



DERBY CITY COUNCIL

**CABINET MEMBER FOR ENFORCEMENT
1 FEBRUARY 2008**

Report of the Interim Director of Environmental Services

**PERFORMANCE INFORMATION FOR ENVIRONMENTAL
HEALTH AND TRADING STANDARDS**

RECOMMENDATION

1. To note the information provided in this report and approve the performance management changes that have been implemented in Environmental Health and Trading Standards.

SUPPORTING INFORMATION

- 2.1 The Environmental Health and Trading Standards Division delivers a wide range of front line statutory services around public health, safety and consumer protection. These services are both proactive and reactive.
- 2.2 The Division is accredited to an ISO 9000 Quality Management Standard and is subject to a number of performance monitoring standards set externally by central government and their agencies. For a number of years, the Division has published an annual business plan which has included a set of action points and service performance measures.
- 2.3 In order to improve the information available on performance management and to ensure that this information provides a comprehensive picture of the Division's workload, the performance management process has been reviewed and a new system has been introduced.
- 2.4 The new performance management process involves the production of a quarterly report which sets out progress against the Division's business plan. As well as reporting on the annual action points the Division has set, this also includes the service performance measures. The 2007/08 quarterly performance information is set out at Appendix 2.

For more information contact: Michael Kay Tel. 01332 716340 e-mail. michael.kay@derby.gov.uk
Background papers: None
List of appendices: Appendix 1 – Implications
Appendix 2 – Environmental Health & Trading Standards 2007/08
Quarterly Performance Information

IMPLICATIONS

Financial

1. None directly arising.

Legal

2. None directly arising.

Personnel

3. None directly arising.

Equalities impact

4. None directly arising.

Corporate priorities

5. The provision of performance information furthers the Council's priority of **giving excellent services** and **value for money**.

**ENVIRONMENTAL HEALTH & TRADING STANDARDS
2007/08 QUARTERLY PERFORMANCE INFORMATION**

This information will be presented at the meeting as the data is still being collated.