

**Streetpride and Public Spaces Cabinet
Member Meeting**



Derby City Council

19 November 2021

ITEM 5

Report sponsor: Samantha Dennis
Director of Public Protection and Streetpride
Report author: Sheena Ratcliffe
Acting Bereavement Services Manager

Bereavement Services Fees and Charges 2022

Purpose

- 1.1 The purpose of this report is to seek approval to set the Fees and Charges levied by Bereavement Services from January 2022.

Recommendation(s)

- 2.1 To approve the Bereavement Services Fees and Charges from 1st January 2022 as set out at Appendix 1.
- 2.2 To note Children's Funeral Fund (CFF) amounts to be claimed from Government from 1st January 2022 as set out at Appendix 2 in line with the conditions of the claim.

Reason(s)

- 3.1 The proposed changes will enable Bereavement Services to continue to deliver professional and sensitive services to residents whilst remaining affordable and comparable to other Local Authorities.

Supporting information

- 4.1 Bereavement Services have carried out the annual review of fees and charges to ensure that the service is able to manage the financial position by setting fees and charges such that they are able to meet costs of providing the service and are comparative across the region whilst taking into account the commercial pressures.

- 4.2 In 2019, the government enacted the Children's Funeral Fund (CFF) to assist parents who are faced with the loss of a child, up to 18 years of age. The CFF was introduced to spare parents from, in most cases the unexpected costs of their child's funeral. This is achieved by the government establishing a grant regime so that local authorities and private sector providers can claim to recover the costs of providing children's funeral's (burials and cremations) and not charging the parents for doing so. The amounts to be claimed for the funerals of children were accepted in a separate Cabinet Member Report for 2020. These fees are now incorporated into this report (Appendix 2) as they are well established and will therefore be subject to the same proposed inflationary annual increase as all bereavement services fees.
- 4.3 In 2011 the crematorium introduced a limited number of a new memorial option in the form of above ground vaults. The limited number were all leased by 2016 and the option removed from the fees. Some of these memorials are now out of lease and families have decided to remove the remains to a different location. The proposal is to reintroduce the fee to enable the vacant vaults to be utilised. The fee has been calculated using the 2016 fee plus an annual 3% increase in line with other memorial options.
- 4.4 Due to a change in the way Bereavement Services are charged for visual tributes, recording of services, and webcasting by Wesley Media there is a need to revise the fees for the provision of this service. The revised fees are incorporated in appendix 1 for approval of proposed increase.
- 4.5 The CMA (Competition and Markets Authority) have issued recommendations that all published fees associated with burial and cremation show transparency for grieving families. To ensure Derby City Council meet the CMA recommendations there is one additional entry to the Crematorium fees for the provision of an extra container for collection of ashes. CMA recommend that published fees indicate items included in the charge. To reflect this Bereavement Services have amended the published fees and charges which is published on Derby City Council website and available to all Funeral Directors.
- 4.6 An independent crematorium in the area is currently offering an early morning direct cremation slot at a vastly reduced fee. To remain competitive and offer service users greater choice it is proposed to add an 8am to 8.20am direct cremation slot at Markeaton Crematorium at a reduced fee of £370.

Public/stakeholder engagement

- 5.1 As key Stakeholders, Funeral Directors have been informed of the proposed changes.

Other options

- 6.1 None.

Financial and value for money issues

- 7.1 The proposed fees and charges have been set comparative to the local market including the need to continue to provide value for money services to residents.

Legal implications

- 8.1 In accordance with the provisions of section 214 of and paragraph 24 of schedule 26 to the Local Government Act 1972, Derby City Council is defined as a burial authority and therefore has powers to provide a crematorium and raise fees and charges from the provision of such facilities.

Climate implications

- 9.1 None.

Other significant implications

- 10.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu	1 st October 2021
Finance	Amanda Fletcher	8 th October 2021
Service Director(s)	Samantha Dennis	12 th October 2021
Report sponsor	As Above	
Other(s)	Doug Walkman	12 th October 2021

Background papers: List of appendices:	Appendix 1 – Bereavement Services Fees and Charges - 2022 Appendix 2 – Schedule of Children’s funeral fund services – 2022
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Appendix 1

