

MACKWORTH NEIGHBOURHOOD BOARD

Minutes of the meeting held on Wednesday 27 July 2011 at 6.30pm at the Mackworth Library

Present:	Councillor Higginbottom Councillor Whitby Councillor Tuplin Joanne Lawton Mandy Coons Nathan Coons Lynn Marley Richard Gerrard Ray Baxter Terry Rogerson Pete Matthews Helen Faulconbridge Emma Tidbury Inspector Clark Chris Fraser Mick Tate Jon Pumphrey	- Derby City Council (Chair) - Derby City Council - Derby City Council - New Zealand Resident - New Zealand Resident - New Zealand Resident - New Zealand Resident - Mackworth Resident - Mackworth Resident - Mackworth Resident - Neighbourhood Manager - Community Safety & Engagement Officer - Derby Homes - Housing Officer - Police - Streetpride - Derby College - Streetpride
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Apologies:	Paul Pegg Chris Morris Steve Ratcliffe Ashley Lewis	- Mackworth Resident - Youth Service – Derby City Council - Derbyshire Fire and Rescue Service - Streetpride – Derby City Council
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1.	WELCOME, INTRODUCTIONS & APOLOGIES	<u>ACTION</u>
	<p>The Chair welcomed those present and introductions were made. Apologies were noted. Councillor Whitby stated that Councillor Higginbottom would be late as she had an emergency to deal with. Councillor Whitby would therefore chair the meeting in Councillor Higginbottom's absence.</p> <p>Councillor Whitby advised the meeting that due to Officers having other meetings to attend. Item 6 – Reigate School Travel Plan would be discussed as Item 5. Item 7 – Police, would be moved to Item 6 and Item 5 – Derby College would be discussed as Item 7 on the agenda.</p>	

2.	DECLARATIONS OF PERSONAL AND / OR PREJUDICIAL INTEREST Richard Gerrard declared an interest in the funding bid from Mackwoth Estate Community Association	
3.	LATE ITEMS No late items	
4.	MINUTES OF PREVIOUS MEETING AND MATTERS ARISING Accuracy The minutes were agreed to be a true record. Matters Arising Page 5 – Lynn Marley asked if there was an update with getting the Enthusiasm bus to attend the New Zealand area. Pete Matthews stated he is investigating this and also looking at the availability and costings for using the Youth Service bus. He is also looking for possible locations to locate the bus. Lynn Marley asked if it would be available for the summer holidays. Pete Matthews stated that the bus and the climbing wall were fully booked during the summer holidays. There are dates available for the October half term if community groups wished to book the climbing wall. Mandy Coons stated that she would advise Pete or Helen of dates they wished to book the climbing wall. Councillor Whitby stated he had spoken to the Cabinet Member for this department on the need for youth facilities for the New Zealand area. He is now pursuing this with the Council Officer to look at how improvements to the current situation can be made. Page 8 – Ray Baxter asked what is happening with the installation of the lighting on Cheviot Street Rec. Pete Matthews stated that this was an item on the agenda and would be discussed during the project updates item. Page 10 – Lynn Marley asked if Councillor Tuplin had contacted Highways regarding the inaccuracies in the Stepping Lane one way system report. Councillor Tuplin confirmed he had completed this action. Councillor Whitby stated that all the actions from the previous	

