



Derby City Council

LICENSING COMMITTEE
5 July 2018

ITEM 7

Report of the Strategic Director of Communities and Place

Review of Products Used to Identify Licensed Vehicles and Drivers

SUMMARY

- 1.1 Derby City Council uses various products to allow the identification of licensed vehicles and drivers which are sourced from a number of different companies.
- 1.2 Some of the items require specialist printers, inks and equipment to produce.
- 1.3 Due to financial and procurement requirements and to ensure that the items purchased are fit for purpose and provide value for money, it is proposed that a review is undertaken.

RECOMMENDATIONS

- 2.1 To authorise a review of products currently used to identify licensed vehicles and drivers in Derby City.
- 2.2 To agree a cross party working group undertake the review in conjunction with officers.
- 2.3 To require the Strategic Director of Communities & Place to report back to the Licensing Committee on the outcome and recommendations of the cross party working group.

REASONS FOR RECOMMENDATION

- 3.1 To ensure that the products used to identify licensed vehicles and drivers by Derby City Council are fit for purpose and provide value for money.

SUPPORTING INFORMATION

- 4.1 The Council uses various products to identify licensed vehicles and drivers to ensure public safety and these are sourced from a number of different companies. Products include metal plates, stickers, badges, identification cards etc. Some of the items require specialist printers, inks and equipment to produce.
- 4.2 Unfortunately over recent times, the corporate IT printer and computer systems have failed causing the Licensing Team not to be able to issue plates and badges.
- 4.3 Due to financial and procurement requirements and to ensure that the items purchased are fit for purpose and provide value for money, it is proposed that a review of the products used is undertaken.
- 4.4 The review will also provide the opportunity to consider any new products on the market that could be used and re-evaluate what products are required to ensure public safety.
- 4.5 Approval is being sought to authorise a review of products currently used by the formation of a cross party working group.
- 4.6 The outcome of the cross party working group and any recommendations made will be reported back to Licensing Committee at a future meeting.

OTHER OPTIONS CONSIDERED

- 5.1 None applicable.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	n/a
Human Resources officer	n/a
Estates/Property officer	n/a
Service Director(s)	n/a
Other(s)	Michael Kay

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Background papers:	None
List of appendices:	Appendix 1 – Implications

IMPLICATIONS

Financial and Value for Money

- 1.1 The proposal set out in the report to review the products currently used by the Council will ensure continued value for money.

Legal

- 2.1 None directly arising from this report.

Personnel

- 3.1 None directly arising from this report.

IT

- 4.1 None directly arising from this report.

Equalities Impact

- 5.1 None directly arising from this report.

Health and Safety

- 6.1 None directly arising from this report.

Environmental Sustainability

- 7.1 None directly arising from this report.

Property and Asset Management

- 8.1 None directly arising from this report.

Risk Management and Safeguarding

- 9.1 None directly arising from this report.

Corporate objectives and priorities for change

10.1 The proposals set out in this report address the corporate objectives of:

- protecting vulnerable children, young people, adults and older people
- promoting health and well-being
- delivering our services differently