



Derby City Council

Forward Plan

**Published
14 February 2017**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➔ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 14 March 2017.

Forward Plan

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	May/June 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Jim Harvey, Principal Energy Officer 640206
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Matthew Wilson, Regeneration Manager 641589
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	41/15 – November 2015
Decision	Use of Section 106 Money for Improvement to Leisure Facilities in Littleover and Blagreaves
What is the decision to be taken?	To approve schemes to improve leisure facilities in Littleover and Blagreaves, using Section 106 money from Heatherton development.
Who will be consulted?	Local ward Members and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 642124
<p>Summary – £330k of money was secured as part of a section 106 agreement for part of the Heatherton development to be spent on improving leisure facilities within a mile radius of that phase of the estate. Originally intended to be used to help implement a City park on adjacent land, alternative schemes are now being considered in light of the City park proposal no longer being a realistic option. Various proposals have been put forward for using this money and choices will need to be made as there is insufficient money to implement them all. Given the amount of money involved and the range of alternative options being put forward, it is appropriate for Council Cabinet to decide how to spend the money. The Leader has considered the options and is presenting his selection for Council Cabinet's approval.</p>	

Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City (Derby Riverside) Masterplan Options
What is the decision to be taken?	To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Catherine William, Head of Service Regeneration Projects 641639
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	
Reference / Date Inserted into Forward Plan	24/16 – September 2016
Decision	Enterprise for Education - E4E - Programme Sustainability
What is the decision to be taken?	To consider options for the continuation and ongoing sustainability of the E4E Programme
Who will be consulted?	HR, Finance, Legal, Schools Improvement
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Arshad Iqbal, E4E Manager 641622
Summary – To consider the outcome of research and stakeholder discussions into new funding streams and potential alternative governance models for the E4E programme.	

Reference / Date Inserted into Forward Plan	25/16 – September 2016
Decision	Performance Venue
What is the decision to be taken?	To approve the first phase of development of a new performance venue
Who will be consulted?	Finance, Legal, Estates, Director of Leisure, Culture and Tourism, Derby Live, Cabinet Member for Communities and City Centre Regeneration
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Samuel Rossilo, Project Manager 641738
Summary – A new performance venue at the Assembly Rooms site is the key priority of the City Centre Masterplan 2030. Feasibility work has been underway to determine the deliverability of a new performance venue in Derby. The work to date has revealed that a new performance venue is deliverable and can be delivered creating significant economic and cultural impacts whilst also being revenue neutral for the Council.	
Reference / Date Inserted into Forward Plan	29/16 – October 2016
Decision	2017/18 Infrastructure Board Capital Programmes (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)
What is the decision to be taken?	To approve the 2017/18 Infrastructure Board Capital Programme
Who will be consulted?	Neighbourhood Board, Sustainable Transport Partnership, Infrastructure Board, Chief Officer Group, Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Rachel Shardlow, Transport Planning Programming and Policy Team Leader 641770
Summary – The report relates to Local Transport Plan 3, which sets out our transport strategy and implementation plan and relates to corporate budget decisions and the allocation of resultant budgets.	

Reference / Date Inserted into Forward Plan	30/16 – October 2016
Decision	Property Improvement Capital Programme 2017/18
What is the decision to be taken?	To approve the property projects to be delivered in 2017/18
Who will be consulted?	Chief Officers, Cabinet Members, Corporate Capital Programme Board and Corporate Property Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
Summary – The report will set out the 2017/18 proposed planned property capital programme including the budget breakdown for each project. Funding will be prioritised against essential condition issues and health and safety requirements, including upgrading of fire alarms and emergency lighting systems, renewing life expired boilers, heating and air conditioning systems, replacement windows, re-roofing, structural repairs, kitchen upgrades and essential refurbishment.	
Reference / Date Inserted into Forward Plan	41/16 – November 2016
Decision	Becketwell Regeneration – Way Forward
What is the decision to be taken?	To approve the preferred way forward for the delivery of the proposed regeneration of the Becketwell area.
Who will be consulted?	City Strategy Group and City Centre Masterplan Delivery Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Paul Page - Smith, Regeneration Manager 641621
Summary – Members are requested to consider and endorse the preferred way forward for the regeneration of Becketwell. Details will be provided in the report of options considered and the potential benefits and financial implications of the preferred way forward.	

Reference / Date Inserted into Forward Plan	44/16 – November 2016
Decision	Acquisition of Homes in Priority Areas
What is the decision to be taken?	To consider whether to acquire individual homes within identified priority areas
Who will be consulted?	Corporate consultees, Ward Councillors and Derby Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – The Council needs to consider whether to acquire individual properties within identified priority areas to improve housing standards and community sustainability.	
Reference / Date Inserted into Forward Plan	51/16 – December 2016
Decision	Concessionary Fares Scheme
What is the decision to be taken?	To review the results of the recent consultation on proposals relating to the Concessionary Fares Scheme
Who will be consulted?	Public consultation, bus users, bus operators and Derbyshire County Council
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Dowbenko, Group Manager, Traffic and Transportation 641754
Summary – This report asks whether members agree to proceed with amendments to the local Gold Card scheme following the recent conclusion of a public consultation exercise. Potential savings realised from the concessionary fares scheme will be used to fund the retention of the school crossing patrol service.	

