



DERBY CITY COUNCIL

## CLIMATE CHANGE COMMISSION 29 JULY 2009

Report of the Director of Corporate and Adult Services

### Work Programme 2009

#### RECOMMENDATION

- 1.1 To agree items for the 2009/10 work programme.

#### SUPPORTING INFORMATION

- 2.1 The Commission must agree their work programme for the 2009/10 municipal year. This must also be approved at a meeting of the Scrutiny Management Commission (SMC).
- 2.2 At its meeting on 16 June 2009, the Commission agreed that it would be important to link the work programme to the work of the Climate Change Board, and that they would request the Board to make suggestions of possible work plan items for the Commission to consider.
- 2.3 Appendix Two outlines the suggestions for the work programme that have been received so far, and where the suggestion has come from. This is not a finalised list of options, and Members are still able to add suggestions to the work programme.
- 2.4 Work plan items are suggestions for items that could be undertaken as topic reviews for the Commission. Topic reviews are more substantial pieces of research undertaken by the Commission on any matter that falls in their remit. It is usual to only undertake one or two major reviews in a municipal year, but recently some commissions have undertaken some smaller reviews instead of one big one where there are many areas requiring a 'light touch' approach. Items which are not considered suitable for a topic review can still be considered by the Commission as items on future commission meeting agendas.

- 2.5 When deciding what to review, it is useful to consider the following criteria;
- Is it an area of significance?
  - Is it interesting?
  - Is it controversial (will it engage the public?)
  - Will it be a valuable study? To who, and why?
  - Can we achieve SMART objectives through the review (Specific, Measurable, Attainable, Relevant, Trackable)

<b>For more information contact:</b>	Laura Follows 01332 255599 e-mail <a href="mailto:laura.follows@derby.gov.uk">laura.follows@derby.gov.uk</a>
<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications Appendix 2 - Suggested Work Programme Items

## Appendix 1

### IMPLICATIONS

#### Financial

1. None arising from this report.

#### Legal

2. None arising from this report.

#### Personnel

3. None arising from this report

#### Equalities impact

4. Effective scrutiny is to the benefit of all people of Derby

#### Corporate Objectives

5. This report has the potential to link with all of the Council's corporate objectives.