

Chair and Vice Chair meeting

25 November 5.30pm, Meeting Room 5

DRAFT AGENDA

1. Welcome and introduction to setting up the meeting
2. Terms of reference for the Group
 - to meet twice a year
 - informal discussions
 - brief members about the work of the Commission and share good practice
 - talk about things that have gone well and those that have not gone well for the commission
 - Identify key concerns and topics for future discussions
 - Receive briefings from relevant officers/ members etc.
3. Topics/issues for discussion
 - Political briefings – legislative changes
 - Budget scrutiny process
 - Response to Improving Local Accountability Consultation
4. Whether Liberal Democrat representatives are invited to future meetings as they currently don't hold any chair/vice chair positions? Discussion by the group
5. Items for future programme – invite members from regional authorities to talk about effectiveness of their scrutiny structures – what works and what needs improvement