



DERBY CITY COUNCIL

**TAXI LICENSING AND APPEALS COMMITTEE**  
**10 FEBRUARY 2010**

Report of the Corporate Director of Environmental Services

**TAXI LICENSING FEES AND CHARGES 2010/2011**

**RECOMMENDATIONS**

- 1.1 To approve, subject to the consideration of objections/representations, the proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2010/11.
- 1.2 To request the Corporate Director of Environmental Services to advertise the proposed variation of fees.
- 1.3 To authorise the Corporate Director of Environmental Services, in consultation with the Chair of Taxi Licensing and Appeals Committee, to consider any objections received within the objection period and take appropriate action if required.
- 1.4 To approve the new licence fees to become effective from 1 April 2010 if no objections are received during the objection period.

**SUPPORTING INFORMATION**

- 2.1 The hackney carriage and private hire licensing fees and charges are reviewed annually. These licensing functions are self-financing and non-profit making. The aim is to set the fees and charges at a level to recover the total costs incurred in providing the service.
- 2.2 If a trading surplus occurs in any financial year, this is transferred into a taxi licensing holding account which can be used to either offset a shortfall in fees and charges in the following financial year or fund specific development projects within the taxi licensing team. This coming year, it is proposed to carry out more enforcement exercises and produce a trade newsletter.
- 2.3 The taxi licensing budget working paper for 2010/11 is attached at Appendix 2. The expenditure (the cost of providing the service) will be £328,938 which is a decrease of £848.00 from the previous year and has been kept to a minimum by reducing individual budgets where possible.
- 2.4 Fee levels have been calculated on the basis of the proportion of licensing resources (principally officer time/costs) allocated to each licence type, and is based upon a 'cost accounting' exercise that was last conducted between May - October 2007. A breakdown of this exercise and the accounting process is set out at Appendix 3.

- 2.5 For 2010/11, the proposed licences fees will remain the same as for 2009/10. For drivers the proposed annual fee will £138, vehicles will be £92 and operators will be £27 per vehicle.
- 2.6 The proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2010/11 are set out in Appendix 4. If approved, they will come into effect on 1 April 2010.

<b>For more information contact:</b>	Michael Kay Tel 01332 641940 e-mail michael.kay@derby.gov.uk
<b>Background papers:</b>	None
<b>List of Appendices:</b>	Appendix 1 Implications Appendix 2 Taxi Licensing Budget Working Paper 2010/11 Appendix 3 Taxi Licensing Fees Calculation 2010/11 Appendix 4 Proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2010/11

<b>IMPLICATIONS</b>
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**Financial**

1. The proposed fees have been set at a level to recover the full cost of providing the taxi licensing service.

**Legal**

- 2.1 The Council may charge such fees for the granting of licences, etc. to cover the whole or part of the recoverable costs of administering the licensing function.
- 2.2 The Council is required to publish in a local newspaper the proposals for changes to the level of driver, vehicle and operator fees. Any objections or representations must be lodged within 28 days from the date of the publication and considered by the Council.

**Personnel**

3. None directly arising.

**Equalities impact**

4. Fees are calculated using a 'cost accounting' exercise which reflects the actual licensing resources being used by each licence type. The exercise is repeated periodically to ensure it remains relevant and fair.

