



Reporting of Waivers

SUMMARY

- 1.1 The Councils revised Contract Procedure Rules approved by full Council on 20 May 2009 require that all waivers must also be reported by the Head of Procurement on a quarterly basis to the Audit and Accounts Committee so they can monitor their use.

RECOMMENDATION

- 2.1 That Committee note the contents of this report.

REASONS FOR RECOMMENDATION

- 3.1 The information is for reporting purposes only; no decision is required by the committee.

SUPPORTING INFORMATION

- 4.1 Appendix 2 lists those waivers that have been granted since the report to the December 2010 meeting of the Committee.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Service Director(s) Other(s)	
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For more information contact: Background papers: List of appendices:	Dawn Moran, Head of Procurement 01332 643271 e-mail dawn.moran@derby.gov.uk None Appendix 1 – Implications Appendix 2 – Contract Waivers
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IMPLICATIONS

Financial and Value for Money

1.1 None

Legal

2.1 The report complies with the requirements of contract procedure rules to report waivers to the Audit and Accounts Committee.

Personnel

3.1 None

Equalities Impact

4.1 None

Health and Safety

5.1 None

Environmental Sustainability

6.1 None

Asset Management

7.1 None

Risk Management

8.1 None

Corporate objectives and priorities for change

9.1 None

Appendix 2

Type of waiver	Department/ Division Seeking the waiver	Description of the Contract	Annual Value	Reason for the Waiver being sought	Comments	Date of Approval
Urgent	Resources	Maintenance and support of the Revenues and Benefits software and associated electronic document management system.	£ 476,562 over the three years.	To award a further 3 year extension to the original 5 year contract.	The department felt that they did not have the resource required to run a new procurement for the replacement of the systems at this point in time and that there were savings to be achieved by extending the contracts for a further three years.	19/11/2010
Urgent	Derby Homes	Supply and installation of UPVC windows in Osmaston	£700,000	To award the contract directly to the subcontractor or the main contractor Connaught who went into administration	This is an amendment to the previous waiver reported in November 2010 to reflect the increase costs on this project due to additional lintel work required on some properties.	23/12/2010
Departmental	CYP	Consultancy services to support the Primary Education Improvement Partnership	£ 5,063 £13,500 £9,000 £28,500 £11,130	5 Waivers to award without seeking alternative quotes.	Education consultants used for specific piece of support to primary schools	03/11/2010
Urgent	Resources	Extension of Occupational Health contract.	£34250	To extend the contract for a further six months	The service is being brought in house and was expected to have been implemented by October 2010. Delays to the implementation require an extension of contract to deliver the service prior to the new arrangement	23/11/2010

					being established.	
Departmental	Chief Executives	Installation of access equipment at Queens Leisure Centre	16,500	To award without seeking further quotes.	An emergency requirement arose due to areas of the ceiling at the pool becoming loose. A quote process had been completed the previous year for similar work and the price was held for this job.	5/1/2011