



FORWARD PLAN

SEPTEMBER 2012

What is the Forward Plan?

Each month, the Council publishes a forward plan of decisions to be taken in the following four months.

The Forward Plan contains details of all key decisions to be taken by the Council Cabinet and details of decisions about recommendations to Council on Budget and Policy Framework Items.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which Council officer to contact for more information or to make representations.

🔑 What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the Council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the Council.

📋 What is a Budget and Policy Framework item?

Each Chief Officer has under their delegated powers a list of policies and plans that form part of the Budget and Policy Framework. A full list is included in Article 4 of the Constitution.

The Council is responsible for the adoption of the Budget and Policy Framework but, once the framework is in place, it is the responsibility of the Council Cabinet to implement it.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

The next Forward Plan will be published on 14 September 2012.



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CABINET PORTFOLIO AREA HOUSING AND ADVICE	COUNCILLOR SHANKER
Reference	32/11
Decision	Housing Tenancy Transfers – Cessation of Discretionary Rent Free Week
What is the decision to be taken?	To agree to end the practice of allowing tenants a free rent week when transferring from one Council tenancy to another Council tenancy
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Chief Officer Group, Resources, Legal and Cabinet Member for Housing and Advice
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 287237
Reference	98/11
Decision	New Housing Allocations Policy
What is the decision to be taken?	To approve a new housing allocations policy which will provide the policy basis for the allocation of social housing in Derby
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Customers, member and partner organisations through focus group discussions, written and online responses
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Lisa Callow, Head of Housing Options and Advice 256734
Reference	104/11
Decision	Use of the Britannia Court Site Following Demolition
What is the decision to be taken?	To approve the laying out of the site as open space with the long term future to be considered within the Our City Our River consultation process and masterplan
Key Decision or a Budget and Policy Framework Decision	Key Decision

Framework Decision	
Who will be consulted?	Chief Officers, Finance, legal, Cabinet Members for Housing and Advice and Resources
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Karen Lingard, Housing Development Officer 256314
Reference	09/12
Decision	Refurbishment of Oakvale House
What is the decision to be taken?	To authorise the refurbishment, remodelling and reletting of Oakvale House
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Finance, Legal, Housing Revenue Account Strategic Planning Board, Adults, Health and Housing, Chief Officer Group, Ward Members and Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	James Beale, Housing Development Officer 256315
Reference	11/12
Decision	Potential Purchase of Affordable Dwellings in the City
What is the decision to be taken?	To authorise negotiation and underwrite the purchase of affordable units
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Finance. Legal, Housing Revenue Account Strategic Planning Board, Adults, Health and Housing, Chief Officer Group, Ward Members and Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	James Beale, Housing Development Officer 256315

CABINET PORTFOLIO AREA LEISURE AND CULTURE	COUNCILLOR REPTON
Reference	79/10
Decision	Local Studies Library
What is the decision to be taken?	To approve the possible relocation sites and costs of the Local Studies Library
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Potton, Head of Libraries 641719
Reference	93/11
Decision	Establishment of the Derby Museums Organisation
What is the decision to be taken?	To approve the heads of terms for the project, including the funding and management agreement, the collections agreement, the support services agreement and the leases, outline business plan and proposed level of funding
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	The Museum Organisation Project Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Stuart Gillis, Head of Transforming Museums 641907
Reference	06/12
Decision	Lease Agreement Between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
What is the decision to be taken?	To approve the preferred option to be taken forward in relation to the lease agreement between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Estates and Leisure

What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Beddow, Head of Leisure Facilities 641230
Reference	26/12
Decision	Key Decisions in Relation to the Transfer of the City Council's Museums responsibilities to the Derby Museums and Arts Trust
What is the decision to be taken?	To approve heads of terms for the project documents including the Funding and Managements Agreement, the Collections Agreement, the Support Services Agreement and Leases and the Outline Business Case
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	The City council's Project Board for the Transfer of Museums Responsibilities and the Shadow Board of Trustees for Derby Museums and Arts Trust
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Stuart Gillis Head of Museums 641907

CABINET PORTFOLIO AREA PLANNING, ENVIRONMENT AND PUBLIC PROTECTION	COUNCILLOR DHINDSA
Reference	17/11
Decision	Proposed Amendments to the Boundaries of the Conservation Areas at Friargate and the City Centre
What is the decision to be taken?	To approve the proposed amendments to the boundaries of the Conservation Areas at Friargate and the City Centre
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Public and Local Businesses
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Slinger, Environment Team Leader 256001
Reference	65/11
Decision	Revocation of PM10 Air Quality Management Area
What is the decision to be taken?	To approve the revocation of the declared Air Quality Management Area for PM 10 in the Victory Road area of Derby
Key Decision or a Budget and Policy Framework Decision	Budget and Policy Framework
Who will be consulted?	Department for Environment, Food and Rural Affairs - DEFRA
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Michael Kay, Head of Environmental Health and Licensing 641940
Reference	109/11
Decision	Carbon Reduction Commitment (CRC) Approval Process for CRC Registry Transactions
What is the decision to be taken?	To approve a new process and documentary audit trail for each online CRC Registry transaction

Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Finance, Legal and Internal Audit
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Board
For More Information Contact	Paul Pearson, Energy Team Leader, Maintenance and Energy Division 287250
Reference	07/12
Decision	Food Law Enforcement Plan 2012/13
What is the decision to be taken?	To recommend the Food Law Enforcement Plan 2012/13 be approved by Council
Key Decision or a Budget and Policy Framework Decision	Budget and Policy Framework
Who will be consulted?	Overview and Scrutiny
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Julian de Mowbray, Head of Trading Standards and Bereavement Services
Reference	08/12
Decision	Health and Safety Enforcement Plan 2012/13
What is the decision to be taken?	To recommend the Health and Safety Enforcement Plan 2012/13 be approved by Council
Key Decision or a Budget and Policy Framework Decision	Budget and Policy Framework
Who will be consulted?	Overview and Scrutiny
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Julian de Mowbray, Head of Trading Standards and Bereavement Services
Reference	17/12
Decision	Local Development Framework Core Strategy – Consultation on Preferred Growth Strategy 2008-28
What is the decision to be taken?	To agree to public consultation on the Council's draft planning strategy 2008-28

Key Decision or a Budget and Policy Framework Decision	Budget and Policy Framework
Who will be consulted?	Statutory Consultees and Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 September 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Waterhouse Planning Policy Team Leader 255023
Reference	20/12
Decision	Approval of the 2013/14 Programme of Schemes for the Local Transport Plan
What is the decision to be taken?	To approve potential programme of schemes to be funded by the Council's Local Transport Plan allocation
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	Neighbourhoods, LTP Steering Group, Highways and Transport Programme Board and Neighbourhood Boards
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Andrew Spittlehouse Transport Programming and Performance Team Leader 641758
Reference	21/12
Decision	Approval of the Local Transport Plan 3
What is the decision to be taken?	To approve the Local Transport Plan 3 Implementation Plan
Key Decision or a Budget and Policy Framework Decision	Key Decision
Who will be consulted?	LTP Steering Group and representatives of transport user groups
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Andrew Spittlehouse Transport Programming and Performance Team Leader 641758