

# STREETPRIDE, LEISURE AND PUBLIC SPACES CABINET MEMBER MEETING

24 November 2022

# ITEM 5



**Report sponsor:** Samantha Dennis  
Director of Public Protection and Streetpride  
**Report author:** Sheena Ratcliffe  
Acting Bereavement Services Manager

## Bereavement Services Fees and Charges 2023

### Purpose

- 1.1 The purpose of this report is to seek approval to set the Fees and Charges levied by Bereavement Services from January 2023.

### Recommendation

- 2.1 To note Children's Funeral Fund (CFF) amounts to be claimed from Government from 1st January 2023 as set out at Appendix 2 in line with the conditions of the claim.
- 2.2 To approve the Bereavement Services Fees and Charges effective from 1st January 2023 as set out at Appendix 1.

### Reason

- 3.1 The proposed changes will enable Bereavement Services to continue to deliver professional and sensitive services to residents whilst remaining affordable and comparable to other Local Authorities.

### Supporting information

- 4.1 Bereavement Services have carried out the annual review of fees and charges to ensure that the service is able to manage the financial position by setting fees and charges such that they are able to meet costs of providing the service and are comparative across the region whilst taking into account the extra-regulatory commercial pressures.
- 4.2 The rise in energy costs has been considered, the council is currently benefitting from a fixed tariff for both gas and electricity, close monitoring will continue with the assistance of council colleagues.

## Public/stakeholder engagement

5.1 As key Stakeholders, Funeral Directors have been informed of the proposed changes.

## Other options

6.1 None.

## Financial and value for money issues

7.1 The proposed fees and charges have been set comparative to the local market including the need to continue to provide value for money services to residents.

## Legal implications

8.1 In accordance with the provisions of section 214 of and paragraph 24 of schedule 26 to the Local Government Act 1972, Derby City Council is defined as a burial authority and therefore has powers to provide a crematorium and raise fees and charges from the provision of such facilities.

## Climate implications

9.1 The cost of mercury abatement at Markeaton Crematorium is met by an environmental fee of £55 per adult cremation which is incorporated into the overall cremation fee as seen in the CMA Funeral Directors Price List, Appendix 3.

## Other significant implications

10.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu	03.11.2022
Finance	Janice Hadfield	04.11.2022
Service Director(s)	Samantha Dennis	01.11.2022
Report sponsor	As Above	
Other(s)	Doug Walkman	01.11.2022

<b>Background papers:</b>	
<b>List of appendices:</b>	Appendix 1 – Bereavement Services Fees and Charges - 2023 Appendix 2 – Schedule of Children's funeral fund services – 2023 Appendix 3 – Bereavement Services CMA Funeral Director Price List 2023

## Appendix 1

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
<b>Cremation Fees</b>				
CR/1	Direct Appointment - Unattended No Service	370	381	08.00 – 8.20
CR/2	Direct Appointment - Unattended No Service	517	533	08.30 & 09.00
CR/2a	CFF Funded Childs Funeral Unattended	NIL	NIL	Government funded
CR/3	Direct Appointment - Attended Simple Service	546	562	08.30 & 09.00
CR/3a	CFF Funded Childs Funeral Simple Service	NIL	NIL	Government funded
CR/4	Adult Mid-morning Appointment	605	623	08.30, 09.00, 09.30 & 10.00
CR/4a	CFF Funded Childs Funeral Mid-Morning	NIL	NIL	Government funded
CR/5	Adult Late- morning Appointment	755	778	10.30 & 11.00
CR/5a	CFF Funded Childs Funeral Late morning	NIL	NIL	Government funded
CR/6	Adult Mid-day Appointment	805	829	11.30, 12.30, 13.00 & 13.30
CR/6a	CFF Funded Childs Funeral Mid-day	NIL	NIL	Government funded
CR/7	Adult Afternoon Appointment	755	778	14.00, 14.30, 15.00, 15.30
CR/7a	CFF Funded Childs Funeral Afternoon	NIL	NIL	Government funded
CR/8	Body parts	517	533	In line with Unattended appointment.
CR/9	Additional Service Time/Memorial Service	203	209	
CR/10	Representation to Medical Referee	85	88	
<b>Memorial Fees Garden of Remembrance</b>				
CRM/1	Granite Memorial Vault	996	1026	10 year lease
CRM/1	Pergola Plaque	344	354	10 year lease
CRM/2	Kerb Plaque including Vase Path Side	716	737	10 year lease
CRM/3	Kerb Plaque in Baby Garden	224	231	10 year lease
CRM/4	Tower Plaque in Baby Garden	224	231	10 year lease

