



Derby City Council



Southern Derbyshire  
Clinical Commissioning Group

## HEALTH AND WELLBEING SHADOW BOARD MEETING

17<sup>th</sup> January 2013

### UNCONFIRMED MINUTES

Present:	Cllr Paul Bayliss (Chair)	Leader of the Council, Derby City Council
	Andrew Bunyan	Strategic Director Children & Young People, Derby City Council
	Alison Fowlie	Medical Director, Derby Hospitals NHS Foundation Trust
	Sue James	Chief Executive, Derby Hospital NHS Foundation Trust
	Andy Layzell	Chief Operating Officer, Southern Derbyshire Clinical Commissioning Group
	Frank McGhee	Director of Commissioning, Children & Young People Directorate, Derby City Council
	Ifti Majid (attending on behalf of Steve Trenchard)	Acting Chief Executive Officer, Derbyshire Healthcare Foundation Trust
	Sheila Newport (Vice Chair)	GP, Southern Derbyshire Clinical Commissioning Group
	Dionne Reid	Chief Executive Officer, Women's Work (Derbyshire) Ltd
	Cath Roff	Strategic Director Adults, Health & Housing, Derby City Council
	Steve Studham	Interim Chair, HealthWatch/Chair, Derby City LINK
	Cllr Ruth Skelton	Liberal Democrats spokesperson for Adult Social Care and Health, Derby City Council – Councillor for Blagreaves Ward
	Andy Waldie	Deputy Chief Fire Officer, Derbyshire Fire & Rescue Service
	Derek Ward	Joint Director of Public Health, NHS Derby City & Derby City Council
	Adam Wilkinson	Chief Executive, Derby City Council
	Cllr Fay Winter	Councillor for Mickleover Ward
Also in attendance	Vicky Booth (minutes)	PA/Business Support Officer, Public Health, NHS Derby City
	Mahroof Hussain (observing)	Scrutiny Manager, Derby City Council
	Sarah Koniarski (observing)	Constitutional Services Officer, Derby City Council
	David Walsh (observing)	Constitutional and Civic Services Manager, Derby City Council

Item	Action
HWSB 01.13	<p><b>Introduction</b></p> <p>Cllr Bayliss welcomed everyone to the meeting and round the table introductions took place.</p>
HWSB 02.13	<p><b>Apologies for absence</b></p> <p>Apologies had been received from:</p> <p>Mathew Allbones, Operations Director, Community Action Derby;</p> <p>Tracy Allen, Chief Executive, Derbyshire Community Health Service NHS Trust;</p> <p>Doug Black, Medical Director, NHS Commissioning Board Local Area Team (Derby/Notts);</p> <p>Prof Guy Daly, Dean of Faculty of Education Health &amp; Science, University of Derby;</p> <p>Cllr Fareed Hussain, Cabinet Member for Adult Social Care and Health, Derby City Council – Councillor for Arboretum Ward;</p> <p>Cllr Martin Rawson, Cabinet Member for Children and Young People, Derby City Council;</p> <p>Steve Trenchard, Chief Executive Designate, Derbyshire Healthcare Foundation Trust;</p> <p>Cllr Evonne Williams, Shadow Cabinet Member for Children and Young People, Derby City Council – Councillor for Spondon Ward</p>
HWSB 03.13	<p><b>Organisation Vision</b></p> <p>The Leader introduced agenda item 3 and explained the reason for requesting the partnership organisations presentations. He asked each organisation to identify their top 2 or 3 priorities which would inform the Board’s discussion under agenda item 4. All presentations are attached to the minutes at Appendix 1.</p> <p><b>HWSB 03.13.01 Derbyshire Healthcare Foundation Trust (DHCFT)</b></p> <p>Mr Majid gave a presentation outlining:</p> <ul style="list-style-type: none"> <li>• Our Services in Derby City</li> <li>• Anticipated Areas of Growth</li> <li>• Key Elements of Our Service Vision for Derby City</li> <li>• Support from Health &amp; Wellbeing Board</li> </ul> <p>Derbyshire Healthcare Foundation Trusts top priorities are:</p> <ul style="list-style-type: none"> <li>• Children &amp; Young People</li> <li>• Substance Misuse Services</li> <li>• Older People Services</li> </ul> <p>and areas of growth are:</p> <ul style="list-style-type: none"> <li>• Dementia/Mental Health in older people</li> <li>• Treating people closer to home treatment</li> </ul>

### **HWSB 03.13.02 Southern Derbyshire Clinical Commissioning Group (SDCCG)**

Mr Layzell gave a presentation outlining:

- Our Vision for Healthcare
- Health & Wellbeing priorities to CCG Strategy
- The CCG's Four Priorities
- The cross cutting themes
- NHS National Requirements
- SDCCG's (evolving) Strategy
- Community Services
- Support from Health & Wellbeing Board

Southern Derbyshire Clinical Commissioning Groups top priorities are:

- Stroke Services
- Falls Service
- End of Life Services
- Development of Integrated Care for older people

The Board supported the CCGs 3 key outcomes identified; Stroke services, Falls services and End of Life services.

