



Derby City Council

# FORWARD PLAN

**PUBLISHED 12  
FEBRUARY 2013**

## What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➔ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Constitutional Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643654.

The next Forward Plan will be published on 19 March 2013.

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<b>CABINET PORTFOLIO AREA ADULTS AND HEALTH</b>	<b>COUNCILLOR HUSSAIN</b>
Reference	65/12
Decision	Reconfiguration of Housing Related Support
What is the decision to be taken?	To consider how further savings to the housing related support budget will be achieved
Who will be consulted?	The public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Cath Roff, Strategic Director of Adults, Health and Housing 643550
Reference	70/12
Decision	Specification and Funding Allocation for Healthwatch Derby
What is the decision to be taken?	To approve the specification and funding allocation for Healthwatch Derby
Who will be consulted?	The public, Adults and Public Health Overview and Scrutiny Board and Social Care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Perveez Sadiq, Director of Business Intelligence and Sector Development 642799
Reference	71/12
Decision	Review of Funding for the Carelink Service
What is the decision to be taken?	To approve the charging structure for Carelink customers
Who will be consulted?	Customers and their support networks
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Phil Holmes, Acting Director – Older People and Enablement 642798

<b>CABINET PORTFOLIO AREA BUSINESS, FINANCE AND DEMOCRACY</b>	<b>COUNCILLOR RUSSELL</b>
Reference	34/12
Decision	Adoption of a new Local Assistance Scheme for Derby
What is the decision to be taken?	To approve a new model for the delivery of the Local Assistance Scheme from April 2013
Who will be consulted?	DWP and Jobcentres, Voluntary and Advisory Organisations, Social Housing Landlords and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Gaynor Valente, Welfare Reform, Policy, Subsidy and Financial Control Manager 643213
Reference	52/12
Decision	Revised Discretionary Housing Payment Policy
What is the decision to be taken?	To approve the revised Discretionary Housing Payment Policy
Who will be consulted?	Derby Homes and Derby Advice
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Gaynor Valente, Welfare Reform, Policy Subsidy and Financial Control Manager 643213

Reference	77/12
Decision	Approval of the Council's Insurance Supplier
What is the decision to be taken?	To approve the Council's insurance supplier for the next 5 years
Who will be consulted?	The Council's Insurance Broker
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Richard Boneham, Head of Governance and Assurance 643280

<b>CABINET PORTFOLIO AREA CHILDREN AND YOUNG PEOPLE</b>	<b>COUNCILLOR RAWSON</b>
Reference	33/12
Decision	Alternative School Organisation Models
What is the decision to be taken?	To consider the outcome of consultation on alternative school organisation models following the change in policy position on academies
Who will be consulted?	Schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Alan Stubbersfield, Interim Head of Quality, Performance and Standards 256343 and Lynda Poole, Director of Learning and Inclusion 642665
Reference	35/12
Decision	Admission Arrangements for City, Community and Voluntary Controlled Schools for the 2014-15 Academic Year
What is the decision to be taken?	To confirm arrangements in line with the requirements of the Schools Admissions Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Diane Whitehead, Admission Manager 642724

Reference	54/12
Decision	Schools Capital Programme Priority Schemes for 2013/14
What is the decision to be taken?	To approve the schools capital programme priority schemes for 2013/13
Who will be consulted?	Cabinet Member for Children and Young People
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720
Reference	74/12
Decision	Residential Children's Homes
What is the decision to be taken?	To approve changes to the residential children's homes
Who will be consulted?	Employees, public / local community, Councillors, Children and Young People
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Rod Jones, Lead Service manager Regulated Services 643815 and Mark Barratt, Service Director Specialist Services 642669



<b>CABINET PORTFOLIO AREA HOUSING AND ADVICE</b>	<b>COUNCILLOR SHANKER</b>
Reference	32/11
Decision	Housing Tenancy Transfers – Cessation of Discretionary Rent Free Week
What is the decision to be taken?	To agree to end the practice of allowing tenants a free rent week when transferring from one Council tenancy to another Council tenancy
Who will be consulted?	Chief Officer Group, Resources, Legal and Cabinet Member for Housing and Advice
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 256734
Reference	46/12
Decision	Review of Housing Management
What is the decision to be taken?	To review the Council's Housing Management Arrangements
Who will be consulted?	Council tenants and leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Cath Roff, Strategic Director of Adults, Health and Housing 643550 and Ian Fullagar, Head of Strategic Housing 256734