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
CRM/5	Additional Vase	144	148	
CRM/6	Single Leather Plaque	224	231	5 year lease
CRM/7	Double Leather Plaque	271	279	5 year lease
CRM/8	Replacement Plaque Current Lease	144	148	
CRM/9	10 year lease renewal	224	231	
CRM/10	Children's & Leather Memorial Renewal	108	111	10 year lease
<b>Book of Remembrance</b>				
CRM/11	2 Line Entry	79	81	
CRM/12	5 Line Entry	106	109	
CRM/13	8 Line Entry	126	130	
CRM/14	Flower Artwork	62	64	Only available with a 5 or more line entry
CRM/15	Badges, Armorial Crests & other illustrations	75	77	Only available with a 5 or more line entry
<b>Memorial Cards</b>				
CRM/16	2 Line Copy	41	42	
CRM/17	5 Line Copy	50	52	
CRM/18	8 Line Copy	65	67	
CRM/19	Flower	62	64	Only available with a 5 or more line entry
CRM/20	Badges, Armorial Crests & other illustrations	75	77	Only available with a 5 or more line entry
<b>Keepsakes</b>				
CRM/21	3" Decorative Keepsake Urn	30	31	
CRM/22	Decorative Full size Urn	149	153	
CRM/23	3"Decorative Bass Heart	35	36	
CRM/24	5"Decorative Brass Heart	45	46	
CRM/25	Necklaces	97	100	

	DESCRIPTION OF CHARGES	CURRENT CHARGE (£)	PROPOSED CHARGE (£)	COMMENTS
<b>Ashes into Glass</b>				All Ashes to Glass Tributes are set in a National Contract Agreement
<b>Tribute Ring</b>				
CRM/26	Silver	295	295	
CRM/27	Gold	375	375	
CRM/28	White Gold	395	395	
<b>Signet Ring</b>				
CRM/29	Silver	345	345	
CRM/30	Gold	425	425	
CRM/31	White Gold	495	495	
<b>Round Pendant</b>				
CRM/32	Silver	245	245	
CRM/33	Gold	375	375	
CRM/34	White Gold	425	425	
<b>Long Pendant</b>				
CRM/35	Silver	295	295	
CRM/36	Gold	395	395	
CRM/37	White Gold	445	445	
<b>Cuff Links</b>				
CRM/38	Silver	345	345	
CRM/39	Gold	565	565	
CRM/40	White Gold	595	595	
<b>Earrings</b>				
CRM/41	Silver	195	195	
CRM/42	Gold	345	345	
CRM/43	White Gold	395	395	
<b>Charm Bead</b>				
CRM/44	Silver	125	125	
CRM/45	Gold	175	175	
CRM/46	White Gold	195	195	
<b>Paperweight</b>				
CRM/47	Memorial Paperweight	195	195	
<b>Visual/Audio Tributes</b>				
CRM/48	Webcasting	54	56	
CRM/49	Downloadable Recording of the service - MP4 Video File	35	36	
CRM/50	Downloadable Recording of the service MP4 Video File - including Visual tribute (Embedded).	54	56	
CRM/51	Visual recording - DVD	54	56	

