



*one Derby one council*

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 Date 29 April 2014

## Derby's First Youth Mayor

For the first time, Derby will have a Youth Mayor and Deputy Youth Mayor to raise awareness of the positive contribution young people make to our city and make sure their voices are heard.

This information pack tells you how young people can get involved. Please circulate to all relevant young people, staff and other organisations that will be interested in promoting this exciting opportunity.

## What is the Youth Mayor/Deputy Youth Mayor?

The role of the Youth Mayor is to:

- represent the Council at events for and involving young people
- support and represent young people in Derby
- be a positive role model for young people
- promote a positive image of young people in the city and communities
- appear in marketing and communications
- present awards and open events.

He/she should not express or represent the views of any political party.

He/she will need to sign a code of conduct to agree to behave respectfully at all times, even when away from their duties as Youth Mayor. This also includes online activity, for example texting, messaging, emailing and using social media.

The role of the Deputy Youth Mayor is to:

- stand in for the Youth Mayor as and when required and carry out the role outlined above.

Chief Executives Office | Council House, Corporation Street, Derby DE1 2FS | [www.derby.gov.uk](http://www.derby.gov.uk)



### **Where will the Youth Mayor/Deputy Youth Mayor be based?**

The Youth Mayor and Deputy Youth Mayor will be based at the Council House, where they will have access to a desk, computer (including an email account and internet access) and a telephone.

Direct support will also be provided by the staff that work in the Mayoral Services Team.

### **How much time will the Youth Mayor need to give to the role?**

The Youth Mayor will:

- be in post for a year
- give one presentation per year to each secondary school in Derby - approximately 1.5 hours per month
- accompany the adult Mayor to events that will be agreed in advance. This will mean evenings and weekends and up to three events each week in busy periods
- chair Voices in Action Youth Council meetings once a month, three hours per month
- champion Voices in Action Youth Council topics, this year's topic is mental health, improving early intervention and prevention services for young people and raising awareness to reduce stigma amongst young people.

### **How will the Youth Mayor get to events?**

When attending events together, the Youth Mayor will travel with the Mayor in the civic car and this will be arranged in advance.

When the Youth Mayor is attending an event without the Mayor, appropriate and safe transport arrangements will be made, with any costs being reimbursed on the production of receipts.

### **What will the Youth Mayor need to wear?**

The Youth Mayor will need to be smartly and appropriately dressed for all events to present a positive image of young people. The Council will provide appropriate clothing for Youth Mayoral duties.

The Youth Mayor will also be expected to wear the Youth Mayor Chain when carrying out their duties.

## Who can stand to become Youth Mayor?

Any young person, regardless of their gender, sexuality, disability, race, ethnicity or religion, that meets all of the following...

- lives in Derby
- is between the ages of 11-19 or up to 25 if you are a disabled young person
- is a member of the Voices in Action (ViA) Youth Council
- has the permission of their parent/carer and school/college/training provider
- is happy for their name and picture to be used in news articles in the press and online, for example the Derby Telegraph and on the Council's website
- is happy to appear on radio and television.

## What is the Voices in Action Youth Council?

Voices in Action (ViA) Youth Council is a representative group of young people aged 11 – 19 or up to 25 for disabled young people that represent the young people at their school, youth group or support group, making recommendations to improve services for young people in Derby.

ViA meets once a month on a Monday 5pm – 8pm at Derby City Council, Council House, Council Chamber, Corporation Street, Derby DE1 2FS.

## What if you are not a member of Voices in Action Youth Council?

Please talk to the school, college, youth group or support group that you attend, to see if you can represent its young people at ViA.

Please ask your school or organisation to contact Adele Styles on 01332 643471 or email [adele.styles@derby.gov.uk](mailto:adele.styles@derby.gov.uk).

## Standing for Youth Mayor

Anyone wishing to stand for Youth Mayor will need to have read, signed and submitted the application form, both consent forms from their parent/carer and school/college/training provider and code of conduct by **Monday 26 May 2014**.

Candidates must then attend the '**Hustings**' meeting...

- When: Tuesday 3 June 2014
- Where: Council House, Corporation Street, Derby
- Time: 5pm – 8pm

At the 'Hustings' meeting candidates will give a five minute speech on why they should be elected Youth Mayor. The speech will need to include how they will champion Voices in Action Youth Council topics such as mental health, improving early intervention and prevention services for young people and raising awareness to reduce stigma amongst young people.

Candidates will then need to find two young people from the Voices in Action Youth Council willing to support them and say why they should be Youth Mayor. They are called a 'proposer' and 'seconders' at the Youth Mayor Election.

### **Youth Mayor Election**

Candidates must attend the Youth Mayor Election with their proposer and seconders on...

- When: Monday 7 July 2014
- Where: Council House, Corporation Street, Derby
- Time: 5pm – 8pm

This is where the proposer and seconders will give a speech for each candidate to outline why they should be Youth Mayor.

After hearing speeches in support of all candidates, members of the Voices in Action present will then vote on their preferred candidate. Everyone will be entitled to one vote and anyone standing can also vote for themselves.

The candidate with the most votes will be elected Youth Mayor and the candidate with the second highest number of votes will be elected Deputy Youth Mayor.

### **Further Information**

For further information please contact Adele Styles, Children and Young People's Engagement Officer on 01332 643471 or email [adele.styles@derby.gov.uk](mailto:adele.styles@derby.gov.uk)

Yours faithfully,



**Adele Styles**  
Children and Young People's Engagement Officer