	meeting had been completed by the relevant board members.	
5.	<p>REIGATE SCHOOL TRAVEL PLAN</p> <p>Jon Pumphrey advised the meeting that plans had been drawn up to look at making the entrance to Reigate School safer for pedestrian access. The school have contributed towards these proposed improvements, but a further £3000 is required to fund the improvements. Jon displayed the plans for the improvements and advised that a path is required to be installed at the entrance. Currently planning permission has been requested for the work and a decision on this will be made on 4 August 2011. If this application is approved the work will commence subject to funding during October 2011. Currently the path at the entrance to the school is in a very poor condition and poses a number of hazards. A drop kerb needs installing and the area also requires tarmacing.</p> <p>Pete Matthews stated that Ashley Lewis had provided figures in relation to Reigate School and these supported the need for the improvements. 80% of pupils who attend the school get there by foot, only 13% arrived by car. Pete also stated that the board had already funded Child Pedestrian Training for the school and the improvements would complement the training.</p> <p>Lynn Marley stated that she had walked this area and it was dangerous and unpassable with a pushchair. Lynn stated that if some improvements were taking place in that area, then the entire project should be funded so all the work can be completed at the same time.</p> <p>Councillor Tuplin asked how much the Mackworth Board are already funding towards the project. Pete Matthews advised that £2000 had already been approved by the board to contribute towards projects within the local schools. Jon Pumphrey advised that the school had funded £1800 towards the cost. Ray Baxter stated that he felt the school should fund more of the cost of the project through their surplus fund. Jon Pumphrey stated that all the surplus funding held by Reigate School has already been ring fenced for other projects.</p> <p>Pete Matthews advised the meeting that the board had already allocated the Streetpride and the £10k Highways budget, so if the board agreed to fund the £3000 this would be allocated out of the £10k for Youth and Safety budget, which currently had £9585 remaining.</p> <p>Councillor Whitby asked board members to vote on the allocation of the £3000. All board members voted in favour of allocating the</p>	

	funds.	
6.	<p>POLICE</p> <p>Inspector Clarke introduced himself and explained that he was covering Derby north in Inspector Roberts absence. He advised the meeting that he would have to leave the meeting early as he had to attend the Allestree Board meeting.</p> <p>Inspector Clarke advised the meeting that figures until the end of June 2011 showed there had been a slight increase in crime in the area. Anti social behaviour was down and there had only been 33 reported incidents from 1 April 2011 to date.</p> <p>Operations are now taking place to target thefts of bicycles. Bicycle marking will be taking place locally. Councillor Tuplin asked where bicycle marking will be carried out. Inspector Clarke stated he would contact Sergeant Shinfield to arrange where and when this would be taking place within the ward</p> <p>An operation to target anti social behaviour is taking place and additional resources are being put in to tackle anti social behaviour within communities. Officers are also carrying out work to target metal thefts in Mackworth and New Zealand.</p> <p>Reactive officers who are based at St Mary's Wharf have now been aligned to Safer Neighbourhood Teams to increase cover for when the Safer Neighbourhood Officers are not in shift.</p> <p>Nathan Coons asked if bicycle thefts had just increased in Mackworth and New Zealand or was this issue in other areas. Inspector Clarke stated that this was an issue across Derby North, and the whole area had seen an increase in bicycle thefts.</p> <p><i>(Councillor Higginbottom entered the meeting at 7.00pm)</i></p> <p>Mandy Coons asked if the bicycles were being stolen for the metal. Inspector Clarke stated this could be the reason, but the Police currently do not have much intelligence to suggest where the bikes are going. Police regularly visit scrap metal dealers to check their records, but people who are stealing metal and selling it for money are using scrap metal dealers outside of Derbyshire. Councillor Whitby asked if there had been a decrease in metal thefts. Inspector Clarke stated that there had been a decrease in metal thefts but this could be attributed to substitutes being used to replace metal which had been stolen.</p>	<p>Inspector Clarke to liaise with Sergeant Shinfield over bicycle marking for the ward</p>
7.	DERBY COLLEGE	