	<b>DESCRIPTION OF CHARGES</b>	<b>CURRENT CHARGE (£)</b>	<b>PROPOSED CHARGE (£)</b>	<b>COMMENTS</b>
CRM/52	Visual Recording of Service - DVD - including Visual tribute (Embedded).	70	72	
CRM/53	Additional copies per USB	22	23	
CRM/54	Downloadable audio of the service - MP4 Audio File	35	36	
CRM/55	Audio recording - CD	54	56	
CRM/56	Additional recording per service CD	22	23	
CRM/57	Video tribute screen holding picture	20	21	
CRM/58	Visual Tribute with music and up to 25 Photo's/Images	62	64	
CRM/59	Visual Tribute with no music and up to 25 Photo's/Images	44	45	
CRM/60	Video tribute additional photos (25)	20	21	
CRM/61	Family Video File	21	22	
CRM/62	Downloadable MP4 Family Video File	21	22	
CRM/63	Recording of the Family Video File – DVD or USB	54	56	
<b>Miscellaneous Charges</b>				
CRM 56	Strewing of cremated remains from elsewhere	112	115	
CRM 57	Provision of extra biodegradable container for cremated remains.	5	5	

	<b>Description</b>	<b>Existing</b>	<b>Proposed</b>	<b>Comments</b>
<b>Exclusive Rights of Burial: 50 years</b>				
CE/1	Earthen Grave	1231	1268	
CE/2	Casket or Vaulted Grave	1470	1514	
CE/3	Mausoleum	POA	POA	
CE/4	Cremation Grave	234	241	
CE/5	Childs Grave under 16 years (NVF)	84	87	
CE/6	CFF funded Children garden grave	NIL	NIL	Government funded
CE/7	10 year extension to Exclusive Rights	247	254	

CE/8	Exclusive Right Premium cremation grave (1.5 grave space)	350	361	
<b>Interment Fees</b>				
CE/10	Adult: to a depth of 4'6"	740	762	
CE/10a	CFF Funded Childs Interment 4'6"	NIL	NIL	Government Funded
CE/11	Adult: to a depth of 6'0"	869	895	
CE/11a	CFF Funded Childs Interment 6'0"	NIL	NIL	Government funded
CE/12	Adult: to a depth of 7'6"	1018	1049	
CE/12a	CFF Funded Childs Interment 7'6"	NIL	NIL	Government funded
CE/13	Vaulted grave	1153	1188	
CE/14	Cremated Remains	134	138	
CE/15	Cremated Remains Saturday interment additional charge	POA	POA	
CE/16	Body parts	135	139	
CE/17	Use of cemetery chapel	91	94	
CE/18	Wooden shoring	217	224	Increase due to increased supplier costs.
CE/19	Top soil for backfill	POA	POA	
CE/20	Adult: woodland	740	762	
CE/21	Strewing of cremated remains: woodland	138	142	
CE/22	Saturday & Out of Hours funeral surcharge per hour	84	87	This fee is per member of staff required
CE/23	Sunday & Bank Holiday funeral surcharge per hour	127	131	This fee is per member of staff required
<b>Exhumations</b>				
CE/24	All Exhumations	POA	POA	
<b>Memorials and Inscriptions</b>				
CEM/1	Not exceeding 3'6 height/3" width/4"thick	280	288	
CEM/2	Not exceeding 4'6 height/3" width/4"thick	288	297	

CEM/3	Not exceeding 2'0 height/6" width/4"thick (baby section only)	111	114	
CEM/4	To purchase and erect a temporary memorial	49	50	
CEM/5	Memorial vase: not exceeding 12"	58	60	
CEM/6	Kerb set: full set 7' x 3'	238	245	
CEM/7	Kerb set: full set 8' x 4' Muslim section	349	359	
CEM/8	Kerb set: baby section & mini kerb Plaque: tablet	50	52	
CEM/9	Additional inscription	37	38	
CEM/10	Replacement of existing memorial	50	52	
CEM/11	Additional work to existing memorial	50	52	
<b>Miscellaneous Charges</b>				
CEM/12	Change of grave ownership	50	52	
CEM/13	Replacement/updating of deeds	50	52	
CEM/14	Strewing of cremated remains from Markeaton	58	60	
CEM/15	Strewing of cremated remains from elsewhere	112	115	



