

## SINFIN NEIGHBOURHOOD BOARD

### Minutes of the meeting held on Wednesday 22 June 2011, St Bartholomew's Church, Addison Rd.

#### Present

1	Baggy Shanker	Chair, Sinfin Councillor	7	Debbie Duro	Rolls Royce
2	Karen Hillier	Sinfin Councillor	8	Jon Eccarius	Sinfin Seniors /Live at Home Scheme
3	Lorraine Bhatti	Derby City Council	9	Richard Mullings	NHS Derby
4	Zia Bhatti	Derby City Council	10	Ray Theobald	Resident/ OSCAR Chair
5	Insp. Kam Bria	Derbyshire Constabulary	11	Graeme Walton	Derby Homes
6	Narinder Dhiensa	Resident	12	Gary Woolley	Resident

#### Officers/Guests in attendance

1	Martin Bagshaw	John Martin & Assocs.	5	Zoe Nettleship	Streetpride Coordinator
2	Maurice Fitzgerald	F&C REIT	6	Laura Raynor	Derby City Council
2	Pop Gill	Derby City Council	7	Carl Willis	Derby Homes
4	Neil Glover	Derbyshire Constabulary			

#### Apologies

1	Peter Blount	Resident	7	Richard Keene	Derbyshire Constabulary
2	Susan Boon	Resident / AORTA	8	Carla Owen	Enthusiasm
3	Richard Downing	Resident	9	Gill Todd	Resident
4	Julie Grafton	Resident	10	Robin Turner	Sinfin Councillor
5	Eileen Hudson	Friends of Shearwater	11	Kiran Dhanda	Resident
6	Alasdair Kay	Resident			

12/11	<b>WELCOME, INTRODUCTIONS &amp; APOLOGIES</b> welcomed by the Chair and introductions were made. Apologies were as outlined above	
13/11	<b>DECLARATIONS OF INTEREST, PERSONAL AND / OR PREJUDICIAL</b> Declarations of Interest in Item 9 were declared by: <ul style="list-style-type: none"> <li>• Lorraine Bhatti</li> <li>• Zia Bhatti</li> <li>• Ray Theobald</li> <li>• Carl Willis</li> <li>• Gary Woolley</li> </ul>	
14/11	<b>LATE ITEMS</b> No Late Items were raised.	
15/11	<b>SINFIN LANE INDUSTRIAL ESTATE</b> The Board were joined by Martin Bagshaw – John Martin Associates – and Maurice Fitzgerald – F&C REIT – to present an update on proposals for the development of the Sinfin Lane Industrial Estate site.	

