



DERBY CITY COUNCIL

SCRUTINY MANAGEMENT COMMISSION 29 JUNE 2010

Report of the Strategic Director of Resources

Remit and Annual Work Programme of the Scrutiny Management Commission

RECOMMENDATION

1. To consider the role and remit of the Scrutiny Management Commission and identify possible items for its 2010-11 annual work programme, or that of successor commissions.

SUPPORTING INFORMATION

- 2.1 All commissions are expected to consider and agree their annual work programme near the start of each new municipal year and submit them to the Scrutiny Management Commission, SMC, for approval. The work programme should include services that matter to local people, including the 'back office' administration of them, and where the input from the Commission can make a difference. Issues also need to be within the remit of the respective Commission.
- 2.2 The current portfolio of the Scrutiny Management Commission corresponds to two 2009-10 Cabinet portfolios:
 1. Policy, Partnerships and Economic Development
 - Overall corporate strategic co-ordination and leadership
 - Corporate policies and strategies including capital and revenue budgets
 - Performance management
 - Lead partnership liaison with city partners including Derby City Partnership, Derby Cityscape, Marketing Derby and Derby Community Safety Partnership
 - Community participation and empowerment (Neighbourhood Boards and Forums)
 - Communications and consultation
 - Emergency planning and business continuity
 - Lead partnership liaison with local, regional, national and international partners
 - Economic development and tourism, including City Centre Management

- External Regeneration Funding

2. Direct and Internal Services

- Corporate human resources including training and development and health and safety
- Property Services including Accommodation Strategy
- Employee payments (payroll) and income tax
- Street cleaning and lighting
- Fleet management
- School Meals and in-house catering
- External employment initiatives
- Customer Services including Derby Direct
- Council Tax and Business Rates
- Information and Communications Technology and Telephony
- Procurement
- Corporate Legal and Democratic Services (including Civic and Members' Services / Elections / Register Office / Overview and Scrutiny)
- Financial Services, Audit and Risk Management
- Markets

In addition to the above the SMC:

- also covers any matters that do not fall within the terms of reference of another Overview and Scrutiny Commission
- has a co-ordinating role in relation to the other commissions (see Appendix 2)
- has been designated by Council as the statutory Crime and Disorder Committee, including:
 - i) hearing 'councillor calls for action' of a community safety nature
 - ii) undertaking reviews if a petition organiser is dissatisfied with the response given regarding crime and disorder [new function]
- responds on behalf of the scrutiny function (or with Cabinet agreement the Council as a whole) to consultations regarding local government governance eg petitions.

2.3 The Commission has six scheduled meetings for 2010 – 2011, including this one. Four of the meetings include crime and disorder issues. The Commission's portfolio and the Council's decision-making processes means there is a partial but informal annual cycle of agenda items.

29 June	Crime and Disorder issues Initial consideration of SMC work programme
21 September	Crime and Disorder issues Approval of other commission's work programmes
9 November	Budget briefing

7 December	Crime and Disorder issues
1 February	Revenue Budgets relating to SMC portfolio Revenue Budgets of other commissions (for comment) Corporate Capital Programme Corporate Plan
22 March	Crime and Disorder issues

2.4 For the information of new Members, significant items scrutinised in the during 2009-10 included:

- CCTV
- Member Satisfaction Survey
- School Meals Project
- Place Survey 2008
- Draft Performance Review Programme 2009/10
- Performance Monitoring
- Corporate Planning Framework
- Delivering Efficient Corporate and Transactional Services
- Strengthening Local Democracy Consultation Paper
- Accommodation Strategy
- Information on Ward by Ward ASBO Applications in Derby
- Capital and Revenue Budget Proposals 2010/11 – 2012/13
- Local Area Agreement Review
- Street Pride
- Review of Grants to Voluntary Organisations
- A protocol for Overview and Scrutiny Investigations
- Forward Plan Analysis
- Structure and resources for Overview and scrutiny Commissions

2.5 The work programme should ideally comprise a mix of strategic policy issues as well as short topical reviews that can be scrutinised relatively quickly, but take into account the known commitments. The Commission may also undertake retrospective scrutiny of decisions that have already been taken and consider whether these are having the desired effect.

2.6 There needs to be a balance of 'Council' issues and 'crime and disorder issues', which relates to the outcome of the Commission's consideration - earlier at this meeting - of its crime and disorder role.

2.7 This report is written in the context of the likelihood of the overview and scrutiny commissions being reconfigured at the July meeting of Council. It is therefore suggested that Members identify themes / issues that they wish to review during 2010/11 and give their suggestions to the Co-ordination Officer. These could then collated and either presented to the 21 September meeting for selection and adoption or, if the SMC portfolio is adjusted, be reported to the initial meetings of the appropriate new commission.

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Background papers:	Annual Report of the Overview and Scrutiny Commissions – see pages 11 and 12 http://cmis.derby.gov.uk/CMISWebPublic/Binary.ashx?Document=15593
List of appendices:	Appendix 1 – Implications Appendix 2 - Main Co-ordination Functions of the Scrutiny Management Commission

Appendix 1

IMPLICATIONS

Financial

1. None arising from this report.

Legal

2. None arising from this report.

Personnel

3. None arising from this report.

Equalities impact

4. Effective scrutiny will benefit all Derby people.

Corporate Priorities

5. This report potentially links with Council's priorities for 2010-11.

Appendix 2

Main Co-ordination Functions of the Scrutiny Management Commission

The references are found in pages 4-49 to 4-60 of the Constitution.

Function	Notes
Overall responsibility for co-ordinating the discussion of matters within the remit of more than one overview and scrutiny commission. It can either elect to consider the matter itself, or determine which of the relevant overview and scrutiny commissions shall consider it. (OS51)	Occasional, as required through year Usually dealt with informally between SMC Chair/VC and other chairs to comply with timescales eg call-in
Approval of the annual work programmes of the other commissions, to ensure that there is efficient use of the commissions' and sub-commissions' time, and that the potential for duplication of effort is minimised. (OS14 and Table 1, para a)	Usually July/September The SMC has never refused or amended a commission's proposed work programme but this remains an important reserve power.
Receipt of Council-wide petitions (Table 1, para j)	Throughout the year. Issues of timetabling resulted in a petition sub commission being created to avoid delay.

	With the adoption of a new Petitions scheme this formal step has now ceased.
Revenue Budgets of other commissions (for comment, not ratification)	February

A full list of co-ordination roles is found at pages 4-59 to 4-60.