## Appendix 2

### SCHEDULE OF CHILDREN'S FUNERAL FUND SERVICES

2022

CREMATORIUM CHARGES	DESCRIPTION	CURRENT CLAIM AMOUNT (£)	PROPOSED CLAIM AMOUNT (£)	COMMENTS
CR/CFF/1	Direct Appointment - Unattended No Service	267	275	08.30 & 09.00
CR/CFF/2	Direct Appointment - Attended Simple Service	281	289	08.30 & 09.00
CR/CFF/3	Mid-morning Appointment	311	320	08.30, 09.00, 09.30 & 10.00
CR/CFF/4	Late- morning Appointment	388	400	10.30 & 11.00
CR/CFF/5	Mid-day Appointment	415	427	11.30, 12.30, 13.00 & 13.30
CR/CFF/6	Afternoon Appointment	388	400	14.00, 14.30, 15.00 & 15.30

CEMETERY CHARGES	DESCRIPTION	CURRENT CLAIM AMOUNT (£)	PROPOSED CLAIM AMOUNT (£)	COMMENTS
	<b>Exclusive Rights of Burial: 50 years</b>			
CE/CFF/1	Earthen Grave	1231	1268	
CE/CFF/2	Children's Garden Grave	308	317	25% of Earthen Grave Fee
	<b>Interment Fees</b>			
CE/CFF/3	4'6"	393	405	
CE/CFF/4	6'0"	447	460	
CE/CFF/5	7'6"	523	539	
CE/CFF/6	Children's Garden Grave in adult section.	381	392	
CE/CFF/7	Woodland Interment	381	392	

<b>Cremation Fees – Based on Services Monday to Friday only</b> Please note that these charges are for Markeaton Crematorium only, and exclude Funeral Directors and other 3 <sup>rd</sup> parts fees or charges The fees indicated for the Cremation are inclusive of the preparation of all documentation, the Cremation Process, use of the Chapel, all attendances in the Chapel, use of the Waiting Room, the Wesley Media Music System, scattering of Cremated Remains, provision of a standard ashes box and Certificate of Cremation . Please Note: All the charges also include the Medical Referee's Fee of £20.00, the Environmental Surcharge (per cremation) of £56.00, except in respect of the body of a person whose age at the time of death does not exceed 18 years.	
<b><u>Direct Appointment – Unattended.</u></b> No Service. Includes music via the Wesley Media System ( <i>Chosen by the Crematorium</i> ) on Entry and Exit to the Chapel Chapel times available – 8.30am – 9.00am	
<b><u>Direct Appointment - Attended</u></b> Simple Family Service – Service duration - 10 minutes Includes music via the Wesley Media System, a reflection piece of music or small eulogy within the service. Chapel times available – 8.30am – 9.00am	
<b><u>Adult Early Morning Appointment</u></b> Full or Committal Family Service – Service duration – 45 minutes Includes music via the Wesley Media System on entry and exit to the Chapel, and up to 4 pieces of music during the Service. Other extras are available at an additional cost. Chapel times available – 8.30am – 9.00am – 9.30am – 10.00am	
<b><u>Adult Mid-Morning Appointment</u></b> Full or Committal Family Service – Service duration – 45 minutes Includes music via the Wesley Media System on entry and exit to the Chapel, and up to 4 pieces of music during the Service. Other extras are available at an additional cost. Chapel times available – 10.30am – 11.00am	
<b><u>Adult Late Morning - Mid-Day Appointment</u></b> Full or Committal Family Service – Service duration – 45 minutes Includes music via the Wesley Media System on entry and exit to the Chapel, and up to 4 pieces of music during the Service. Other extras are available at an additional cost. Chapel times available - 11.30am – 12.30pm – 1.00pm – 1.30pm	
<b><u>Adult Afternoon Appointment</u></b> Full or Committal Family Service – Service duration – 45 minutes Includes music via the Wesley Media System on entry and exit to the Chapel, and up to 4 pieces of music during the Service. Other extras are available at an additional cost. Chapel times available – 2.00pm – 2.30pm – 3.00pm – 3.30pm	
Under 18 years	No Fee
Cremation of Body Parts	
Cremation of a Stillborn infant	No Fee
Additional Service Time	
Family Memorial Service	
<b>Miscellaneous Fees</b>	
Strewing of Cremated Remains from another Crematorium	
Additional Ashes Box	
Duplicate Copy of the Cremation Certificate	No Fee