	<p>Mick Tate from Derby College introduced himself. Mick advised the meeting that he is the Sports Centre Coordinator. His role is to oversee all the Derby College sports facilities which includes the Prince Charles Avenue site. Mick advised the meeting that the astro turf refurbishment has started today and work on the refurbishment of the sports hall has also commenced. The College are looking to build up links with local community groups to ensure the facilities are utilised to capacity. Mick is the person to speak to if people want to book the facilities. Councillor Whitby asked if the football teams will be returning to the site once the astro turf refurbishment has been completed. Mick Tate stated that the football would be returning to the site and the mini soccer league will also be using the site. Pete Matthews asked if preference will be given to local teams / groups when hiring out the football pitches. Mick advised that the main teams who use the pitches currently are Mackworth St Francis, and currently the grass pitches at the weekends are nearly fully utilised. There is still some availability on Saturdays. Pete Matthews asked if the board can be advised of what activities take place at the site and when. Mick stated that this will be confirmed by the middle of August 2011 and details will be passed to the board.</p> <p>Pete Matthews stated that complaints had been received about the amount of mud from the Prince Charles Avenue site which is being left on the road from the contractors. Mick Tate advised Pete to email him the details through and he will ensure this issue is raised with the relevant person.</p> <p>Councillor Tuplin asked if access to the astro turf pitches will remain the same whilst the contractors are on site. Mick Tate stated that access to the pitches still remains and is safe for the members of the public to use.</p>	<p>Pete Matthews to email Mick Tate re the problem with mud on Prince Charles Avenue from the college site</p>
8.	<p>YOUTH SERVICE</p> <p>Councillor Whitby advised the meeting that Chris Morris was unable to attend the meeting as he had prior commitments working with young people within the ward. Chris had submitted a report prior to the meeting which had been distributed to all board members. No queries were raised in relation the report.</p>	
9.	<p>FIRE SERVICE</p> <p>Apologies had been received from the Fire Service.</p>	
10.	<p>STREETPRIDE UPDATES</p>	

<p>Chris Fraser advised the meeting that he was a Streetpride Area Manager. If any residents have any issues relating to Streetpride they should let Pete Matthews know and he can feed these through to Ashley Lewis. Chris stated that he had been out in the area today and had picked up some areas where the grass needed cutting. Chris has advised the operatives of these areas and these will be cut in due course. Any issues that are raised with Chris, he will ensure are dealt with and the person reporting the issue will receive a response detailing what will be done in relation to their query.</p> <p>Terry Rogerson asked if a grit bin can be installed on Enfield Road / Fenchurch Walk area. Helen stated that this land was Derby Homes's responsibility. Pete Matthews stated he would raise this with the Housing Officer for the area.</p> <p>Lynn Marley stated that there was a large amount of broken glass at the top end of Morley Street near Plimsoll Street which needs removing. Emma Tidbury stated that she had spoken to Ashley Lewis and the area was being cleaned on 28 July 2011.</p> <p>Nathan Coons stated that in the New Zealand area there is a problem with weeds growing on the pavements. Chris Fraser stated he will get an inspector to look at this area and get any heavily weeded areas treated.</p> <p>Ray Baxter asked if the Inspectors who deal with dog fouling work out of hours. Chris Fraser stated that the Inspectors work on a patch basis and will deal with any individual complaints of dog fouling. They will also deal with dog fouling when they are out on the estates. Pete Matthews stated that Ashley Lewis has provided a report to the board which all board members have received prior to the meeting. In this report it highlights that the board have funded to take part in the anti dog fouling campaign.</p> <p>Councillor Higginbottom asked Pete Matthews if the board had allocated the funding from the Streetpride budget and the Highways budget for this financial year. Pete Matthews stated that the board had allocated these budgets and the board had agreed on the priorities for spending these budgets.</p> <p>Councillor Higginbottom stated that last week a number of bins were knocked over on Champion Street. Residents on the street had collected the rubbish and placed this back in the bins. Councillor Higginbottom had emailed Streetpride to request these bins were emptied even though they would be classed as contaminated. Officers from Streetpride had advised Councillor Higginbottom that they would not be able to collect the bins due to the bins being</p>	<p>Pete Matthews to investigate the possibility of locating a grit bin on Fenchurch Walk</p>
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	<p>contaminated. Councillor Higginbottom stated that this issue needs to be addressed and the bins should be collected. Enforcement action also needs to be taken with regards to residents leaving their bins on the streets, as the educational work advising people not to leave bins on streets is not having the desired effect.</p> <p>Richard Gerrard stated that a bin is required on the Black Path. Pete Matthews stated that the grassed area on the path is the responsibility of Derby Homes. Pete has requested costs from Streetpride for the installation of a bin in this location. Derby Homes will also be carrying out work in this area to stop the grass encroaching on to the path and the hedges will be cut back. This work will be carried out to complement the installation of a cycle path in this area in 2012/13.</p> <p>Joanne Lawton asked if as part of the anti dog fouling campaign stickers will be placed on the bins in public areas to advise people that dog excrement can be placed in the bins. Chris Fraser stated that initially these will be placed on the green bins. Pete Matthews stated he would speak to Ashley Lewis to clarify the exact locations of the bins which the stickers will be placed on.</p> <p>Lynn Marley stated that at a local church they are having problems with people putting dog excrement in their brown and blue bins. As part of the campaign can it be made clear that dog excrement can only be placed in black domestic bins. Councillor Higginbottom requested that the wording on the posters for the anti dog fouling campaign is changed to state that dog excrement can be placed in any bin but not blue or brown domestic bins. Chris Fraser stated he would speak to Ashley Lewis about this.</p> <p>Pete Matthews stated that if the board agrees, the £2000 allocated from the Streetpride / Highways budget for improvements at New Zealand Square would no longer be allocated to this project this financial year. This is due to investigations being carried out by Derby Homes, and the need for match funding to be agreed from Derby Homes to make the project successful. Derby Homes will be carrying out consultation with the residents on New Zealand Square in relation to the options available to regenerate the area. Next year's funding will be used for this project if the board agrees. All board members agreed to this action.</p>	<p>Pete Matthews to clarify with Ashley Lewis the location of the stickers for the bins as part of the anti dog fouling campaign</p> <p>Chris Fraser to request the wording on the anti dog fouling campaign poster is changed</p>
11.	<p>FUNDING BIDS – BUDGET REPORTS</p> <p>Pete Matthews advised the meeting that two Community budget applications forms have been received.</p> <p>Mackworth St Francis football club have requested £813.95 to</p>	