	<p>The Board were informed that the estate has been in decline for several years and the site owner is exploring proposals to develop the site into a living environment. The land is currently designated as Employment Land, but the DCC Strategic Housing and Land Availability Assessment recognises the land as suitable and deliverable as a Housing site. At a size of 850,000 sq. ft. the proposal is to develop approx 500 homes with a district centre.</p> <p>A commitment has been given to consultation with the Board and community on the proposed development. Initial concerns raised are:</p> <p>Access and traffic flows Traffic access points Questioning the need for housing in the location Concern about the impact on the community and crime</p>													
16/11	<p><b>MINUTES OF LAST MEETING</b></p> <p>The minutes were agreed as a true record of the meeting.</p>													
17/11	<p><b>MATTERS ARISING NOT ON THE AGENDA</b></p> <p>Update on actions from previous meeting:</p> <p><b>Completed Actions –</b></p> <table><tr><th>Item</th><th>Action</th></tr><tr><td>05/11</td><td><ul style="list-style-type: none"><li><b>Neighbourhood Board</b> - consider and make a decision on the installation of SID column for Victory Road.</li></ul><p><b>Completed.</b></p></td></tr><tr><td>05/11</td><td><ul style="list-style-type: none"><li><b>Cllr Shanker</b> - ask the question regarding whether the rumours are true about the Chief Executive or his company receiving a bonus if £1M if all of the proposed cuts are put into effect.</li></ul><p><b>Completed. Cllr Shanker has been informed that there is no bonus system, and the Chief executive is employed directly by the City Council.</b></p></td></tr><tr><td>06/11</td><td><ul style="list-style-type: none"><li><b>Neighbourhood Board</b> - work with Rolls Royce, Derby Homes, OSCAR to deliver the Osmaston Vision for the regeneration of Osmaston, specifically the preparation of a Master plan Framework for June 11.</li></ul><p><b>Completed – this is an ongoing priority for the Board.</b></p></td></tr><tr><td>07/11</td><td><ul style="list-style-type: none"><li><b>OSCAR/SCILLS Board Representatives –</b><ul style="list-style-type: none"><li>develop two sub groups for Osmaston and Sinfin</li><li>review and recommend Strategic Priorities for the Ward and develop an outline Action Plan for discussion at the June Board meeting</li></ul></li><li><b>Cllr Turner</b> to join Osmaston Sub Group, <b>Cllr Shanker</b> to join Sinfin Sub Group</li></ul><p><b>Completed – formation of sub groups underway, to be reviewed through the Neighbourhood Action Plan.</b></p></td></tr><tr><td>08/11</td><td><ul style="list-style-type: none"><li><b>Cllr Shanker</b> – contact NACRO and establish future of service in</li></ul></td></tr></table>		Item	Action	05/11	<ul style="list-style-type: none"><li><b>Neighbourhood Board</b> - consider and make a decision on the installation of SID column for Victory Road.</li></ul> <p><b>Completed.</b></p>	05/11	<ul style="list-style-type: none"><li><b>Cllr Shanker</b> - ask the question regarding whether the rumours are true about the Chief Executive or his company receiving a bonus if £1M if all of the proposed cuts are put into effect.</li></ul> <p><b>Completed. Cllr Shanker has been informed that there is no bonus system, and the Chief executive is employed directly by the City Council.</b></p>	06/11	<ul style="list-style-type: none"><li><b>Neighbourhood Board</b> - work with Rolls Royce, Derby Homes, OSCAR to deliver the Osmaston Vision for the regeneration of Osmaston, specifically the preparation of a Master plan Framework for June 11.</li></ul> <p><b>Completed – this is an ongoing priority for the Board.</b></p>	07/11	<ul style="list-style-type: none"><li><b>OSCAR/SCILLS Board Representatives –</b><ul style="list-style-type: none"><li>develop two sub groups for Osmaston and Sinfin</li><li>review and recommend Strategic Priorities for the Ward and develop an outline Action Plan for discussion at the June Board meeting</li></ul></li><li><b>Cllr Turner</b> to join Osmaston Sub Group, <b>Cllr Shanker</b> to join Sinfin Sub Group</li></ul> <p><b>Completed – formation of sub groups underway, to be reviewed through the Neighbourhood Action Plan.</b></p>	08/11	<ul style="list-style-type: none"><li><b>Cllr Shanker</b> – contact NACRO and establish future of service in</li></ul>
Item	Action													
05/11	<ul style="list-style-type: none"><li><b>Neighbourhood Board</b> - consider and make a decision on the installation of SID column for Victory Road.</li></ul> <p><b>Completed.</b></p>													
05/11	<ul style="list-style-type: none"><li><b>Cllr Shanker</b> - ask the question regarding whether the rumours are true about the Chief Executive or his company receiving a bonus if £1M if all of the proposed cuts are put into effect.</li></ul> <p><b>Completed. Cllr Shanker has been informed that there is no bonus system, and the Chief executive is employed directly by the City Council.</b></p>													
06/11	<ul style="list-style-type: none"><li><b>Neighbourhood Board</b> - work with Rolls Royce, Derby Homes, OSCAR to deliver the Osmaston Vision for the regeneration of Osmaston, specifically the preparation of a Master plan Framework for June 11.</li></ul> <p><b>Completed – this is an ongoing priority for the Board.</b></p>													
07/11	<ul style="list-style-type: none"><li><b>OSCAR/SCILLS Board Representatives –</b><ul style="list-style-type: none"><li>develop two sub groups for Osmaston and Sinfin</li><li>review and recommend Strategic Priorities for the Ward and develop an outline Action Plan for discussion at the June Board meeting</li></ul></li><li><b>Cllr Turner</b> to join Osmaston Sub Group, <b>Cllr Shanker</b> to join Sinfin Sub Group</li></ul> <p><b>Completed – formation of sub groups underway, to be reviewed through the Neighbourhood Action Plan.</b></p>													
08/11	<ul style="list-style-type: none"><li><b>Cllr Shanker</b> – contact NACRO and establish future of service in</li></ul>													

