



FORWARD PLAN

JULY 2012

What is the Forward Plan?

Each month, the Council publishes a forward plan of decisions to be taken in the following four months.

The Forward Plan contains details of all key decisions to be taken by the Council Cabinet and details of decisions about recommendations to Council on Budget and Policy Framework Items.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which Council officer to contact for more information or to make representations.

What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the Council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the Council.

What is a Budget and Policy Framework item?

Each Chief Officer has under their delegated powers a list of policies and plans that form part of the Budget and Policy Framework. A full list is included in Article 4 of the Constitution.

The Council is responsible for the adoption of the Budget and Policy Framework but, once the framework is in place, it is the responsibility of the Council Cabinet to implement it.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

The next Forward Plan will be published on 17 July 2012.



FORWARD PLAN JULY 2012

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- Carbon Reduction Commitment (CRC) Approval Process for CRC Registry Transactions
- Neighbourhood Planning – Supporting Local Communities
- Food Law Enforcement Plan 2012/13
- Health and Safety Enforcement Plan 2012/13
- Local Development Framework Core Strategy – Consultation on Preferred Growth Strategy 2008-28

| CABINET PORTFOLIO AREA HOUSING AND ADVICE | COUNCILLOR SHANKER |
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| Reference | 96/10 |
| Decision | Declaration of a Clearance Area under the Housing Act 1985 |
| What is the decision to be taken? | To approve the declaration of a Clearance Area under the Housing Act 1985 |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Legal, Resources, and Planning |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Brian Salt, Environmental Health Officer 256329 |
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| Reference | 32/11 |
| Decision | Housing Tenancy Transfers – Cessation of Discretionary Rent Free Week |
| What is the decision to be taken? | To agree to end the practice of allowing tenants a free rent week when transferring from one Council tenancy to another Council tenancy |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Chief Officer Group, Resources, Legal and Cabinet Member for Housing and Advice |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Ian Fullagar, Head of Strategic Housing 287237 |
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| Reference | 75/11 |
| Decision | Selection of Preferred Bidder to Deliver the Housing PFI Contract and Delegated Approval to Proceed to Financial Close |
| What is the decision to be taken? | To award the contract to deliver the Housing PFI and any associated financial and legal approvals required to proceed to financial close |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |

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| Who will be consulted? | Officers, Members and the Homes and Communities Agency |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Kirsty Alldread, Housing PFI Project Manager 256303 |
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| Reference | 98/11 |
| Decision | New Housing Allocations Policy |
| What is the decision to be taken? | To approve a new housing allocations policy which will provide the policy basis for the allocation of social housing in Derby |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Customers, member and partner organisations through focus group discussions, written and online responses |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Lisa Callow, Head of Housing Options and Advice 256734 |
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| Reference | 104/11 |
| Decision | Use of the Britannia Court Site Following Demolition |
| What is the decision to be taken? | To approve the laying out of the site as open space with the long term future to be considered within the Our City Our River consultation process and masterplan |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Chief Officers, Finance, legal, Cabinet Members for Housing and Advice and Resources |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Karen Lingard, Housing Development Officer 256314 |
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| Reference | 116/11 |
| Decision | Derby's New Tenancy Strategy |
| What is the decision to be taken? | To approve and adopt Derby's New Tenancy Strategy |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Housing Associations, Charities and Non Statutory Agencies involved in the provision of housing or housing related support, Residents and Tenant's groups |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 15 August 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Jeremy Mason, Housing Strategy Officer 256318 |
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| Reference | 09/12 |
| Decision | Refurbishment of Oakvale House |
| What is the decision to be taken? | To authorise the refurbishment, remodelling and reletting of Oakvale House |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Finance, Legal, Housing Revenue Account Strategic Planning Board, Adults, Health and Housing, Chief Officer Group, Ward Members and Cabinet Members |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 15 August 2012 |
| Overview and Scrutiny Board | Planning Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Officer 256315 |
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| Reference | 10/12 |
| Decision | Development of Land at Max Road and the Rocket Sites Chaddesden |
| What is the decision to be taken? | To authorise the construction of bungalows for rent funded through Housing Revenue Account borrowing and Right to Buy receipts where applicable |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Finance, Legal, Housing Revenue Account Strategic Planning Board, Adults, Health and Housing, Chief Officer Group, Ward Members and Cabinet Members |

