – The report sets out proposals to introduce 2 new policies at Eaton Court to include an acquisitions policy allowing the Council to intervene and acquire units in specific circumstances and an equity buy back scheme to allow lessees to complete home improvements.	

Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism – Councillor Raju
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.	
Reference / Date Inserted into Forward Plan	11/17 – September 2017
Decision	A52 Wyvern Transport Improvement Scheme – Update
What is the decision to be taken?	To provide an update on the A52 Wyvern transport Improvement Scheme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tara McKenna, Project Co-ordinator A52 641755
Summary – To give an update on the A52 Wyvern Transport Improvement Scheme.	

Reference / Date Inserted into Forward Plan	12/17 – September 2017
Decision	Becketwell Regeneration Development
What is the decision to be taken?	To approve the appointment of a contractor to design and build a retaining wall to the rear of Duckworth Square
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, Regeneration Project Manager 641621
Summary – The report will put forward recommendations regarding the approval of either a design and build tendered solution with supporting governance documentation or recommendation to place an order through the EMPA Framework, dependant on value for improvement works or demolish and rebuild.	
Reference / Date Inserted into Forward Plan	28/17 – November 2017
Decision	Future Packages of Our City Our River
What is the decision to be taken?	To approve future packages for the Our City Our River project
Who will be consulted?	Directors, Heads of Service and Wards Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Greg Jennings, Acting Director Regeneration, Property and Housing Projects 641617
Summary – To approve future packages for the Our City Our River project.	

Reference / Date Inserted into Forward Plan	33/17 – November 2017
Decision	Development of Prospective Local Measures to Comply with the Revised National Air Quality Plan
What is the decision to be taken?	To approve the development of prospective measures to reflect changes to national policy in June 2017
Who will be consulted?	Statutory consultees and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nigel Brien, Acting Head of Traffic and Transportation 641833
<p>Summary – Central Government revised the National Plan for NO2 from vehicle emissions in July 2017. The new national policy places requirements on the Council to develop a Local Plan for NO2, with a range of measures that could be developed to improve Air Quality. These measures require testing and work will take several months to examine the possible impacts and potential variations. Further reports will be required as part of the approval process for a local plan, which was submitted to the secretary of state in September 2017.</p>	

Reference / Date Inserted into Forward Plan	36/17 – December 2017
Decision	Property Improvement Capital Programme 2018/19
What is the decision to be taken?	To approve the property projects to be delivered in 2018/19
Who will be consulted?	Chief Officers, Cabinet Members, Corporate Capital Programme Board and Corporate Property Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Arshie Mushtaq, Property Capital Programme Manager 641817
<p>Summary – The report sets out the 2018/19 proposed planned property capital programme including the budget breakdown for each project. Funding will be prioritised against essential condition issues and health and safety requirements, including upgrading of fire alarms and emergency lighting systems, renewing life expired boilers, heating and air conditioning systems, replacement windows, re-roofing, structural repairs, kitchen upgrades and essential refurbishment.</p>	
Reference / Date Inserted into Forward Plan	37/17 – December 2017
Decision	Acquisition of Dwellings Funded by the Housing Revenue Account
What is the decision to be taken?	To approve the acquisition of new build dwellings funded via the Housing Revenue Account to provide affordable rented housing
Who will be consulted?	Chief Officer Group and Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	No
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
<p>Summary – The report will set out a proposal to acquire new build dwellings funded via the Housing Revenue Account to provide affordable rented housing.</p>	

