

REF	MODULE	PARTICIPANTS	COMPULSORY/ADVISORY	TRAINER	WHEN	HOW
1	Welcome to Derby City Council - set-up of IT account, Council House access, fire safety, collection of administrative information.	Newly elected Councillors	Compulsory	Members' Services, Facilities Management, IT Services	Induction - Week 1	In-person
2	Welcome from the Senior Leadership Team	Newly elected Councillors	Compulsory	SLT	Induction Evening	In-person
3	Code of Conduct & Working Together - essentials	Newly elected Councillors	Compulsory	Emily Feenan/Alex Hough	Induction Evening	In-person
4	Introduction to Democratic Services	Newly elected Councillors	Compulsory	Alex Hough	Induction Evening	In-person
5	Personal Safety for Councillors – essentials	Newly elected Councillors	Compulsory	Charles Edwards/Pop Gill	Induction - Week 2	Online
5	Council, Democracy and Decision-Making – guide to the municipal year	Newly elected Councillors	Advisory	Alex Hough/Karen Squires	Induction - Week 2	Online
6	Introduction to the Democracy Portal	Newly elected Councillors	Advisory	Alex Hough/Karen Squires	Induction - Week 2	Online
7	The Councillor Portal – demonstration and set-up	Newly elected Councillors	Advisory	Jody Shelton/IT Services	Induction - Week 2	In-person
8	IT Essentials - online meetings, telephony, council systems	Newly elected Councillors	Advisory	Jody Shelton/IT Services	Induction - Week 2	In-person
9	Annual General Meeting – procedures and protocols	Newly elected Councillors	Advisory	Alex Hough	Induction - Week 3	Online
10	Cabinet & Portfolio Holder Briefings	Cabinet Members	Advisory	SLT, Directors and HOS	Following the AGM	TBC
11	Shadow Cabinet & Portfolio Holder Briefings	Shadow Cabinet Members	Advisory	SLT, Directors and HOS	Following the AGM	TBC
12	Decision Making, Deliberations and Determinations	All Councillors	Compulsory	Olu Idowu/Sarah Baines	Councillor Training Day	In-person
13	Safeguarding Children	All Councillors	Compulsory	Catherine O'Melia/Mark Sobey	Councillor Training Day	In-person
14	Safeguarding Adults	All Councillors	Compulsory	Emily Freeman/Kerene Coleman	Councillor Training Day	In-person
15	Code of Conduct and the Councillor/Officer Protocol	All Councillors	Compulsory	Emily Feenan/Alex Hough	Councillor Training Day	In-person
16	Data Protection and Information Governance	All Councillors	Compulsory	Sinead Booth	Councillor Training Day	In-person
17	Introduction to Corporate Parenting	All Councillors	Compulsory	Catherine O'Melia/Pervez Akhtar	Councillor Training Day	In-person
18	Introduction to Planning	All Councillors	Advisory	Paul Clarke/Ian Woodhead	Following the AGM	Online
19	Introduction to Licensing	All Councillors	Advisory	Mike Kay/Angie Rawson	Following the AGM	Online
20	Executive Decision Making and Scrutiny Skills	Cabinet and Executive Scrutiny Members	Advisory	Alex Hough/Karen Squires	Following the AGM	Online
21	The Role of the Chair	Chairs and Vice Chairs	Advisory	Alex Hough/Karen Squires	Following the AGM	Online
22	Introduction to Derby Homes	All Councillors	Advisory	Clare Mehrbani	Following the AGM	Online
23	Regulatory Training - Licensing	Committee members, Chair, Vice-Chair	Compulsory	Mike Kay/Angie Rawson	Prior to scheduled Committee meetings	In-person
24	Regulatory Training - Planning	Committee members, Chair, Vice-Chair	Compulsory	Paul Clarke/Ian Woodhead	Prior to scheduled Committee meetings	In-person
25	Audit, Financial Scrutiny and Local Government Finance	Committee members, Chair, Vice-Chair	Compulsory	Alison Parkin/Richard Boneham	Following the AGM	Online
26	Personal Safety for Councillors	All Councillors	Advisory	Charles Edwards/Pop Gill	Councillor Training Evenings	Online
27	Community Engagement and Locality Working	All Councillors	Advisory	Charles Edwards/Sarah Dosunmu	Councillor Training Evenings	Online
28	Understanding Equalities	All Councillors	Advisory	Ann Webster	Councillor Training Evenings	Online
29	Understanding the Climate Emergency	All Councillors	Advisory	Andy Hills/Gemma Sylva	Councillor Training Evenings	Online
30	Online engagement and safely using social media	All Councillors	Advisory	Kara Macfadyen/Alex Hough	Councillor Training Evenings	Online
31	Housing and Homelessness	All Councillors	Advisory	Clare Mehrbani	Councillor Training Evenings	Online