	<p>purchase a new kit for a newly established team.</p> <p>Mackworth Estate Community Association have requested £427.67 to fund stationary equipment for the community group.</p> <p>Councillor Whitby asked if the sub groups had been consulted with over the funding bids. Pete stated that both sub groups had approved the bids. No queries or issues had been raised about the bids. Councillor Whitby stated that the bids would be discussed at the ward committee meeting following the board meeting.</p>	
12.	<p>PROJECT UPDATES</p> <p>Neighbourhood Justice Panels – Pete Matthews advised that to date no young people have been referred to the panel in Mackworth. Projects need to be identified for young people to be involved in if they are referred to the panel</p> <p>Allotments – Pete Matthews advised that a design meeting for the allotments is due to take place on 28 July 2011. At this meeting the plots will be finalised. 60 plots will be available. The site has become overgrown but this will be cleared in due course. Derby Homes are funding the erection of the fencing for the site at a cost of £10,000. Water for the site will be available through troughs.</p> <p>Section 106 – Pete Matthews stated that he will be contacting the Planning Department to request details of the Section 106 funding which will be available from the Derby College site. Councillor Higginbottom stated that herself and Councillor Whitby had met with Rachel Reid from Planning about this funding to ensure the neighbourhood board are consulted with. Pete stated that Section 106 funding will remain an item on the board and sub group agendas until allocation of this funding has been agreed.</p> <p>Highways – Pete Matthews advised the meeting that Dave Kinsey from Highways has advised that to resurface Cheviot Street would cost £320,000. They are currently taking samples of the road to establish what is the best course of action to improve the condition of the road. £60,000 has been allocated towards the resurfacing of Cheviot Street, so the board will ensure this funding remains allocated for resurfacing in the ward.</p> <p>Community Speed Watch – Councillor Tuplin stated that he has been out with the Community Speed Watch Team and a number of people have been caught exceeding the speed limit. Mandy Coons stated that Muriel Ludlow has been carrying out a number of speed watch operations in the ward. Pete Matthews advised that the work of the community speed watch team is being complimented by the</p>	<p>Pete to contact Planning Department re Section 106 funding from the Derby College site</p>