**Corporate objectives and priorities for change**

5. The proposal supports the corporate priority of **giving excellent services and value for money.**

## TAXI LICENSING BUDGET WORKING PAPER 2010/11

COST CENTRE	DETAIL CODE	DESCRIPTION	2008/09 BUDGET	2009/10 BUDGET	2010/11 BUDGET
4000902	B1001	OPERATIONAL SALARIES-GENERAL	165,771	169,915	161,935
4000902	B1002	OPERATIONAL SALARIES-ER N.I.	12,615	12,930	11,659
4000902	B1003	OPERATIONALSALARIES-ER LGSUPN	28,844	29,565	28,824
4000902	B8011	TRAINING EXPENSES	1,000	1,000	1,000
4000902	D1007	TESTING OF VEHICLES	8,000	8,200	10,000
4000902	D3001	HIRE OF VEHICLES	2,000	1,100	1,000
4000902	D4002	CAR ALLOWANCES-LUMP SUM ALLOW	2,665	2,730	2,500
4000902	D4003	CAR ALLOWANCES-MILEAGE ALLOW	4,000	3,500	3,000
4000902	E1001	OFFICE EQUIPMENT	2,450	2,450	2,450
4000902	E1002	OFFICE FURNITURE	2,000	1,500	1,500
4000902	E1036	PUBLICATIONS/GUIDES	100	100	120
4000902	E1501	PROVISIONS	100	100	120
4000902	E2001	CLOTHING & UNIFORMS	300	300	300
4000902	E2501	PHOTOCOPYING	2,200	2,000	1,750
4000902	E2502	PRINTING	8,000	8,000	15,000
4000902	E2504	STATIONERY	1,000	1,100	900
4000902	E2506	PHOTOGRAPHY	1,000	500	300
4000902	E3502	COURT FEES	500	500	400
4000902	E3523	SECURITY SERVICES	2,950	2,950	3,500
4000902	E4001	TELEPHONES-BT PHONES	800	700	600
4000902	E4005	MOBILE PHONE	200	200	180
4000902	E4012	COMPUTER SYSTEMS	5,000	5,000	6,000
4000902	E4017	POSTAGES	1,500	1,700	1,800
4000902	E4501	TRAVEL & SUBSISTENCE	350	300	250
4000902	E6501	NON-RECRUITMENT ADVERTISING	1,000	1,000	1,000
4000902	E6574	MISCELLANEOUS EXPENDITURE	10,000	9,000	8,000
		MGT & ADMIN RECHARGE	62,000	63,550	64,850
		<b>SUBTOTAL OF EXPENDITURE</b>	<b>326,345</b>	<b>329,786</b>	<b>328,938</b>
4000902	S2001	PRIVATE HIRE OPERATORS LICENCE	(30,060)	(20,250)	(19,634)
4000902	S4001	HACKNEY DRIVERS LICENCE	(46,144)	(63,190)	(57,444)
4000902	S4002	HACKNEY VEHICLE LICENCE	(49,370)	(30,600)	(31,106)
4000902	S4003	PRIVATE HIRE DRIVERS LICENCE	(77,030)	(117,860)	(122,068)
4000902	S4004	PRIVATE HIRE VEHICLE LICENCE	(73,115)	(67,500)	(69,236)
4000902	S4005	TRANSFER VEHICLE LICENCE	(4,256)	(4,256)	(2,500)
4000902	S4006	HACKNEY ENQUIRY RECORD	(250)	(200)	(200)
4000902	S4007	HIGHWAY CODE KNOWLEDGE TEST	(18,000)	(18,000)	(15,000)
4000902	S4008	DOCUMENTATION REPLACEMENT	(200)	(200)	(300)
4000902	S4009	KNOWLEDGE DRIVE TEST	(2,000)	(820)	(300)
4000902	S4010	REPLACE HACKNEY SIGNS - EXTERNAL	(225)	(225)	0
4000902	S4011	MOGO BRACKET	(800)	(800)	(700)
4000902	S4012	REPLACE HACKNEY SIGNS - INTERNAL	(102)	(100)	(350)
4000902	W7037	OTHER MISC INCOME	(100)	(100)	(100)
		<b>SUBTOTAL OF INCOME</b>	<b>(301,652)</b>	<b>(324101)</b>	<b>(318,938)</b>
		Taxi licensing Reserve c/f	(25,000)	(5,000)	(10,000)
		<b>TOTAL BUDGET SHORTFALL</b>	<b>(307)</b>	<b>(685)</b>	<b>0</b>

## TAXI LICENSING FEES CALCULATION 2010/11

## Expenditure and Income

Total Expenditure	328,938	Income (other charges)	19,450
C/f from trading surplus	<u>(10,000)</u>	Licence fee income	<u>299,488</u>
Income required	318,938	Income Expected	318,938

Licence fee income	299,488
Less licence specific charges (vehicle test charges £10,000 and plate costs £9,000)	<u>(19,000)</u>
Remainder (to be recovered from <b>all</b> licences)	280,488

## Apportionment of Fees

	Drivers	Vehicles	Operators
% officer time/cost	64%	29%	7%
Proportion of £280,488	179,512	81,341	19,634
Licence specific charges	-	19,000	-
Total recoverable	179,512	100,341	19,634
Number of licence 'units'	1300 (1300)	1090 (1085)	727 (750)
<b>Unit cost (i.e. licence fee) £</b>	<b>138</b> (138)	<b>92</b> (92)	<b>27/vehicle</b> (27)

(Previous year's figures shown in brackets)

## **HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE DRIVERS AND OPERATORS LICENCES**

### **LICENCE FEES from 1 APRIL 2010**

#### **DRIVERS**

Hackney Carriage	£138.00
Private Hire	£138.00
Hackney Carriage or Private Hire Driver Knowledge Test	£65.00
For each Hackney Carriage Drive Test	£25.00
Criminal Records Bureau Checks	£36.00

#### **PRIVATE HIRE OPERATOR'S LICENCE**

Per vehicle operated	£27.00
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#### **VEHICLE LICENCES**

Private Hire (New)	£92.00
Private Hire (Renewal)	£92.00
Hackney Carriage (New)	£92.00
Hackney Carriage (Renewal)	£92.00

#### **TRANSFER OF VEHICLE LICENCE**

Hackney Carriage and Private Hire Vehicles	£52.00
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#### **ENQUIRIES FROM VEHICLE/DRIVER RECORDS**

Enquiries from proprietors, drivers, accountants, solicitors etc.	£25.00
Document replacement	£20.00

#### **DEPOSITS**

Badges	£5.00
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<b>REPLACEMENT PLATES</b>	<b>£25.00</b>
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#### **REPLACEMENT SIGNS**

Internal	£45.00
Quarter Light Stickers (x2) inc. fitting	£51.00