<b>Additional Crematorium Fees Visual Tribute and Recording 1<sup>st</sup> January</b>	
Live Webcasting - including 7 days on demand	
Visual Recording of Service	
Additional Copies of the Visual Recording - USB	
Visual Tribute Embedded into a Recording	
Audio Recording of Service	
Additional Copies of the Recording - USB	
<b>Visual Tributes</b>	
Tribute screen single image/photograph	
Visual Tribute with up to 15 photographs – including a holding photo	
Visual Tribute each additional 5 photographs	

Out of England/Customs Certificate	No Fee
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**DERBY CITY COUNCIL  
CEMETERY CHARGES  
FROM 1<sup>ST</sup> JANUARY 2023**

<b>Burial Fees</b>	
<b>Exclusive Rights of Burial based on a 50-year lease</b>	
<small>Inclusive of deed production</small>	
Earthen Grave	
Casket Grave or Vaulted Grave	
Cremation Grave (Garden of Remembrance)	
Premium Cremation Grave (Garden of Remembrance)	
Childs (Under 24 weeks gestation)	
<b>Interment Fees</b>	
<small>The charges indicated for the interment are inclusive of the preparation of all documentation, excavating and back filling of the grave, the interment of the deceased in the grave, all attendances at the graveside.</small>	
Adult – to a depth of 4' 6"	
Adult – to a depth of 6' 0"	
Vaulted Grave	
Under 18 years including Stillborn	No Charge
Cremated Remains	
<b>Pre-Purchase of a grave based on a 50-year lease</b>	
<small>The charges indicated for the purchase of the grave are inclusive of the preparation of all documentation, Pre-excavation and back filling of the grave, and the deed to the grave. Further interment fee required at the time of use will be charged at fee at the time of use.</small>	
Adult Grave – to a depth of 4' 6"	
Adult Grave – to a depth of 6 feet	
Casket Grave – to a depth of 4' 6"	
Casket Grave – to a depth of 6 feet	

<b>Exhumations</b>	
All Exhumations	POA

<b>Additional Cemetery Charges</b>	
Change of Grave Ownership	

Replacement / Updating of Deeds	
Use of Cemetery Chapel	
Strewing of cremated remains from Markeaton Crematorium	
Strewing of cremated remains from elsewhere	
Wooden Shoring	
Saturday Funeral Surcharge Per Hour	
Sunday/ Bank Holiday Funeral Surcharge Per Hour	

Memorial Permit Fees	Charge
Headstone not Exceeding 3'6" Height	
Headstone not Exceeding 4'6" Height	
Headstone not Exceeding 20" Height (Babies)	
Kerb Set (7' x 3')	
Kerb Set (Babies 2'6")	
Kerb Set Muslim Section (8' x 4')	
Memorial Vase not exceeding 12"	
Plaque or Tablet	
Replacement Memorial & additional work to a Memorial	
Additional Inscription	

