



DERBY CITY COUNCIL

**TAXI LICENSING AND APPEALS
COMMITTEE**
8 December 2010

ITEM 5

Report of the Strategic Director of
Neighbourhoods

TAXI LICENSING FEES AND CHARGES 2011/2012

SUMMARY

- 1.1 The report provides information on the activities the proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2011/12.

RECOMMENDATION

- 2.1 To approve, subject to the consideration of representations, the proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2011/12.
- 2.2 To request the Strategic Director of Neighbourhoods to advertise the proposed variation of fees.
- 2.3 To authorise the Strategic Director of Neighbourhoods, in consultation with the Chair of Taxi Licensing and Appeals Committee, to consider any representations received within the required period and take appropriate action if required.
- 2.4 To approve the new licence fees to become effective from 4 April 2011 subject to the consideration of any representations received during the required period.

REASONS FOR RECOMMENDATION

- 3.1 Any changes to the licensing fees and charges must be approved and in place prior to the commencement of the new financial year.

SUPPORTING INFORMATION

- 4.1 The hackney carriage and private hire licensing fees and charges are reviewed annually. These licensing functions are self-financing and non-profit making. The aim is to set the fees and charges at a level to recover the total costs incurred in providing the service.
- 4.2 If a trading surplus occurs in any financial year, this is transferred into a taxi licensing holding account which can be used to either offset a shortfall in fees and charges in the following financial year or fund specific development projects within the taxi licensing team.

- 4.3 The taxi licensing budget working paper for 2011/12 is attached at Appendix 2. The expenditure (the cost of providing the service) will be £318,843 which is a decrease of approximately £10,000 from the previous year.
- 4.4 Fee levels have been calculated on the basis of the proportion of licensing resources (principally officer time/costs) allocated to each licence type, and is based upon a 'cost accounting' exercise. A breakdown of this exercise and the accounting process is set out at Appendix 3.
- 4.5 For 2011/12, the proposed licences fees will remain the same as for 2010/11. For drivers the proposed annual fee will be £138, vehicles will be £92 and operators will be £27 per vehicle.
- 4.6 Two new fees have been introduced this year to reflect the additional work officers undertake when changes to knowledge test appointments and vehicle registration details are requested. The proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2011/12 are set out in Appendix 4. If approved, they will come into effect on 4 April 2011.

OTHER OPTIONS CONSIDERED

- 5.1 None arising from this report.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	Russell Sexton
Human Resources officer	n/a
Service Director(s)	John Tomlinson
Other(s)	n/a

For more information contact:	Michael Kay Tel 01332 641940 e-mail michael.kay@derby.gov.uk
Background papers:	None
List of Appendices:	Appendix 1 - Implications Appendix 2 - Taxi Licensing Budget Working Paper 2011/12 Appendix 3 - Taxi Licensing Fees Calculation 2011/12 Appendix 4 - Proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2011/12

IMPLICATIONS

Financial

- 1.1 The proposed fees have been set at a level to recover the full cost of providing the taxi licensing service.

Legal

- 2.1 The Council may charge such fees for the granting of licences, etc. to cover the whole or part of the recoverable costs of administering the licensing function.
- 2.2 The Council is required to publish in a local newspaper the proposals for changes to the level of driver, vehicle and operator fees. Any objections or representations must be lodged within 28 days from the date of the publication and considered by the Council.

Personnel

- 3.1 None directly arising from this report.

Equalities Impact

- 4.1 Fees are calculated using a 'cost accounting' exercise which reflects the actual licensing resources being used by each licence type. The exercise is repeated periodically to ensure it remains relevant and fair. The next exercise is due to take place during 2011/12.

Health and Safety

- 5.1 None directly arising from this report.

Carbon commitment

- 6.1 None directly arising from this report.

Value for money

- 7.1 None directly arising from this report.

Corporate objectives and priorities for change

- 8.1
 - The proposal supports the corporate priority of **giving excellent services and value for money.**