		relation to funding allocated by the Sinfin Board <b>Completed. There will be no impact.</b>	
	10/11	<ul style="list-style-type: none"> <li>• <b>Cllr Shanker</b> – contact Andrew Beddow regarding the state and care of Osmaston Park and Markeaton Park</li> </ul> <b>Completed – patrols will be increased and formal letters will be sent to Football Teams regarding the state of the grounds following Matches. Warnings will be issued and clubs will be suspended if evidence of littering found.</b>	
	<b>Outstanding/Revised Actions –</b>		
	05/11	<ul style="list-style-type: none"> <li>• <b>Neighbourhood Board</b> - consider response to Grampian Way Petition and recommended actions</li> <li>• <b>Pop Gill</b> – circulate Petition response to Board members</li> </ul>	
	05/11	<ul style="list-style-type: none"> <li>• <b>Cllr Shanker</b> - update following rescheduled joint meeting between the Council, Travellers and Derby Homes.</li> </ul>	
	09/11	<ul style="list-style-type: none"> <li>• <b>Cllr Turner</b> – contact Neil Johnson regarding the condition and viability of the Social Housing Flats</li> </ul>	
18/11	<b>SAFE GUARDING</b> Insp. Kam Bria, accompanied by Neil Glover provided a verbal response to concerns raised in relation to a perceived Registered Sex Offender living in the area.  Board members were reassured that when offenders in this category are housed, checks and research into the location are carried out. Risk Management Plans are put in place based on the history and potential to re-offend. This is agreed through Multi Agency Public Protection Arrangements. Police decide on the locations which are safe and manageable and monitor individuals on a regular basis.  Offenders who are not on the register have no restrictions.  Graeme Walton advised that an Allocations System is in operation for Derby Homes Tenants, but they have a statutory duty to house people. Background checks are completed on individuals and families and takes into account previous tenancy, known history, probation and police checks.		
19/11	<b>BOARD PRIORITIES FOR 2011-2012</b> The Board agreed to the development of an Action Plan to take forward the Sinfin Board Priorities. The Action Plan is to be based on the agreed funding priorities and actions focusing on: <ul style="list-style-type: none"> <li>• <b>A better built and natural environment</b> <ul style="list-style-type: none"> <li>○ Improving the local environment</li> <li>○ Traffic management</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"><li>○ Managing the impacts of new developments</li><li>○ Air Quality</li></ul> <ul style="list-style-type: none"><li>● <b>Being safe and feeling safe</b><ul style="list-style-type: none"><li>○ Tackling ASB/Youth Nuisance</li><li>○ Speeding Vehicles</li></ul></li><li>● <b>A Strong community</b><ul style="list-style-type: none"><li>○ Communicate the work carried out by the Sinfon Neighbourhood Board</li><li>○ Find out what local people – including young people - think of the area and what needs improving</li><li>○ Communicate the message that people can get involved and promote activities/events in Blagreaves.</li><li>○ Engage young people in decision making process</li><li>○ Promote Sinfon and what it has to offer to people moving into the area</li><li>○ More outreach to attract varied range of people</li></ul></li><li>● <b>An active cultural life</b><ul style="list-style-type: none"><li>○ Provide a range of positive activities for children and young people<ul style="list-style-type: none"><li>▪ Especially 8 – 13 yr olds.</li></ul></li><li>○ Promoting and improving community facilities</li></ul></li><li>● <b>More people living longer in better health</b><ul style="list-style-type: none"><li>○ Creating healthy life styles</li></ul></li></ul> <p><b>Action</b></p> <ul style="list-style-type: none"><li>● <b>Pop Gill to develop an Action Plan based on the Boards activities</b></li><li>● <b>All Board Members to review and agree the Action Plan at the next meeting.</b></li></ul>	<p>Pop Gill</p> <p>All</p>												
20/11	<p><b>DEVOLVED BUDGETS</b></p> <p>The Board read and agreed the content of the Devolved Budgets report.</p> <p><b>Streetpride Devolved Budget 2011/12</b></p> <p>Zoe provided an update on the 2011 Streetpride Devolved Budget. The Board noted and agreed the following:</p> <table><tr><th colspan="2">Project</th><th>Agreed cost</th><th>Progress/Action Required</th></tr><tr><td>Parking Enforcement</td><td>Osmaston Road Car Sales 1 hour every 2 weeks</td><td>546</td><td>Environmental Health will undertake this enforcement. No funding is required. However, there may be a need to install bollards.</td></tr><tr><td>Lighting</td><td>Additional column</td><td>4.723</td><td>Currently being investigated regarding</td></tr></table>	Project		Agreed cost	Progress/Action Required	Parking Enforcement	Osmaston Road Car Sales 1 hour every 2 weeks	546	Environmental Health will undertake this enforcement. No funding is required. However, there may be a need to install bollards.	Lighting	Additional column	4.723	Currently being investigated regarding	
Project		Agreed cost	Progress/Action Required											
Parking Enforcement	Osmaston Road Car Sales 1 hour every 2 weeks	546	Environmental Health will undertake this enforcement. No funding is required. However, there may be a need to install bollards.											
Lighting	Additional column	4.723	Currently being investigated regarding											