Reference	56/12
Decision	Strategic Plan for Delivery of Affordable Housing
What is the decision to be taken?	To approve the strategic plan for delivery of affordable housing
Who will be consulted?	Finance, legal, Housing Revenue Account Strategic Planning Board, Adults Health and Housing, Chief Officer Group, Cabinet Member for Housing and Advice and Leadership
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	James Beale, Housing Development Officer 640316
Reference	80/12
Decision	Enhanced Housing Management Service
What is the decision to be taken?	To consider the funding of the enhanced Housing Management Service
Who will be consulted?	Tenants and Leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 640333 and Peter Shillcock, Group Accountant 642787

<b>CABINET PORTFOLIO AREA LEADER OF THE COUNCIL</b>	<b>COUNCILLOR BAYLISS</b>
Reference	02/12
Decision	Citywide Highspeed Data Network
What is the decision to be taken?	To approve the signing of a contract with a delivery partner for a citywide highspeed data network for the City
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Neil Johnson, Regeneration Projects Manager 641619
Reference	15/12
Decision	Procurement of a Contractor for the refurbishment and Conversion of the Marble Hall
What is the decision to be taken?	To approve the procurement of a contractor for the refurbishment and conversion of the Marble hall to accommodate a medical practice and associated health services, community uses and enterprise units
Who will be consulted?	Leadership and Chief officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Don Smith, Regeneration Projects Officer 641479
Reference	44/12
Decision	Derby Regeneration Fund Full Street
What is the decision to be taken?	To approve amendments to existing approvals for the Derby Regeneration Fund Full Street Project
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Mark Leach, Development Officer 642063

Reference	53/12
Decision	Appointment of the Preferred Delivery Partner for Osmaston Regeneration
What is the decision to be taken?	To approve the appointment of the preferred delivery partner for the Osmaston Regeneration Project
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 May 2013
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Rachel Collins, Development Manager 641616
Reference	57/12
Decision	Derby Enterprise Growth – ERDF Application
What is the decision to be taken?	To approve the submission of a ERDF application to DCLG for the Derby Enterprise Growth project to deliver business support to enterprises in Derby between June 2013 and June 2015
Who will be consulted?	Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Chris Pook, Economic Regeneration Strategy Manager 641623
Reference	75/12
Decision	Property Rationalisation Project
What is the decision to be taken?	To approve the property rationalisation project aims, objectives and governance arrangements
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Christine Durrant, Director of Planning and Facilities Management 642434

Reference	79/12
Decision	Approval of the Regeneration Capital Programme 2013
What is the decision to be taken?	To approve the regeneration capital programme 2013 with information on individual projects to be funded
Who will be consulted?	Leadership, Chief Officer Group, Finance and Regeneration Services
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 April 2013
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Sarah Troman, Programme Manager 641615

<b>CABINET PORTFOLIO AREA LEISURE AND CULTURE</b>	<b>COUNCILLOR REPTON</b>
Reference	61/12
Decision	Management of the Council's Golf Courses at Allestree and Sinfyn and the Pitch and Putt course at Markeaton Park
What is the decision to be taken?	To consider whether or not to seek an external partner to operate the courses or keep the operation in house
Who will be consulted?	Employees, trade unions, neighbourhood forums and local golf clubs
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 April 2012
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Beddow, Head of Leisure Facilities 641231

<b>CABINET PORTFOLIO AREA NEIGHBOURHOODS AND STREETPRIDE</b>	<b>COUNCILLOR BANWAIT</b>
Reference	53/10
Decision	Waste Management Contract
What is the decision to be taken?	To receive an update on the Waste Management Contract
Who will be consulted?	Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Tim Clegg, Director of Streetpride 641604
Reference	42/12
Decision	Installation of a Waste Management Facility at Sinfin
What is the decision to be taken?	To approve the installation of an energy from waste plant at Sinfin
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Tim Clegg, Director of Streetpride 641604 and Mick McLachlan, Head of Waste Management 641503
Reference	47/12
Decision	Private Residents Funding of Tree Works on Public Land
What is the decision to be taken?	To consider allowing private residents or groups of residents to fund tree works on public land
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Ian Wheatley, Head of Grounds Maintenance and Cleansing 641530