	<p>work the local Safer Neighbourhood Team have been carrying out. Officers have been out tonight on Knightsbridge and have caught people speeding who will be issued with fixed penalty notices. Pete stated that the results from the Speed Indication Devices (SID) are still being compiled and as soon as this is complete a report on this will be given to the board. Ray Baxter asked why the SID was no longer located on Brackensdale Avenue. Pete stated that the board did not purchase a SID, and had previously agreed that the board would fund temporary installation of these in agreed locations within the ward. The SID will be relocated again on Brackensdale Avenue during the financial year.</p> <p>DPPO – The application is with Legal. The application is to be presented to full council in November 2011 for implementation Dec 2011</p> <p>Cheviot Street Rec - Funding and the maintenance costs have now been agreed. £16,500 has now been secured for the installation of 5 lights. Parks have agreed to the installation of the lighting. Final costings are being put together and hopefully installation will take place late 2011.</p> <p>Balfour Beatty have stated that permission needs to be obtained from Severn Trent who own part of the land on Cheviot Street to get agreement that that cabling can be placed under their land.</p>	
13.	<p>SUB GROUP UPDATES – MACKWORTH / NEW ZEALAND</p> <p>Richard Gerrard stated that the minutes from the sub groups have been circulated to all board members prior to the meeting. Councillor Whitby asked if anyone has any question or queries relating to the minutes.</p> <p>Ray Baxter asked when the disabled parking bays at the district centre are to be repainted. Councillor Higginbottom stated this is down to be completed. Pete Matthews stated he would chase this up.</p> <p>Councillor Whitby asked if there were any queries relating to the New Zealand sub group minutes. Lynn Marley asked when Derby Homes are due to be replacing the windows in the New Zealand area. Emma Tidbury advised that the contractors started surveying the area week commencing 18 July 2011.</p>	<p>Pete Matthews to chase the repainting of the disabled bays at the District Centre</p>
14.	<p>COUNCILLOR REPORTS</p> <p>Councillor Whitby stated that the reports from the Councillors had been circulated to board members prior to the meeting.</p> <p>Councillor Higginbottom apologised for not submitting a written report and gave the board a verbal report on the work she had</p>	

	<p>been undertaking.</p> <p>Councillor Whitby advised the meeting that the requests to install phone masts on Hyde Park and Prince Charles Avenue had been declined. Further applications for this type of installation will probably be made in the near future and board members need to object to such applications. Councillor Whitby requested contact email addresses from board members so if a further application is made all board members are aware of this. Helen Faulconbridge stated she would pass the board members email addresses to Councillor Whitby.</p> <p>Richard Gerrard stated that there are currently a number of masts located on D block at Derby College, which is being demolished. This will probably lead to an increase in the number of requests for mast installations in the ward.</p>	<p>Helen to pass the board members email addresses to Councillor Whitby</p>
15.	<p>AGENCY REPORTS / ISSUES AND QUESTIONS</p> <p>Councillor Whitby advised the meeting that all board members had received copies of the agency reports prior to the meeting. No questions / queries were raised in relation to the reports.</p>	
16.	<p>AOB</p> <p>Pete Matthews advised the board that Councillor Hickson will not be attending the next set of forum meetings. He will be confirming with Pete a future date to attend.</p> <p>Pete Matthews stated that Highways are currently working in the ward installing yellow lines on the corners of roads where parking has been identified as a problem.</p> <p>Work has now started on the repainting of the street signs within the ward. Ashley Lewis has provided board members with photographs of this work.</p> <p>Date of next meeting – Wednesday 28 September 2011 at 6.30pm at the Lonny Wilsoncroft Centre</p>	<p>Pete to confirm with Councillor Hickson when he will be attending the Mackworth / New Zealand Forum meetings</p>