

SPONDON NEIGHBOURHOOD BOARD

Minutes of the Meeting held on Wednesday 12 February 2014 at St Werburgh's Church Parish Rooms, Church Street,

Present:

Councillor Williams (Chair)	Derby City Council
Councillor Poulter (from 8pm)	Derby City Council
Councillor Jennings	Derby City Council
Corinne Eyre	- Church of St Werburgh's
Susan Miller	- Resident
Jennifer Slatcher	- Spondon Community Association
Tom Strachan	Neighbourhood Watch
Sgt Woods	- Derbyshire Police
Sian Howard	Spondon Youth Club
Clarissa Norbury-Swannick	Spondon Youth Club
Nicola Oakley	Spondon Youth Club

In Attendance:

Richard Smail	- Neighbourhood Manager - DCC
Ruth Hardy	Senior Youth Worker - DCC

Apologies

Mark Davis	- Spondon Traders Association
Nic Roulstone	Resident
Jonathan Smales	Resident
Father Julian Hollywell	Resident
Peter Berry	Resident
Jaymie Brown	Spondon Youth Club
Courtney Austin	Spondon Youth Club

Item		Action
46/13	Introductions Councillor Williams welcomed everyone to the meeting. Introductions made. Apologies as above. Councillor Poulter would be arriving late.	
47/13	Minutes of Last Meeting and Matters Arising Minutes of last meeting agreed. Matters arising: <ul style="list-style-type: none"> Police to confirm next community speed watch on Sandringham Drive. Problems with mosquito believed to be faulty timer, though noted no issues being reported even though not working. Sgt Woods and Richard Smail to consider options for repair of Mosquito. Mark Davis agreed to progress road closure for both Spondon Alight and Spondon Day in 2014. Noted that British Legion received permission for road closure for Remembrance day but they did not effect the road closure, appears that misunderstood it is their role to close the road and the Police will then help their marshals enforce it. Spondon Cricket Club has agreed to recognise the board funding in a 	Insp Cannon Sgt Woods Richard Smail Mark Davis

	variety of ways on their noticeboards, on their building, in newsletters and on website. The Board appreciated this commitment.	
48/13	Late Items Agreed Plans for Open Space behind Village Hall	
49/13	Declarations of Interest Councillor Williams for the Asterdale Primary School PTFA application	
50/13	<p>Youth Club and Young People in Spondon Report</p> <p>Young people reported on the positive article in the Derby Telegraph highlighting the value of the Council Youth Clubs in Spondon and elsewhere. Clarissa and Nicole were interviewed and explained how they had been able to talk about their experiences. The youth club members thanked the Board for their financial support this year.</p> <p>Over 440 attendances had been recorded at the two youth clubs and activities since November 2013. Sian explained how it had worked well having both clubs at Craddock Avenue even if the space was limited. Intergenerational activities are valued and work well.</p> <p>Youth club members are encouraged to pay an entrance fee and they do fundraising at events like Spondon Alight.</p> <p>More publicity could be done.</p> <p>Action: Ruth Hardy and Mandy Douglass to make sure promotional flyers shared with all Board members, in e-newsletter and in C&C Magazine</p> <p>Board agreed to an in principle decision to fund the two youth clubs in 2014/15 up to a total cost of £7,000.</p> <p>Action: Richard Smail to report to Children and Young People Service the in principle decision to fund the clubs in 2014/15</p> <p>Action: Ruth Hardy to provide a more detailed proposal of the two youth clubs and activities with costings up to £7,000 to the next Board meeting.</p> <p>Ruth reported that there was evidence that some young males aged over 15 are showing signs of using cannabis. Source not known. Meetings arranged with Police and Councillors.</p> <p>Ruth reported that Steve Allen had offered to support the youth club to set up their own facebook page and maybe twitter site.</p>	<p>Ruth Hardy and Mandy Douglass</p> <p>Richard Smail</p> <p>Ruth Hardy</p>
51/13	<p>Police Report</p> <p>Sgt Woods reported: Criminal damage and theft is down Burglary and theft from non dwellings up, as it is across the north east area. Drugs is not a major issue in Spondon, but the Police do respond to reports and will attend the Youth club</p> <p>Action: Police to visit the Youth Clubs to develop relationships</p> <p>Community awareness day and cyber awareness event held</p> <p>Action: Next community speedwatch due in March to be on Dale Road going 'out.</p>	<p>Police</p> <p>Police</p>