TAXI LICENSING BUDGET WORKING PAPER 2011/12

COST CENTRE	DETAIL CODE	DESCRIPTION	2009/10 BUDGET	2010/11 BUDGET	2011/12 BUDGET
4000902	B1001	OPERATIONAL SALARIES-GENERAL	169,915	161,935	161,935
4000902	B1002	OPERATIONAL SALARIES-ER N.I.	12,930	11,659	11,659
4000902	B1003	OPERATIONALSALARIES-ER LGSUPN	29,565	28,824	28,824
4000902	B8011	TRAINING EXPENSES	1,000	1,000	1,000
4000902	D1007	TESTING OF VEHICLES	8,200	10,000	10,000
4000902	D3001	HIRE OF VEHICLES	1,100	1,000	1,000
4000902	D4002	CAR ALLOWANCES-LUMP SUM ALLOW	2,730	2,500	0
4000902	D4003	CAR ALLOWANCES-MILEAGE ALLOW	3,500	3,000	2,500
4000902	E1001	OFFICE EQUIPMENT	2,450	2,450	2,225
4000902	E1002	OFFICE FURNITURE	1,500	1,500	1,250
4000902	E1036	PUBLICATIONS/GUIDES	100	120	120
4000902	E1501	PROVISIONS	100	120	100
4000902	E2001	CLOTHING & UNIFORMS	300	300	250
4000902	E2501	PHOTOCOPYING	2,000	1,750	1,500
4000902	E2502	PRINTING	8,000	15,000	12,000
4000902	E2504	STATIONERY	1,100	900	750
4000902	E2506	PHOTOGRAPHY	500	300	100
4000902	E3502	COURT FEES	500	400	500
4000902	E3523	SECURITY SERVICES	2,950	3,500	3,500
4000902	E4001	TELEPHONES-BT PHONES	700	600	600
4000902	E4005	MOBILE PHONE	200	180	180
4000902	E4012	COMPUTER SYSTEMS	5,000	6,000	6,000
4000902	E4017	POSTAGES	1,700	1,800	1,800
4000902	E4501	TRAVEL & SUBSISTENCE	300	250	200
4000902	E6501	NON-RECRUITMENT ADVERTISING	1,000	1,000	1,000
4000902	E6574	MISCELLANEOUS EXPENDITURE	9,000	8,000	5,000
		MGT & ADMIN RECHARGE	63,550	64,850	64,850
		SUBTOTAL OF EXPENDITURE	329,786	328,938	318,843
4000902	S2001	PRIVATE HIRE OPERATORS LICENCE	(20,250)	(19,634)	(19,634)
4000902	S4001	HACKNEY DRIVERS LICENCE	(63,190)	(57,444)	(57,444)
4000902	S4002	HACKNEY VEHICLE LICENCE	(30,600)	(31,106)	(31,106)
4000902	S4003	PRIVATE HIRE DRIVERS LICENCE	(117,860)	(122,068)	(122,068)
4000902	S4004	PRIVATE HIRE VEHICLE LICENCE	(67,500)	(69,236)	(69,236)
4000902	S4005	TRANSFER VEHICLE LICENCE	(4,256)	(2,500)	(2,500)
4000902	S4006	HACKNEY ENQUIRY RECORD	(200)	(200)	(200)
4000902	S4007	HIGHWAY CODE KNOWLEDGE TEST	(18,000)	(15,000)	(15,000)
4000902	S4008	DOCUMENTATION REPLACEMENT	(200)	(300)	(300)
4000902	S4009	KNOWLEDGE DRIVE TEST	(820)	(300)	(300)
4000902	S4010	REPLACE HACKNEY SIGNS - EXTERNAL	(225)	0	0
4000902	S4011	MOGO BRACKET	(800)	(700)	(700)
4000902	S4012	REPLACE HACKNEY SIGNS - INTERNAL	(100)	(350)	(350)
4000902	W7037	OTHER MISC INCOME	(100)	(100)	(100)
		SUBTOTAL OF INCOME	(324101)	(318,938)	(318,938)
		Taxi licensing Reserve c/f	(5,000)	(10,000)	(0)
		TOTAL BUDGET SHORTFALL	(685)	0	(95)

TAXI LICENSING FEES CALCULATION 2011/12

Expenditure and Income

Total Expenditure	318,843	Income (other charges)	19,450
C/f from trading surplus	n/a	Licence fee income	299,488
Income required	318,843	Income Expected	318,938

Licence fee income	299,488
Less licence specific charges (vehicle test charges £10,000 and plate costs £9,000)	(19,000)
Remainder (to be recovered from all licences)	280,488

Apportionment of Fees

	Drivers	Vehicles	Operators
% officer time/cost	64%	29%	7%
Proportion of £280,488	179,512	81,341	19,634
Licence specific charges	-	19,000	-
Total recoverable	179,512	100,341	19,634
Number of licence 'units'	1300 (1300)	1090 (1085)	727 (750)
Unit cost (i.e. licence fee) £	138 (138)	92 (92)	27/vehicle (27)

(Previous year's figures shown in brackets)

**PROPOSED LICENCE FEES & CHARGES FOR DRIVER, VEHICLE & OPERATOR
LICENCES & OTHER CHARGES FOR 2011/12**

DRIVERS

Hackney Carriage	£138.00
Private Hire	£138.00
Hackney Carriage or Private Hire Driver Knowledge Test	£65.00
For each Hackney Carriage Drive Test	£25.00
Criminal Records Bureau Checks	£36.00

PRIVATE HIRE OPERATOR'S LICENCE

Per vehicle operated	£27.00
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VEHICLE LICENCES

Private Hire (New)	£92.00
Private Hire (Renewal)	£92.00
Hackney Carriage (New)	£92.00
Hackney Carriage (Renewal)	£92.00

TRANSFERS & ALTERATIONS

Transfer of Vehicle Licence	£52.00
Changing dates of knowledge tests	£5.00
Change of vehicle registration details	£20.00

ENQUIRIES FROM VEHICLE/DRIVER RECORDS

Enquiries from proprietors, drivers, accountants, solicitors etc.	£25.00
Document replacement	£20.00

DEPOSITS

Badges	£5.00
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REPLACEMENT PLATES	£25.00
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REPLACEMENT SIGNS

Internal	£45.00
Quarter Light Stickers (x2) inc. fitting	£51.00