		in the car park of Redwood park		the management, maintenance and payment of running costs.	
	Litter Bin	Elton Road	426	Bin is in stock, agreed location outside papershop.	
	Bulbs	Osmaston park entrance	300	Ordered. Working with OSCAR to plant in November.	
	Chicane	Curlew Close - Move to suitable DDA compliance or replace	600	Traffic Management investigating required works.	
	Signage	Skills centre	483	Installed.	
	Resurfacing works	Osmaston Park Road - entranceway to driveways	3,237	To be completed by December 11	
	School Safety Campaign	Togo Nogo plus training day (safety pack can be issued for £420 per ward aimed at 7-9 years)	1,750	Sessions scheduled for delivery.	
	School Safety Campaign	Child pedestrian training 6/7 years cost based on 200 pupils	2,400	Sessions scheduled for delivery.	
	Entrance sign	Osmaston Park Community Centre	500	Currently being designed.	
	Dog Fouling Campaign	Nightingale and Sinfin primary school areas	700	Underway.	
	Dropped Crossing	Lynwood Road	3,500	Works in progress.	
	<b>Reserve/ Unallocated</b>		<b>£835</b>	<b>Board to identify and agree further projects for delivery this financial year</b>	
	<b>Action</b> <ul style="list-style-type: none"> <li>• <b>Board to identify and agree further projects for this financial year.</b></li> <li>• <b>Zoe Nettleship to provide updates on cost and delivery of the Streetpride Devolved Budget at next meeting</b></li> </ul> <b>2011/12 Devolved Budget Funding Priorities</b> <p>The Board agreed to keep the Devolved Budget Funding priorities the same as the previous year, as it was felt these reflected the current Board Priorities.</p> <b>2011/12 Devolved Budget Funding Applications</b> <p>Lorraine Bhatti, Zia Bhatti withdrew from the meeting whilst the application for DCC Integrated Youth Support Service was discussed.</p> <p>Ray Theobald, Carl Willis, Gary Woolley withdrew from the meeting whilst the applications for Derby Homes, Playday Steering Group and</p>				

All  
Zoe  
Nettleship

OSCAR were discussed.

The Board recommended that the Sinfin Ward Committee approves the allocation of funds of the Board for the following purposes:

- Punjab United, Football Tournament - £1,000
- The Enthusiasm Trust, Youth Bus - £1,200
- DCC Integrated Youth Support Service, Youth Forum - £1,500
- DCC Integrated Youth Support Service, Summer Activities, £500
- Derby Homes, Skegness Trip - £700
- Play Day Steering Group, Play Day - £1,500
- OSCAR, Development Costs - £1,500

The Board recommended that the Sinfin Ward Committee rejects the allocation of funds of the Board for the following purposes:

- None

#### Extract from Sinfin Ward Committee Minutes 22 June 2011

##### 12/11 Derby City Council Funding Allocation 2010/11

The Ward Committee approves the allocation of funds of the Sinfin Neighbourhood Board for the following purposes:

Organisation	Project	Budget	
		CB 480	Y/
Punjab United	Football Tournament		
The Enthusiasm Trust	Youth Bus		
DCC Integrated Youth Support Service	Youth Forum and Summer Activities		
Derby Homes	Skegness Trip		
Play Day Steering Group	Play Day		
OSCAR	Development Costs	✓	

##### \* Payments to be held by OSCAR Derby

The Ward Committee rejects/defers the following applications:

Organisation	Rejected/Deferred - Reason
None	None

##### 13/11 Conditions of Grants Awarded

The Ward Committee places the following conditions on the grants awarded:

**For all awards**, Item 9 of the Terms and Conditions of Funding, as stated on the Application Form, apply – 'we will make sure that any written material promoting the project will acknowledge the financial assistance provided by the Neighbourhood Board'.

- **Punjab United** – organisation should look to alternate sources of funding and not rely on Neighbourhood Board Funding for future events.
- **The Enthusiasm Trust** – no additional conditions set
- **DCC Integrated Youth Support Service** - £1,500 allocated for Youth Forum, and £500 allocated for summer activities
- **Derby Homes** - no additional conditions set
- **Play Day Steering Group** - no additional conditions set
- **OSCAR** - no additional conditions set

**Resolved**  
**That the allocation of funds set out above are approved by the Ward Committee**

Signed – Councillor Shanker Chair of Sinfin Board \_\_\_\_\_

**Extract from Sinfin Ward Committee Minutes 30 June 2011**

**18/11 Derby City Council Funding Allocation 2010/11**

The Ward Committee approves the allocation of funds of the Sinfin Neighbourhood Board for the following purposes:

Organisation	Project	Budget	
		CB	Yr
		480	
Langley Gates	Purchase and installation of 2 x Anti Vandal Key Pads for the Sinfin Moor Lane Bollard @ £325 per unit.		