	<p>Drury Avenue visited to tackle drivers going through 'No Entry'. Issued one ticket only. Will continue to monitor.</p> <p>Action: Police to publicise this work</p> <p>PCSO Bannister is continuing the evening after school walkabouts with Asterdale Headteacher with excellent feedback from local residents.</p>	Police																												
52/13	<p>Neighbourhood Board Budget and Funding Applications</p> <p>The Board noted Community Budget of £13,867.</p> <p>The Board considered two applications.</p> <p>1. C&C Magazines – SCAN - £533.33</p> <p>The Board has funded the production and delivery of the Spondon Community Association annual Village Wide SCAN for the past 3 years. The newsletter shares information from a variety of groups and organisations, including the Board with everyone in Spondon. The SCA coordinate the project, write and edit contributions and format the final copy. This year the cost to distribute is lower as the SCA plan to distribute as part of the May edition of C&C of Spondon as a pull out 8 page centre piece.</p> <p>Approved the allocation of £533.33 to fund the project.</p> <p>Funds to be paid direct to C&C magazines.</p> <p>2. Asterdale School Parent and Teachers Association</p> <p>The School is being rebuilt but the new build does not include furniture or play equipment therefore the school, PTFA and children are coming up with imaginative new ways of raising money to buy this.</p> <p>Partnership with the School, Choir, School Council the PTFA want to fund the production and sale of a School CD. Funds from the sales will go towards purchasing new play equipment and furniture for the new school. The project requests contribution towards studio time and publicity. Approved £298.</p> <p>Action: Richard to inform the groups of their successful applications and proposals.</p> <p>A summary of the final funding allocated in 2013/14 was noted.</p> <p><i>Extract from Ward Committee meeting held 12 February 2014</i></p> <table border="1"> <thead> <tr> <th rowspan="2">Organisation</th><th rowspan="2">Project</th><th>Community Budget</th></tr> <tr> <th>Code 495</th></tr> </thead> <tbody> <tr> <td>DCC - Children and Young People</td><td>Two Youth Clubs at Craddock Avenue</td><td>£6,487.36</td></tr> <tr> <td>DCC - Children and Young People</td><td>Friday Night Dance Group</td><td>£650</td></tr> <tr> <td>Spondon Crusaders AFC</td><td>New Kit and Footballs</td><td>£640</td></tr> <tr> <td>Derbyshire Police</td><td>Shed alarms and signs</td><td>£150</td></tr> <tr> <td>Spondon Dynamos Football Club</td><td>Equipment - Gloves</td><td>£240</td></tr> <tr> <td>Spondon Traders Association</td><td>Spondon Alight</td><td>£823.20</td></tr> <tr> <td>DCC - Spondon Neighbourhood Team</td><td>Various - Officers budget</td><td>£2,000</td></tr> <tr> <td>DCC - Derby Parks on behalf of Spondon Village Improvement</td><td>Dale Park Wildflower Meadow and toposcope</td><td>£665</td></tr> </tbody> </table>	Organisation	Project	Community Budget	Code 495	DCC - Children and Young People	Two Youth Clubs at Craddock Avenue	£6,487.36	DCC - Children and Young People	Friday Night Dance Group	£650	Spondon Crusaders AFC	New Kit and Footballs	£640	Derbyshire Police	Shed alarms and signs	£150	Spondon Dynamos Football Club	Equipment - Gloves	£240	Spondon Traders Association	Spondon Alight	£823.20	DCC - Spondon Neighbourhood Team	Various - Officers budget	£2,000	DCC - Derby Parks on behalf of Spondon Village Improvement	Dale Park Wildflower Meadow and toposcope	£665	Richard Smail
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	Committee				
	Spondon Historical Society	Archiving project		£350	
	Spondon Cricket Club	Junior Cricket Equipment		£650	
	DCC - Derby Parks	Equipment for Community Use		£380	
	C&C Magazines	SCAN in May 2014 edition of C&C of Spondon		£533.33	
	Asterdale School Parent and Teacher Association	Music project		£298	
	Total allocated			£13,866.89	
	Balance available			£0.11	
	Balance available:				
	Budget	Carry forward from 2012/13 £	Total budget £	Allocated as at 12 February 2014 £	Balance £
	Community Budget	Nil	£13,867	£13,866.89	£0.11