### **HWSB 03.13.03 Derby City Council**

Ms Roff gave a presentation outlining:

- Our present: the context for local government and adult social care
- Our future: our Vision for Derby – where we want to get to
- Our strategy for getting there
- What an integrated approach can contribute
- One 'ask' of the Health & Wellbeing Board

Derby City Councils top priorities and areas of growth are:

- Create the space for us to challenge our thinking and find new solutions to old issues
- Make it a priority that we join up our information so we can develop a genuine whole-systems understand of what happens

### **HWSB 03.13.04 Derby Hospitals NHS Foundation Trust (DHFT)**

Ms James gave a presentation outlining:

- Our financial challenge over the next 5 years
- Our future – Quality through Partnership
- Transform service to maximise productivity and efficiency
- Create network for acute and complex care
- Develop integrated care for people with long term condition to help them stay as healthy as they can
- Summary

Derby Hospitals NHS Foundation Trusts top priorities and areas of growth are:

- Help older people live as independently as possible
- Information sharing across public sector organisations

HWSB  
04.13

### **Discussion**

The Board discussed the priorities identified from the presentations received. The Board agreed that the following areas should be explored further and may be the priority areas for Board focus over the next 12 months:

- Older People/Dementia
- Social Capital
- Carers
- Making Every Contact Count (MECC)
- Sharing information
- Children & Young People preventative health
- Sign up to the 'Time to Change' initiative
- 

Mr Ward and Ms Roff offered to convene a small working group to explore these areas. A paper will be produced that will:

1. Outline the current performance in these areas and the opportunities for joint working and service / system redesign
2. Identify specific actions that the Board can drive in these priority areas
3. Identify the lead organisation(s) or individual who will act as the Board Senior Responsible Officer (SRO) for delivery

**Mr Ward/  
Ms Roff**

**Fwd Agenda**

The Chair reiterated his desire that the actions should be evidence based, measurable and should add to what each individual organisation can achieve by themselves.

The Board agreed that the golden thread through all of these priorities is helping to reduce inequality in Derby City. This should be reflected in the actions proposed.

HWSB  
05.13

### **Governance**

#### **HWSB 05.13.01 Governance and Sub Committees**

The Leader introduced agenda item 5a and briefly outlined the purpose of the paper.

The Board noted and endorsed the following recommendations:

- Agree to the structure outlined in the paper
- Review the membership of the Board
- Note the membership of the Commissioning Groups and agree these are officer led, commissioner only groups and note the process through which wider partners will be engaged by these commissioning groups.

**Board  
members**

- Agree to a piece of work to be undertaken to map existing groups and boards and bring them into the model described, where appropriate
- A copy of the paper is attached to the minutes at Appendix 2.

**Mr Ward**

### **HWSB 05.13.02 Terms of Reference & Membership**

The Leader introduced agenda item 5b. The Board discussed and the following amendments agreed:

- Police and Crime Commissioner to be added to membership as the representative for the Police Service.
- Director of External Relations to be updated with Medical Director, NHS Commissioning Board Local Area Team
- Secretariat to be provided by Derby City Council Constitutional Services

Terms of reference to be updated as agreed.

**Mr Ward**

HWSB  
06.13

### **Forward Plan**

Due to early discussions the forward plan will develop, based on the priorities and actions identified by the Board.

HWSB  
07.13

### **Minutes of meeting held on 12<sup>th</sup> July 2012**

The Board agreed these are a true and accurate record.

HWSB  
08.13

### **Matters Arising not elsewhere on the agenda**

No other items of business were transacted.

HWSB  
09.13

### **Any Other Business**

Mr Ward highlighted a briefing paper regarding the Public Health ringfenced budget. A copy of the paper is attached to the minutes at Appendix 3.

Ms Roff reminded the Board that the second East Midlands Health & Wellbeing Board Simulation Event will be taking place on 31<sup>st</sup> January 2013. A reminder email will be sent to the Board asking for representative to attend the second event.

An email has been received asking for Boards to identify further support / development needs. The Board agreed for information sharing/sharing records and Asset Based Community Development (ABCD) to be feedback.

The Leader thanked Mrs Booth for noting and transcribing the minutes for the Board.

**Mrs Booth**

HWSB  
10.13

### **Date of Next Meeting**

The next meeting will take place on Thursday 14<sup>th</sup> March 2013, 13:00 – 16:00, Sir Henry Royce Room, 1<sup>st</sup> Floor, Council House, Corporation Street, Derby, DE1 2FS.

*Please forward apologies onto Sarah Koniarski, Constitutional Services, Derby City Council.*