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
Cremation Fees				
CR/1	Direct Appointment - Unattended No Service		370	08.00 – 8.20
CR/2	Direct Appointment - Unattended No Service	502	517	08.30 & 09.00
CR/2a	CFF Funded Childs Funeral Unattended	NIL	NIL	Government funded
CR/3	Direct Appointment - Attended Simple Service	530	546	08.30 & 09.00
CR/3a	CFF Funded Childs Funeral Simple Service	NIL	NIL	Government funded
CR/4	Adult Mid-morning Appointment	587	605	08.30, 09.00, 09.30 & 10.00
CR/4a	CFF Funded Childs Funeral Mid-Morning	NIL	NIL	Government funded
CR/5	Adult Late- morning Appointment	733	755	10.30 & 11.00
CR/5a	CFF Funded Childs Funeral Late morning	NIL	NIL	Government funded
CR/6	Adult Mid-day Appointment	782	805	11.30, 12.30, 13.00 & 13.30
CR/6a	CFF Funded Childs Funeral Mid-day	NIL	NIL	Government funded
CR/7	Adult Afternoon Appointment	733	755	14.00, 14.30, 15.00, 15.30
CR/7a	CFF Funded Childs Funeral Afternoon	NIL	NIL	Government funded
CR/8	Body parts	502	517	In line with Unattended appointment.
CR/9	Additional Service Time/Memorial Service	197	203	
CR/10	Representation to Medical Referee	83	85	
Memorial Fees Garden of Remembrance				
CRM/1	Granite Memorial Vault	2016 price 834	996	Reintroduced from 2016
CRM/1	Pergola Plaque	334	344	10 year lease
CRM/2	Kerb Plaque including Vase Path Side	695	716	10 year lease
CRM/3	Kerb Plaque in Baby Garden	217	224	10 year lease
CRM/4	Tower Plaque in Baby Garden	217	224	10 year lease

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
CRM/5	Additional Vase	140	144	
CRM/6	Single Leather Plaque	217	224	5 year lease
CRM/7	Double Leather Plaque	263	271	5 year lease
CRM/8	Replacement Plaque Current Lease	140	144	
CRM/9	10 year lease renewal	217	224	
CRM/10	Children's & Leather Memorial Renewal	105	108	10 year lease
Book of Remembrance				
CRM/11	2 Line Entry	77	79	
CRM/12	5 Line Entry	103	106	
CRM/13	8 Line Entry	122	126	
CRM/14	Flower Artwork	60	62	Only available with a 5 or more line entry
CRM/15	Badges, Armorial Crests & other illustrations	73	75	Only available with a 5 or more line entry
Memorial Cards				
CRM/16	2 Line Copy	40	41	
CRM/17	5 Line Copy	49	50	
CRM/18	8 Line Copy	63	65	
CRM/19	Flower	60	62	Only available with a 5 or more line entry
CRM/20	Badges, Armorial Crests & other illustrations	73	75	Only available with a 5 or more line entry
Keepsakes				
CRM/21	3" Decorative Keepsake Urn	29	30	
CRM/22	Decorative Full size Urn	145	149	
CRM/23	3"Decorative Bass Heart	34	35	
CRM/24	5"Decorative Brass Heart	44	45	
CRM/25	Necklaces	94	97	

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
Ashes into Glass				All Ashes to Glass Tributes are set in a National Contract Agreement
Tribute Ring				
CRM/26	Silver	295	295	
CRM/27	Gold	375	375	
CRM/28	White Gold	395	395	
Signet Ring				
CRM/29	Silver	345	345	
CRM/30	Gold	425	425	
CRM/31	White Gold	495	495	
Round Pendant				
CRM/32	Silver	245	245	
CRM/33	Gold	375	375	
CRM/34	White Gold	425	425	
Long Pendant				
CRM/35	Silver	295	295	
CRM/36	Gold	395	395	
CRM/37	White Gold	445	445	
Cuff Links				
CRM/38	Silver	345	345	
CRM/39	Gold	565	565	
CRM/40	White Gold	595	595	
Earrings				
CRM/41	Silver	195	195	
CRM/42	Gold	345	345	
CRM/43	White Gold	395	395	
Charm Bead				
CRM/44	Silver	125	125	
CRM/45	Gold	175	175	
CRM/46	White Gold	195	195	
Paperweight				
CRM/47	Memorial Paperweight	195	195	
Visual/Audio Tributes				
CRM/48	Webcasting	52	54	
CRM/49	Downloadable Recording of the service - MP4 Video File		35	New fee
CRM/50	Downloadable Recording of the service MP4 Video File - including Visual tribute (Embedded).		54	New fee
CRM/51	Visual recording - DVD	52	54	

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
CRM/52	Visual Recording of Service - DVD - including Visual tribute (Embedded).		70	New fee
CRM/53	Additional copies per USB	21	22	
CRM/54	Downloadable audio of the service - MP4 Audio File		35	New fee
CRM/55	Audio recording - CD	52	54	
CRM/56	Additional recording per service CD	21	22	
CRM/57	Video tribute screen holding picture	19	20	
CRM/58	Visual Tribute with music and up to 25 Photo's/Images	60	62	
CRM/59	Visual Tribute with no music and up to 25 Photo's/Images		44	New fee
CRM/60	Video tribute additional photos (25)	19	20	
CRM/61	Family Video File		21	New fee
CRM/62	Downloadable MP4 Family Video File		21	New fee
CRM/63	Recording of the Family Video File – DVD or USB		54	New fee
Miscellaneous Charges				
CRM 56	Strewing of cremated remains from elsewhere	109	112	
CRM 57	Provision of extra biodegradable container for cremated remains.	5	5	