53/13	Streetpride Devolved Budget 2013/14 The Board noted: <ul style="list-style-type: none"> • Streetpride Devolved budget of £17,333 • The Bulky Waste scheme ended on 7 February having used up the full £1,207 budget allocated • As there was no bulky waste under spend there are no funds for extra skips to be ordered. • The Board noted the items still being completed • The Board agreed the final budget spend as listed below: <i>Extract from Spondon Ward Committee minute 12 February 2014:</i>				
	Activity	Purpose	Notes	Status	Cost
	Child pedestrian training at 4 primary schools	Respond to school priorities and issues raised at forums to improve safety for children and reduce parking concerns at schools	Child pedestrian Training Yr 2 Togo Nogo Theatre £760, Holiday Packs £604. Be Bright be Seen (completed October)	Completed	£4,388
	Speed Indicating Device (SID) installations	Respond to residents concerns in speeding 'hot spots'	Programme is: New installations: <ul style="list-style-type: none"> • Sandringham Drive • Borrowash road) Returns: <ul style="list-style-type: none"> • Locko Road • Moor Street 	Ongoing	£1,570
	Dropped	To aid	Chapel lane/Sancroft road	Completed	£2,500

	kerb	disabled, elderly, and those using push chairs to cross Chapel Lane	junction			
	Bulky waste collection service and Skips for Sandringham Drive estate	Reduce fly tipping and support households clear bulky waste	Scheme started 1 October 2013. Scheme ended Friday 7 February 2014.	Completed	£1,207	
	Gully cleansing	Clear gullies which are not being tackled due to funding reductions	Gulleys on Chapel Street, Locko Road and Church Street.	Completed	£160	
	Extra jitty(footway) cleansing	To clear jitties which are subject to litter and waste accumulation especially leaves in the autumn	Locations: <ul style="list-style-type: none"> • Dale Road to Holyrood Close • Gascoigne Drive to Werburgh Close • Mercian Mews to Merchant Avenue • Park Road end down steps along footpath adjacent to school staff parking for 50 metres 	Completed	£400	
	Plant bulbs in grassed areas/parks and shrubs/trees	Respond to forum feedback to improve landscape	£350 for bulbs to work with Asterdale School to plant bulbs on Willowcroft Park (9 Dec) £350 for plants at Nature Reserve to be completed 26 March with Springfield School	Ongoing	£700	
	Provide extra street type litter bins in areas where dog fouling and litter a problem	Reduce locations where litter and dog mess a problem	Parks bin - £394 x 1 = £394. 1. Brunswood Rec/Oxford St Streetpride bins: £426 x 4 = £1,704 2. West Road adjacent to footpath behind 2 Devas Gardens 3. Megaloughton Lane by entrance to B&Q near Linear Park sign 4. Longley Lane and/Avondale Road junction (corner) near footpath	Completed	£2,098	

			5. Station Road - at the end of towpath by Army cadet building by LC16675			
	Parks Ranger Service Deep Clean of Parks	To deep clean outside edges of parks to improve appearance of parks/open spaces	Include: <ul style="list-style-type: none"> • Dale Park • Linear park • Willowcroft Road park • Gravel Pit rec • Haddon Drive and open space 	Ongoing	£200	
	Footpath to toposcope on Dale Park	Complete work by providing a 'buff' tarmac path from changing rooms to toposcope	Work completed in time for opening.	Completed	£3,000	
	Refurbish cast iron street name plates	To improve visual appearance	<ul style="list-style-type: none"> • Derwent Rise • Merchant Avenue • Hamilton Rd • Moor End (Dale Rd end) • Hillside Road • Sitwell St x3 	Completed	£200	
	Mechanical Footway sweeping	To clear footways which are subject to leaf fall in autumn and cul de sacs	South Avenue from Corner to Gravel Pit Lane, Hall Dyke and Beech Court	Completed	£250	
	Mechanical Road sweeping	To clear road edges which are subject to leaf fall in autumn and cul de sacs where service reduced	<ul style="list-style-type: none"> • Gladstone Road • Sandringham Road/Holyrood/Rannoch etc Streets and car parking areas. 	Completed	£500	
	Christmas tree Shredding	To shred Christmas trees used by STA plus any others from community	Arranged for 9.30am to 11.30am on Saturday 11 January 2014	Completed	£160	
	TOTAL				£17,333	
54/13	Streetpride Devolved Budget 2014/15					

The Board noted Appendix 2 in the report outlining the recommendations on the draft Streetpride spend plan (budget £17,333) for 2014/15 made by the Highways sub group at their meeting on 22 January 2014. The Board agreed the spend plan with the following amendments:

- School safety projects – increase by £600 to £1,545
- Protective entrance markings – reduce by £600 to £600
- SID – identify a new location than Dale Road as not suitable without a new powered column – this to be considered in 2015/16
- Recycle Bins – the Board confirmed they want to install two recycling bins as they had identified this work before the removal of bins as an option. Councillor Poulter to investigate. The Chip shop can be invited to provide their own waste bin for their litter.
- Footway Improvements using the £4,000 need to be identified and confirmed as soon as possible. Board delegated to Councillors/Sub group to determine.