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| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 15 August 2012 |
| Overview and Scrutiny Board | Planning Housing And Leisure Overview and Scrutiny Board |
| For More Information Contact | Ian Fullagar, Head of Strategic Housing 256734 |
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| Reference | 11/12 |
| Decision | Possible Purchase of Affordable Dwellings at Poets Corner, Sinfen, Derby |
| What is the decision to be taken? | To authorise negotiation and underwrite the purchase of 65 affordable units at Poets Corner, Sinfen currently owned by Metropolitan Housing Group by Derby Homes Ltd |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Finance. Legal, Housing Revenue Account Strategic Planning Board, Adults, Health and Housing, Chief Officer Group, Ward Members and Cabinet Members |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 15 August 2012 |
| Overview and Scrutiny Board | Planning Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Officer 256315 |
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| CABINET PORTFOLIO AREA LEISURE AND CULTURE | COUNCILLOR REPTON |
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| Reference | 79/10 |
| Decision | Local Studies Library |
| What is the decision to be taken? | To approve the possible relocation sites and costs of the Local Studies Library |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Members |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | David Potton, Head of Libraries 641719 |
| Reference | 93/11 |
| Decision | Establishment of the Derby Museums Organisation |
| What is the decision to be taken? | To approve the heads of terms for the project, including the funding and management agreement, the collections agreement, the support services agreement and the leases, outline business plan and proposed level of funding |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | The Museum Organisation Project Board |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Stuart Gillis, Head of Transforming Museums 641907 |
| Reference | 06/12 |
| Decision | Lease Agreement Between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council |
| What is the decision to be taken? | To approve the preferred option to be taken forward in relation to the lease agreement between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Estates and Leisure |

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| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Andrew Beddow, Head of Leisure Facilities 641230 |
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| CABINET PORTFOLIO AREA PLANNING, ENVIRONMENT AND PUBLIC PROTECTION | COUNCILLOR DHINDSA |
| Reference | 17/11 |
| Decision | Proposed Amendments to the Boundaries of the Conservation Areas at Friargate and the City Centre |
| What is the decision to be taken? | To approve the proposed amendments to the boundaries of the Conservation Areas at Friargate and the City Centre |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Public and Local Businesses |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | David Slinger, Environment Team Leader 256001 |
| Reference | 65/11 |
| Decision | Revocation of PM10 Air Quality Management Area |
| What is the decision to be taken? | To approve the revocation of the declared Air Quality Management Area for PM 10 in the Victory Road area of Derby |
| Key Decision or a Budget and Policy Framework Decision | Budget and Policy Framework |
| Who will be consulted? | Department for Environment, Food and Rural Affairs - DEFRA |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Michael Kay, Head of Environmental Health and Licensing 641940 |
| Reference | 83/11 |
| Decision | Adoption of Our City Our River Master Plan |
| What is the decision to be taken? | To approve the adoption of the Our City Our River master plan to form a material consideration for the determination of planning applications |
| Key Decision or a Budget and Policy Framework Decision | Budget and Policy Framework |

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| Framework Decision | |
| Who will be consulted? | Public Consultation |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Malcolm Amatt, Team Leader Implementation 255075 |
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| Reference | 109/11 |
| Decision | Carbon Reduction Commitment (CRC) Approval Process for CRC Registry Transactions |
| What is the decision to be taken? | To approve a new process and documentary audit trail for each online CRC Registry transaction |
| Key Decision or a Budget and Policy Framework Decision | Key Decision |
| Who will be consulted? | Finance, Legal and Internal Audit |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Paul Pearson, Energy Team Leader, Maintenance and Energy Division 287250 |
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| Reference | 113/11 |
| Decision | Neighbourhood Planning – Supporting Local Communities |
| What is the decision to be taken? | To approve the initial approach to helping communities undertake neighbourhood planning and to recommend Council to delegate authority to approve applications to create Neighbourhood Areas and Forums |
| Key Decision or a Budget and Policy Framework Decision | Budget and Policy Framework |
| Who will be consulted? | Chief Officers |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 July 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Andrew Waterhouse, Planning Policy Team Leader 255023 |
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| Reference | 07/12 |
| Decision | Food Law Enforcement Plan 2012/13 |
| What is the decision to be taken? | To recommend the Food Law Enforcement Plan 2012/13 be approved by Council |
| Key Decision or a Budget and Policy Framework Decision | Budget and Policy Framework |
| Who will be consulted? | Overview and Scrutiny |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 15 August 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Julian de Mowbray, Head of Trading Standards and Bereavement Services |
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| Reference | 08/12 |
| Decision | Health and Safety Enforcement Plan 2012/13 |
| What is the decision to be taken? | To recommend the Health and Safety Enforcement Plan 2012/13 be approved by Council |
| Key Decision or a Budget and Policy Framework Decision | Budget and Policy Framework |
| Who will be consulted? | Overview and Scrutiny |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 15 August 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Julian de Mowbray, Head of Trading Standards and Bereavement Services |
| | |
| Reference | 17/12 |
| Decision | Local Development Framework Core Strategy – Consultation on Preferred Growth Strategy 2008-28 |
| What is the decision to be taken? | To agree to public consultation on the Council's draft planning strategy 2008-28 |
| Key Decision or a Budget and Policy Framework Decision | Budget and Policy Framework |
| Who will be consulted? | Statutory Consultees and Stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 September 2012 |
| Overview and Scrutiny Board | Planning, Housing and Leisure Overview and Scrutiny Board |
| For More Information Contact | Andrew Waterhouse Planning Policy Team Leader 255023 |