	Description	Existing	Proposed	Comments
Exclusive Rights of Burial: 50 years				
CE/1	Earthen Grave	1195	1231	
CE/2	Casket or Vaulted Grave	1427	1470	
CE/3	Mausoleum	POA	POA	
CE/4	Cremation Grave	227	234	
CE/5	Childs Grave under 16 years (NVF)	82	84	
CE/6	CFF funded Children garden grave	NIL	NIL	Government funded
CE/7	10 year extension to Exclusive Rights	240	247	

CE/8	Exclusive Right Premium cremation grave (1.5 grave space)	340	350	
Interment Fees				
CE/10	Adult: to a depth of 4'6"	718	740	
CE/10a	CFF Funded Childs Interment 4'6"	NIL	NIL	Government Funded
CE/11	Adult: to a depth of 6'0"	844	869	
CE/11a	CFF Funded Childs Interment 6'0"	NIL	NIL	Government funded
CE/12	Adult: to a depth of 7'6"	988	1018	
CE/12a	CFF Funded Childs Interment 7'6"	NIL	NIL	Government funded
CE/13	Vaulted grave	1119	1153	
CE/14	Cremated Remains	134	138	
CE/15	Cremated Remains Saturday interment additional charge	POA	POA	
CE/16	Body parts	131	135	
CE/17	Use of cemetery chapel	88	91	
CE/18	Wooden shoring	151	217	Increase due to increased supplier costs.
CE/19	Top soil for backfill	POA	POA	
CE/20	Adult: woodland	718	740	
CE/21	Strewing of cremated remains: woodland	134	138	
CE/22	Saturday & Out of Hours funeral surcharge per hour	82	84	
CE/23	Sunday & Bank Holiday funeral surcharge per hour	123	127	
Exhumations				
CE/24	All Exhumations	POA	POA	
Memorials and Inscriptions				
CEM/1	Not exceeding 3'6 height/3" width/4"thick	272	280	
CEM/2	Not exceeding 4'6 height/3" width/4"thick	280	288	

CEM/3	Not exceeding 2'0 height/6" width/4"thick (baby section only)	108	111	
CEM/4	To purchase and erect a temporary memorial	48	49	
CEM/5	Memorial vase: not exceeding 12"	56	58	
CEM/6	Kerb set: full set 7' x 3'	231	238	
CEM/7	Kerb set: full set 8' x 4' Muslim section	339	349	
CEM/8	Kerb set: baby section & mini kerb Plaque: tablet	49	50	
CEM/9	Additional inscription	36	37	
CEM/10	Replacement of existing memorial	49	50	
CEM/11	Additional work to existing memorial	49	50	
Miscellaneous Charges				
CEM/12	Change of grave ownership	49	50	
CEM/13	Replacement/updating of deeds	49	50	
CEM/14	Strewing of cremated remains from Markeaton	56	58	
CEM/15	Strewing of cremated remains from elsewhere	109	112	

Appendix 2

SCHEDULE OF CHILDREN'S FUNERAL FUND SERVICES

2022

CREMATORIUM CHARGES	DESCRIPTION	CURRENT CLAIM AMOUNT (£)	PROPOSED CLAIM AMOUNT (£)	COMMENTS
CR/CFF/1	Direct Appointment - Unattended No Service	259	267	08.30 & 09.00
CR/CFF/2	Direct Appointment - Attended Simple Service	273	281	08.30 & 09.00
CR/CFF/3	Mid-morning Appointment	302	311	08.30, 09.00, 09.30 & 10.00
CR/CFF/4	Late- morning Appointment	377	388	10.30 & 11.00
CR/CFF/5	Mid-day Appointment	403	415	11.30, 12.30, 13.00 & 13.30
CR/CFF/6	Afternoon Appointment	377	377	14.00, 14.30, 15.00 & 15.30

CEMETERY CHARGES	DESCRIPTION	CURRENT CLAIM AMOUNT (£)	PROPOSED CLAIM AMOUNT (£)	COMMENTS
	Exclusive Rights of Burial: 50 years			
CE/CFF/1	Earthen Grave	1195	1231	
CE/CFF/2	Childrens Garden Grave	299	308	25% of Earthen Grave Fee
	Interment Fees			
CE/CFF/3	4'6"	382	393	
CE/CFF/4	6'0"	434	447	
CE/CFF/5	7'6"	508	523	
CE/CFF/6	Children's Garden Grave in adult section.	370	381	
CE/CFF/7	Woodland Interment	370	381	