Board noted the initial plans to improve the area by the Derbyshire Building Society. There is an issue with ponding on the area and back of the footway. Remedial work is being investigated. Awaiting details of costs and how will be funded. Until this is resolved, no work can be done in this area. Ideas to be shared with SCA, VIC and STA

Extract from Spondon Ward Committee minute 12 February 2014

Activity	Purpose	Cost	Notes
School safety including bollards,	improve safety for children and reduce parking concerns at schools	£1,545	To confirm specific ideas – such as bollards in response to feedback from school parking campaign
Protective Entrance Markings – West Road	To improve safety for children as part of the Spondon School Safety Campaign	£600	Budgeted for 20 PEM's at £60 each but with the Board contributing £30 towards cost
Park That Car at Borrowwood School	To improve safety for children as part of the Spondon School Safety Campaign	£1,095	Costs include Posters, leaflets,
Togo Nogo Blast Off Road safety show	To reinforce the 3 skills learnt (and paid for by the Board in 2013/14) by year 2 pupils at the 4 primary schools	£760	This funding will complete the training for the year 2's in 2013/14 academic year. No Pedestrian training to be funded for year 2's from Sept 2014.
Speed Indicating Device (SID) installations	Respond to residents concerns in speeding 'hot spots'	£1,505	One new installation: Confirmed by Tim Banton that locating on Dale Rd leaving Spondon towards Ilkeston is not suitable without paying for a new powered column at £740. Agreed to consider for

				2015/16. Need to identify a new location. Three returns at £335 - on Locko Rd , Sandringham Drive and Moor St	
	Bulky waste collection service	Reduce fly tipping and support households clear bulky waste	£1,000	Start date to be agreed in 2014.	
	Gully cleansing	Clear gullies which are not being tackled due to funding reductions	£200	Sub group to identify gulleys to include: Outside Harvey Luke Hair on roundabout, Prince of Wales Sitwell Street by Co-op/Popular Ave	
	Extra jitty(footway) cleansing	Clear jitties subject to litter and waste accumulation especially leaves in autumn	£400	Sub group to confirm locations	
	Plant bulbs in grassed areas/parks and shrubs/trees	Respond to forum feedback to improve landscape	£700	To purchase plants, bulbs and seeds and work with Community/schools to do the planting. Locations to be decided	
	Provide recycle type litter bins	Reduce litter and help with to promote recycling	£1,286	Board and Sub Group discussed the decision from Streetpride that purchase of new litter bins is no longer an option from the Streetpride Devolved Budget in 2014/15. Board does not support this decision and agreed Cllr Poulter to investigate request to install recycling bins on Sitwell Street outside chip shop and Chapelside in place on an existing bin. Agreed not to re allocate this money at this time.	Councillor Poulter
	Mechanical Footway sweeping	To clear footways which are subject to leaf fall in autumn	£250	Locations to be confirmed by Sub group	
	Mechanical Road sweeping	To clear road edges which are subject to leaf fall in autumn and cul de sacs where service reduced	£500	Locations to be confirmed by subgroup	
	Footway Maintenance, possible jitties	To improve footways and jitty surfaces by slurry sealing or improved	£4,000	Jitty off Dale Road is not adopted and not suitable. Some footways identified by residents in response to C&C article including Hazel Drive, Derby	

