



**GENERAL LICENSING COMMITTEE**  
**21 February 2013**

**ITEM 5**

Report of the Strategic Director of  
Neighbourhoods

**GENERAL LICENSING ADMINISTRATION AND ENFORCEMENT  
ACTIVITIES - QUARTER 3 2012/13**

**SUMMARY**

- 1.1 The report provides information on the activities the licensing service has undertaken during Quarter 3 of the 2012/13 financial year.

**RECOMMENDATION**

- 2.1 To note the contents of the report.

**REASONS FOR RECOMMENDATION**

- 3.1 The information provided in this report is for member information only.

**SUPPORTING INFORMATION**

- 4.1 The information contained at Appendix 2 sets out the number of requests for service received by the Licensing Team and the number of licences and permits issued during the period.
- 4.2 The statistics for enforcement and other licensing activities for quarter three of 2012/13 are attached at Appendix 3.

<b>OTHER OPTIONS CONSIDERED</b>
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5.1 Not applicable.

**This report has been approved by the following officers:**

<b>Legal officer</b>	Olu Idowu
<b>Financial officer</b>	n/a
<b>Human Resources officer</b>	n/a
<b>Service Director(s)</b>	John Tomlinson
<b>Other(s)</b>	n/a

<b>For more information contact:</b>	Michael Kay, Tel. 01332 641940, e-mail michael.kay@derby.gov.uk
<b>Background papers:</b>	None
<b>List of Appendices:</b>	Appendix 1 – Implications Appendix 2 – Licensing Statistics Appendix 3 – Enforcement Statistics & Other Work

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<b>IMPLICATIONS</b>
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**Financial**

1.1 None directly arising from this report.

**Legal**

2.1 None directly arising from this report.

**Personnel**

3.1 None directly arising from this report.

**Equalities Impact**

4.1 None directly arising from this report.

**Health and Safety**

5.1 None directly arising from this report.

**Carbon commitment**

6.1 None directly arising from this report.

**Value for money**

7.1 None directly arising from this report.

**Corporate objectives and priorities for change**

8.1 The information set out in this report supports the corporate priorities so the people of Derby **enjoy being safe and feeling safe** and the Council provides **good quality services that meet local needs**.



**LICENSING QUARTERLY STATISTICS**

QUARTER 2012/13	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003				
		NEW PREMISES	VARIATION	TRANSFER	DPS VARIATION	TEMPORARY EVENT NOTICE
Q3 Oct - Dec	94 (161)	18 (11)	11 (11)	20 (20)	53 (54)	65 (96) Late TEN 18 (n/a)

QUARTER 2012/13	APPLICATIONS – LICENSING ACT 2003					
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Q3 Oct - Dec	0 (9)	3 (0)	0 (0)	0 (0)	3 (3)	59 (49)

QUARTER 2012/13	APPLICATIONS – GAMBLING ACT 2005							
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIFICATION OF 2 MACHINES
Q3 Oct - Dec	1 (0)	2 (0)	0 (0)	NEW	VARY	TRANSFER	2 (0)	11 (3)
				1 (1)	1 (0)	0 (1)		

QUARTER 2012/13	PERMITS / REGISTRATIONS ISSUED								
	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES	SCRAP METAL	MOTOR SALVAGE	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES
Q3 Oct - Dec	25 (33)	14 (6)	101 (14)	6 (1)	1 (0)	18 (19)	PREMISES	PERSON	19 (18)
							3 (0)	8 (0)	

( ) denote previous year 11/12



**ENFORCEMENT STATISTICS**

<b>PREMISES INSPECTIONS</b>				
<b>QUARTER</b>	<b>NO. of INSPECTIONS</b>	<b>% COMPLIANT WITH LICENCE CONDITIONS</b>	<b>INSPECTIONS WITH PARTNER AGENCIES</b>	<b>% ACHIEVED OF TARGET (50)</b>
<b>Q3 Oct - Dec</b>	<b>111 (49)</b>	<b>99.9 (99.9)</b>	<b>71 (15)</b>	<b>140 (30)</b>

**OTHER ENFORCEMENT ACTIVITIES UNDERTAKEN****Suspension Notices**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees. In the third quarter, 63 suspension notices have been served. This gives the licence holder 2 days to pay the money due, before the licence is formally suspended.

45 businesses paid generating £23,958. 2 licences were surrendered, 16 businesses served with a notice have not paid, owing £6567. These licences are formally suspended, with the majority being attached to closed premises. A suspension can only be lifted if the outstanding fee is paid.