Reference	63/12
Decision	Charging for the Collection of Garden Waste from Households
What is the decision to be taken?	To introduce a charge for the collection of garden waste from households
Who will be consulted?	Public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Board
For More Information Contact	Mick McLachlan, Head of Waste Management 641503 and Malcolm Price, Policy Strategy Manager 641587
Reference	64/12
Decision	Co-mingled Recycling Scheme
What is the decision to be taken?	To introduce a fully co-mingled recycling scheme for Household Waste
Who will be consulted?	Public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Mick McLachlan, Head of Waste Management 641503 and Malcolm Price, Policy Strategy Manager 641587
Reference	67/12
Decision	Seasonal Flower Beds and Hanging Baskets
What is the decision to be taken?	To approve the deletion of seasonal flower beds and hanging baskets
Who will be consulted?	The public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Ian Wheatley, Head of Grounds Maintenance and Cleansing 641530



Reference	68/12
Decision	Transfer of Responsibilities for Bowling Greens and Cricket Pitches
What is the decision to be taken?	To approve the transfer of maintenance responsibilities for bowling greens and cricket pitches and close if necessary
Who will be consulted?	The public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Ian Wheatley, Head of Grounds Maintenance and Cleansing 641530
Reference	69/12
Decision	Withdrawal of Arboricultural Support Service to Development Control
What is the decision to be taken?	To approve the withdrawal of arboricultural support service to Development Control
Who will be consulted?	The public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Ian Wheatley, Head of Grounds Maintenance and Cleansing 641530
Reference	78/12
Decision	Changes to Bus Passenger Facilities on the Morledge and Corporation Street
What is the decision to be taken?	To approve changes to the location of bus stops on the Morledge and Corporation Street in order to provide enhanced facilities which better link to the bus station
Who will be consulted?	Bus operators, passengers and blue badge holders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	David Gartside, head of Traffic and Transportation 641821

<b>CABINET PORTFOLIO AREA PLANNING, ENVIRONMENT AND PUBLIC PROTECTION</b>	<b>COUNCILLOR DHINDSA</b>
Reference	65/11
Decision	Revocation of PM10 Air Quality Management Area
What is the decision to be taken?	To approve the revocation of the declared Air Quality Management Area for PM 10 in the Victory Road area of Derby
Who will be consulted?	Department for Environment, Food and Rural Affairs - DEFRA
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Michael Kay, Head of Environmental Health and Licensing 641940
Reference	45/12
Decision	A New Cemetery for Derby
What is the decision to be taken?	To consider providing a new cemetery to serve the city's needs for the next approximately 40 years
Who will be consulted?	To be determined
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Julian de Mowbray, Head of Trading Standards and Bereavement Services 641972

Reference	60/12
Decision	Cessation of Derby Wild Project
What is the decision to be taken?	To approve the ending of the Wild Derby project and service, subject to the funding for the project being removed by Council
Who will be consulted?	Local people, businesses, bodies and groups
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning , Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Slinger, Environment Team 256001
Reference	62/12
Decision	Adoption of the Rights of Way Improvement Plan
What is the decision to be taken?	To agree to the adoption of the ROWIP 2012-17 after consultation on a draft plan
Who will be consulted?	Local people and organisations involved with walking, cycling and horse riding including the Derby and Derbyshire Local Access Forum
What documents will be considered?	Report and a post-consultation draft of the revised ROWIP
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning , Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ray Brown, Senior Planning Officer, 642114
Reference	76/12
Decision	Future Burial Provision at Nottingham Road Cemetery
What is the decision to be taken?	To approve plans for the development of land within the cemetery to ensure that all available spaces for graves can be used
Who will be consulted?	Funeral Directors and staff
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Gary Marshall, Bereavement Services Manager 341012

Reference	81/12
Decision	Neighbourhoods Directorate Fees and Charges 2013/14
What is the decision to be taken?	To approve the 2013/14 Fees and Charges for the Neighbourhoods Directorate
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	John Tomlinson, Director of Environment and Regulatory Services 642435