		surfaces		Road, Merchant Avenue but they are not all suitable. Considering other options. Awaiting feedback from Highways maintenance.	Highways sub group
	Revamp area next to the Derbyshire Building Soc	To consider benches, landscaping etc to improve the area for the community	£3500	Parks looking at options to share with Board, future meetings to include Mark Davis and Jennifer Slatcher.	
	Total potential spend		£17,341		
	Balance		£8 over		
Action: Highways subgroup to agree Streetpride Devolved budget details for 2014/15					
55/13	<p>Section 106 Funding available in Spondon</p> <p>The Board noted the report outlining the section 106 funding currently available. The specific comments against funding available are listed below:</p> <p>1. SRSp2-01 – Rhapsody Development (£16,024.91)</p> <p>The Board received copy of draft plans drawn up by Parks in response to the Boards previous recommendation that the funding is used to deliver some or all of the following:</p> <ul style="list-style-type: none">• enhance the public space within the village centre in and around the Village Hall and Library• provide a focal point on the open space• provide raised planters and/or a seating area• provide an educational centre piece <p>Councillor Williams presented the draft plans and invited initial comments. These included:</p> <ul style="list-style-type: none">• Steps may need to be improved• Aim to attract all ages• Will any more lighting be provided?• Will it attract too much noise in evenings?• Funding must enhance the area and therefore must get it right• Want to develop ownership of the area by local communities <p>Action: To share initial plans with the community including STA and SCA and VIC and at the next Forum.</p> <p>Jennifer and Mark to be invited to any future meetings.</p> <p>2. Ray1-04 - New Raynesway (£166,614)</p> <p>Board noted no time limit on spend.</p> <p>Action: Richard Smail to investigate details of the type of work that can be included and invite Highways to indicate their considerations.</p> <p>3. Huntley Avenue:</p> <p>Hun1-02 - £2,000 for grasslands</p> <p>Action – Richard Smail to investigate what this work can involve.</p> <p>Hun1-03 - £69,025 - The Board noted the Parks Team proposal to resurface</p>				Jennifer Slatcher Mark Davis

	<p>and extend the path network within Dale Road park and repave around the community centre. The Board recommends allocating the funds for facilities for young people such as wheeled sports area or fitness trail. Board would like to attract greater age range of users to the park.</p> <p>SpoRes1-04 - £53,312 for highways improvements within the A52 corridor including Dale Road.</p> <p>Board made no recommendations</p> <p>Action – Richard Smail to feedback Board comments on use of section 106 funding</p>	Richard Smail
56/13	<p>Spondon Neighbourhood Board Sub Group Reports</p> <p>Highways Cleaner Greener –</p> <p>Noted meetings are continuing to develop Streetpride Budgets and progress development and planning issues</p> <p>Communications -</p> <p>Note that Spondon Achievements in 2013/14 booklet being created – Board member contributions welcomed.</p> <p>Safer Spondon</p> <p>Noted continuing to work in partnership with Police</p> <p>Spondon Youth Initiative</p> <p>Noted continuing to support and work with Youth Clubs</p> <p>Village Rejuvenation Team -</p> <p>Noted the group continues to develop proposals to improve Village centre</p>	
57/13	<p>Neighbourhood working in Spondon</p> <p>The Board noted the report outlining the extensive work and projects being undertaken in Spondon.</p> <p>Action: To include the summary in the next Spondon Forum papers</p>	
58/13	<p>Dates of Future Meetings</p> <p>DRAFT Board meetings for 2014/15 on a Wednesday at 6.30pm in St Werburghs Church: The following meeting dates proposed but will need confirming when the Council meetings have been agreed: 25 June, 15 October, 10 December and 11 Feb 2015</p> <p>Forum meetings: next meeting on 12 March 2014.</p> <p>No meetings confirmed after 12 March, to consider having three forums in 2014/15 and to raise at the next Forum</p>	

50/13	Ruth Hardy and Mandy Douglass to make sure promotional flyers shared with all Board members, in e-newsletter and in C&C Magazine
50/13	Richard Smail to report to Children and Young People Service the in principle decision to fund the clubs in 2014/15
50/13	Ruth Hardy to provide a more detailed proposal of the two youth clubs and

	activities with costings up to £7,000 to the next Board meeting
51/13	Police to visit the Youth Clubs to develop relationships Next community speedwatch due in March to be on Dale Road going 'out. Police to publicise work monitoring Drury Ave no entry
52/13	Richard to inform the groups of their successful applications and proposals.
54/13	Highways subgroup to agree Streetpride Devolved budget details for 2014/15. Cllr Poulter to investigate request to install recycling bins on Sitwell Street outside chip shop and Chapelside in place on an existing bin
55/13	<ul style="list-style-type: none"> • Jennifer and Mark to share initial plans with the community including STA and SCA and VIC Richard Smail to invite Jennifer and Mark to any future meetings. • Richard Smail to investigate details of the type of work that can be included and invite Highways to indicate their considerations for the section 106 funding for New Raynesway Ray1-04 • Richard Smail to investigate what 'grasslands' work for section 106 Hun1-02 can involve. • Richard Smail to feedback Board comments on use of section 106 funding