The Ward Committee rejects/defers the following applications:

Organisation	Rejected/Deferred - Reason
None	None

**19/11 Conditions of Grants Awarded**

- No conditions set, the installation is to replace damaged key pads at the request of the Board.

**Resolved**  
**That the allocation of funds set out above are approved by the Ward Committee**

Signed – Councillor Shanker Chair of Sinfin Board \_\_\_\_\_

**21/11 Partner Updates**

**Derby Homes Local Managers report**

Vacant properties

We currently have 17 vacant properties in Osmaston and Sinfin. 5 of these properties have been acquired from Guinness Northern Counties Housing Association and are on Tower Street and Buchan Street. We are in the process of modernising these prior to letting them. Vacant properties are brought up to a lettable standard as quickly as possible, and our target is to turn them round in an average of 23 days.

Anti Social Behaviour

Live cases	Sinfin/Osmaston
Garden	1
Criminal behaviour	2
Noise Nuisance	7
Physical Violence	2

	Verbal abuse	2		
	ASB in a public space	1		
	Pets	1		
	Threatening behaviour	1		
	TOTAL	17		
	<p>Arrears</p> <p>Rent arrears in the Sinfin area currently stand 9.29% behind target (£10,183.77). In Osmaston they are 10.57% behind target (£14,641.92)</p> <p>Kitchen improvement programme</p> <p>We have started a kitchen replacement programme in Osmaston and Allenton. We are currently working at the Spider Island end of Marlborough Rd, Addison Road, Amber Street, Buchan Street, Campbell Street, Fenwick Street, Latimer Street, Mowbray Street, Osmaston Park Road, Osmaston Road, Peveril Street, Tennyson Street, Tower Street, Varley Street and Waverley Street.</p> <p>Traveller's Site, Russell Street</p> <p>Work is ongoing on the new Traveller's site. It is expected to be completed in September and we are currently working with the Travellers to manage the process of moving from Glossop Street to the new site. The Glossop Street site will be secured by the Council as soon as we have vacant possession of it.</p> <p>CESP</p> <p>The Community Energy Saving Programme will improve the energy efficiency of around 600 Derby Homes properties across Osmaston, Sinfin, Austin and Cowsley. Work is currently being completed in Austin, and includes thermal insulation, loft insulation and replacement of central heating systems.</p> <p><b>Rolls Royce</b></p> <p>Have been discussing post demolition and progressing a number of issues linked to the Nightingale Rd site with DCC, Derby Homes, Streetpride etc.</p> <p>Attending the first meeting with OSCAR on 06 July 2011. Debbie Duro is the agreed RR representative for OSCAR. In discussion with OSCAR with regards to team challenge activities.</p> <p>Working with Community Action and a number of key partners to develop a Volunteering Action Plan which aims to increase the proportion of Derby people who regularly volunteer. Also offering RR training programmes to their members.</p> <p>RR has project managed a Charity Ball for First Steps Derbyshire, Osmaston Rd.</p>			

22/11	<b>ANY OTHER BUSINESS</b> None	
23/11	<b>DATE &amp; TIME OF NEXT MEETING</b> Wednesday 21 September 2011 at 5.30pm – 8.00 @ St Stephens Church.	

### **SUMMARY OF ACTIONS – 13 JUNE 2011**

05/11	<ul style="list-style-type: none"> <li>• <b>Neighbourhood Board</b> - consider response to Grampian Way Petition and recommended actions</li> <li>• <b>Pop Gill</b> – circulate Petition response to Board members</li> </ul>
05/11	<ul style="list-style-type: none"> <li>• <b>Cllr Shanker</b> - update following rescheduled joint meeting between the Council, Travellers and Derby Homes.</li> </ul>
09/11	<ul style="list-style-type: none"> <li>• <b>Cllr Turner</b> – contact Neil Johnson regarding the condition and viability of the Social Housing Flats</li> </ul>
19/11	<ul style="list-style-type: none"> <li>• <b>Pop Gill</b> - to develop an Action Plan based on the Boards activities</li> <li>• <b>All Board Members</b> - review and agree the Action Plan at the next meeting.</li> </ul>
20/11	<ul style="list-style-type: none"> <li>• <b>Board</b> - identify and agree further Streetpride projects for this financial year.</li> <li>• <b>Zoe Nettleship</b> - provide updates on cost and delivery of the Streetpride Devolved Budget at next meeting</li> </ul>