

Time commenced 6:00 pm
Time finished 6.26 pm

**GENERAL LICENSING COMMITTEE
29 AUGUST 2013**

Present: Councillor Jackson (Chair)
Councillors Harwood, Keith, J Khan, S Khan, Redfern, Roberts,
Sandhu, Skelton, Whitby, F Winter and L Winter

08/13 Apologies for Absence

Apologies for absence were received from Councillors Atwal, Poulter, S Khan, F Winter and L Winter.

09/13 Late Items to be introduced by the Chair

In accordance with Section 100(B) (4) of the Local Government Act 1972, the Chair agreed to admit the following items on the grounds that the information was not available at the time the agenda was published:

- Purple Flag Award

10/13 Declarations of Interest

There were no declarations of interest.

14/13 Minutes

The minutes of the meeting held on 4 July 2013 were agreed as a correct record and signed by the Chair.

15/12 Purple Flag Award

The Committee considered a report from the Strategic Director of Neighbourhoods which included a presentation from Craig Keen, Community Safety and Public Protection Manager, on the purple flag status that was achieved in the City in spring 2013. It was noted that the assessment was scored over 5 key areas with 30 criteria. The officer reported that he would share details of these with Members via email. The Committee wished for their thanks to be placed on record to Craig and his team for their hard work in securing the award.

Resolved to note the presentation.

16/12 Changes to Licensing Scrap Metal Dealers

The Committee considered a report from the Strategic Director of Neighbourhoods which detailed changes that were planned to the way scrap metal dealers were licensed. The officer outlined these changes and the proposed timescales involved for the work to be completed. It was reported that officers were currently working through the guidance issued in respect of setting fees, of which would need to be determined by 1 October 2013 in time for applications to be received for temporary licences from existing licence holders. Members noted that there would be a requirement to hold a special meeting of the Committee before 1 October 2013 to set the fees.

Resolved to hold a special meeting of the General Licensing Committee on a date to be agreed with the Chair to determine the setting of fees.

17/12 General Licensing Administration and Compliance Activities – Quarter one 2013/14

The Committee considered a report from the Strategic Director of Neighbourhoods which provided information on the activities the licensing service had undertaken during quarter one of the 2013/14 financial year.

Resolved to note the report.

MINUTES END