Reference / Date Inserted into Forward Plan	40/17 – December 2017
Decision	Adoption of the Planning Obligations Supplementary Document Review
What is the decision to be taken?	To adopt the Planning Obligations Supplementary Document Review
Who will be consulted?	Public Consultation, developers, agents, statutory bodies and the Regeneration and Housing Scrutiny Review Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rachel Reid, Senior Planning Officer 642112
<p>Summary – The item relates to planning obligations or S106 contributions. The review brings the document up to date in light of the Derby City Local Plan 2017 and the Community Infrastructure Levy Regulations.</p>	
Reference / Date Inserted into Forward Plan	49/17 – March 2018
Decision	Investment at Infinity Park Derby
What is the decision to be taken?	To approve that the Council pursues investment in property at Infinity Park Derby to facilitate inward investment
Who will be consulted?	Cabinet Members, Ward Members and key Council Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Greg Jennings, Acting Director Regeneration, Property and Housing 641617
<p>Summary – Infinity Park Derby is the Council's flagship development site and has attracted investment from various funds (e.g. Regional Growth Fund, Local Growth Fund) to create infrastructure on the site (e.g. highways and the i-hub centre) to attract businesses and promote further development. This report seeks approval for the Council's own investment in property at Infinity Park to facilitate inward investment from companies looking to locate here. The proposals will be State Aid compliant.</p>	

Reference / Date Inserted into Forward Plan	50/17 – March 2018
Decision	Derby Economic Growth Strategy – Consultation Draft
What is the decision to be taken?	To note the responses to the consultation draft received to date and instruct officers to prepare the final Strategy
Who will be consulted?	Chief Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alan Smith, Head of Economic Regeneration 641624
Summary – To report the results of the consultation process on the draft strategy and to outline how this strategy will be completed.	
Reference / Date Inserted into Forward Plan	51/17 – March 2018
Decision	Purchase of Residential Dwellings to Provide Affordable Housing Funded Through the Housing Revenue Account
What is the decision to be taken?	To approve the purchase of 20 homes including 18 wheelchair accessible units to provide additional affordable housing in the popular suburb of Mickleover
Who will be consulted?	Cabinet Member, Chief Officer Group, Officers and Derby Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Carly Saunt, Housing Development Officer 640321
Summary – The report seeks approval to acquire an additional 20 units at Hackwood Farm development in Mickleover to provide additional affordable homes. The purchase will be funded through the Housing Revenue Account and Right to Buy receipts.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	21/17 – October 2017
Decision	Children Missing Education (CME) Policy Update
What is the decision to be taken?	To approve the adoption of a policy on Children Missing Education (CME)
Who will be consulted?	Relevant Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Donna Brookes, Head of Locality 3 and 4 641317
Summary – This is a policy update for children missing education to include children with special educational needs and disability and those on a part time timetable.	
Reference / Date Inserted into Forward Plan	26/17 – October 2017
Decision	Improving Provision for Children and Young People with Special Educational needs and Disabilities
What is the decision to be taken?	To approve proposals to improve provision for pupils with Special Educational Needs and Disabilities
Who will be consulted?	Parents, carers, SEND partners and schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720 and Paula Nightingale, Head of Inclusion 640351
Summary – Consultation is to take place on improving provision for children and young people with Special Educational Needs and Disabilities. Following consultation, Council Cabinet will be asked to consider consultation responses and decide whether to approve those proposals that do not require a statutory process and publish a statutory notice for those proposals that do require a statutory process. There are no proposals to reduce funding for SEND provision.	

Reference / Date Inserted into Forward Plan	44/17 – January 2018
Decision	Schools Capital Programme Priority Schemes for 2018/19
What is the decision to be taken?	To approve the priority schemes for the Schools Capital Programme for 2018/19
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 April 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2018/19. The schemes will be subject to the approval of the Council's overall budget for 2018/19.	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
14 March 2018	Infrastructure Programme Board Capital Programmes (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)	17/17	October 2017	
14 March 2018	'Move More Derby' – A Physical Activity and Sport Strategy for Derby	38/17	December 2017	
14 March 2018	Changes to the National Non Domestic Rates Policy for the Award of Discretionary Rate Relief (DRR)	47/17	January 2018	
	iHub Phase 2 Development	04/17	July 2017	Dealt with under Contract and Financial Procedure Matters
	Changes in Funding Bands for Derby City Maintained Special Schools and Enhanced Resource Units	48/17	February 2018	Dealt with by Urgent Leader Decision