Reference / Date Inserted into Forward Plan	52/16 – December 2016
Decision	Connected Cycle City
What is the decision to be taken?	To accept a capital grant from D2N2 to support cycle connectivity to Royal Derby hospital and new housing growth to the west of the city centre
Who will be consulted?	Ward members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Tony Gascoigne, Traffic and Transportation Group Manager 641779
<p>Summary – On the 14/1/2016 the Leader of the Council took an urgent decision to bid for funding from D2N2 to support new cycle infrastructure. It is anticipated that in December D2N2 will approve a grant for £800,000 to enable future improvements to take place. Approval is sought to accept the grant and add it to the capital programme.</p>	
Reference / Date Inserted into Forward Plan	54/16 – December 2016
Decision	Future Cemetery Provision for Derby
What is the decision to be taken?	To establish the need for and the process for establishing a new cemetery for Derby
Who will be consulted?	Derby residents and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regulatory Services – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Gary Marshall, Bereavement Services Manager 07812301635
<p>Summary – The report set out options for the future provision of a cemetery to serve Derby and the process needed to achieve the outcome.</p>	

Reference / Date Inserted into Forward Plan	59/16 – February 2017
Decision	Derby Advice Services of Money Advice and Welfare Rights Advice
What is the decision to be taken?	To approve in principle that Derby homes take on services for Money Advice and Welfare Right Advice
Who will be consulted?	Employees affected and trade unions
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Maria Murphy, Managing Director Derby Homes 888522
Summary – The Medium Term Financial Plan contains a proposal to cease the General Fund contribution into Derby Advice Services. Derby Homes, working with the Council have put forward a proposal which if approved would allow the General Fund savings to be achieved and a welfare rights service to non-tenants continue.	
Reference / Date Inserted into Forward Plan	60/16 – February 2017
Decision	Acquisition of an Equity Stake in a Private Residential Development in the City
What is the decision to be taken?	To approve the allocation of non ring fenced Right to Buy receipts in order to acquire an equity stake in a residential scheme ion the city on a commercial basis
Who will be consulted?	Chief Officer Group, standard consultees and Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – the report sets out a proposal to take an equity stake in a private residential development on a commercial basis.	

Reference / Date Inserted into Forward Plan	61/16 – February 2017
Decision	Air Quality Clean Air Zone and Complimentary Measures
What is the decision to be taken?	To approve the future steps to ensure compliance with the DEFRA mandate and measures to benefit the city
Who will be consulted?	Statutory consultees and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regulatory Services – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Nigel Brien, Acting Head of Traffic and Transportation 641833
Summary – The council is working under direction from DEFRA on a series of possible projects, within a challenging timescale. The decision relates to the future steps to ensure compliance with the Central Government (DEFRA) mandate and measures to benefit the Council and stakeholder groups in making the required transition.	
Reference / Date Inserted into Forward Plan	62/16 – February 2017
Decision	Review of Charged Parking Areas Within the City
What is the decision to be taken?	To approve proposals arising following a review of on street parking operations
Who will be consulted?	Statutory consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Gartside, Acting Director Strategic Partnerships, Planning and Transportation 641821
Summary – A review of existing on street parking areas has been undertaken to determine where opportunities to expand and improve access might lie. The report recommends changes to existing parking arrangements in the city centre, to maximise the amount of space available, and the introduction of new charged areas to manage demand in areas where parking problems currently exist. The report also sets out proposals to introduce new more flexible payment options.	

Reference / Date Inserted into Forward Plan	63/16 – February 2017
Decision	Property Investment Portfolio
What is the decision to be taken?	To establish a property investment portfolio which will deliver an income to the Council
Who will be consulted?	Strategic Property Advisor
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 April 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Sadler, Strategic Asset Manager 643334
Summary – To establish an investment portfolio of commercial properties which will deliver an income to the Council over the medium to long term.	
Reference / Date Inserted into Forward Plan	64/16 – February 2017
Decision	Incentive Scheme for Tenants
What is the decision to be taken?	To approve an incentive / reward scheme for tenants of the city council / Derby Homes
Who will be consulted?	Tenants and Derby Homes Operational Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Christine Durrant, Strategic Director of Communities and Place 642434
Summary – To qualify for payment tenants will need to sign up to and use the Derby Homes website/dashboard to access services and request repairs. Additional qualifying criteria relating to rent payments, repair appointments and tenancy compliance must also be met. Savings in future management costs will be re-invested into service provision.	

CHIEF EXECUTIVE	PAUL ROBINSON
Reference / Date Inserted into Forward Plan	34/15 – November 2015
Decision	Procurement of Projects on the 2016/17 Property and Schools Capital Programme
What is the decision to be taken?	To approve the undertaking of tender processes prior to approval of the Capital Programme to improve the resourcing and delivery of the 2016/17 schools and property programme
Who will be consulted?	Chief Officer Group and Corporate Capital Programme Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
Summary – The report relates to improved delivery of school and property projects on the Capital Programme. By beginning the procurement earlier we will be in a better position with secured resources to implement projects in the school holiday periods and to better programme and resource the property capital projects. No commitment or expenditure from the 2016/17 programme will be made prior to Council Cabinet approval of the programme.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	45/16 – November 2016
Decision	Schools Capital Programme Priority Schemes for 2017/18
What is the decision to be taken?	To approve the Schools Capital Programme priority schemes for 2017/18 subject to the approval of the Council's overall budget for 2017/18
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2017/18. The schemes will be subject to the approval of the Council's overall budget for 2017/18.	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
8 February 2017	Purchase of Residential Scheme to Provide Affordable Housing Funded Through the HRA	49/16	November 2016	
8 February 2017	Determined School Admission Arrangements for Derby City Maintained and Voluntary Controlled Schools 2018 – 2019	56/16	December 2016	
8 February 2017	Home to School Transport Assistance Policy Consultation	55/16	December 2016	
8 February 2017	Housing Benefit Overpayment Recovery Policy	47/16	November 2016	
8 February 2017	Housing Related Support Programme	57/16	December 2016	
8 February 2017	Appropriate Adult Service	58/16	January 2017	
8 February 2017	Adult Social Care Fees and Charges 2017/18	33/16	October 2016	