



Derby City Council

Forward Plan

**Published
11 June 2024**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Democracy Portal five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS. committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 9 July 2024.



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- Adoption of the Climate Change Action Plan
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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
12 June 2024	Early Years Sufficiency Strategy – Expanded Childcare Offer (ECO) Proposals to Change the Age Range of Three Council Maintained Schools	39/23	May 2024

New Items added June 2024	Forward Plan Item No	Directorate
There are no new items		

Withdrawn Items	Forward Plan Item No	Reason
Towards a New Vision for Derby City Centre	49/22	Decision not required at this time
Future Direction of Travel for the Leisure Facility Operating Model	14/23	Decision not required at this time

PEOPLE'S SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	02/23 – June 2023
Decision	Children's Accommodation Strategy: Small Specialist Children's Residential Homes
What is the decision to be taken?	As reported to Council Cabinet on 3 August 2022, the Council was successful with its joint bid with Nottinghamshire Council to the Department for Education (DfE) for matched capital funding for children's homes. This was in support of the Council's Children's Accommodation Strategy. This report seeks approval to proceed with a procurement process to jointly commission a children's home provider with Nottinghamshire County Council as a block contract to manage, operate and refurbish a property under the ownership of Derby City Council
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children's Social Care, Learning and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Service Director, Children's Integrated Commissioning, 01332 642720
<p>Summary – The Local Authority has a duty to ensure there is sufficient accommodation within the Authority's area which meets the needs of children that the Local Authority is looking after, and whose circumstances are such that it would be consistent with their welfare for them to be provided with accommodation that is in the Local Authority's area (Sufficiency Duty). There are a cohort of children that need specialist support when transitioning from Tier 4 mental health provision, secure children's home placements, or require an alternative to inpatient or secure welfare. Recent national reviews outline the impact that the lack of appropriate provision has on the lives of vulnerable children.</p>	

Reference / Date Inserted into Forward Plan	33/23 - January 2024
Decision	School Term Dates 2025 - 2030
What is the decision to be taken?	To set school term dates in advance
Who will be consulted?	Consultation with Schools, Chief Executive Officers of Multi Academy Trusts, Unions, Neighbouring Local Authorities, the Public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children's Social Care, Learning and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jayne Hadfield, Governor Support Manager, 01332 640364

Summary – To set the school term dates for 5 years: 2025-26; 2026-27; 2027-28; 2028-29; and 2029-30.

Reference / Date Inserted into Forward Plan	37/23 – February 2024
Decision	Joint Policy for Aftercare Under Section 117 of the Mental Health Act 1983
What is the decision to be taken?	This policy has been jointly developed through the local mental health partnership to ensure clarity of roles and responsibilities for the local NHS Community Trusts and Local Authorities under S117 of the Mental Health Act.
Who will be consulted?	Consultation has taken place with staff and clinicians working in mental health services
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Adult Care
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karamjit Chhoker Head of Learning Disabilities Autism and Mental Health, 01332 640777

Summary – The Mental Health Act (MHA) places a joint duty on NHS and Local Authorities with social services functions to provide aftercare for people who have been detained under the relevant sections of the MHA. The duty applies to adults and children and was written to support people outside of hospital who have complex and/or enduring mental health needs.

Reference / Date Inserted into Forward Plan	43/23 – May 2024
Decision	Supported Living and Supported Accommodation
What is the decision to be taken?	Approval to re-tender the existing Supported Living and Supported Accommodation services through a change of procurement method from a Dynamic Purchasing System (DPS) to a Flexible Framework and widen access to appropriate partner organisations.
Who will be consulted?	Care providers, housing providers and social work colleagues and other partners including Derby Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Adult Care
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Muirhead, Head of Adults Commissioning, Integration and Market Development, 01332 643085
<p>Summary – The report seeks two decisions. The first decision relates to the proposed change to current contractual arrangements for service provision within Supported Living and Supported Accommodation, to ensure a more flexible arrangement whilst improving the quality and contractual management of service providers, and to allow collaboration with partners when commissioning these types of services. The second decision relates to the contract award of new providers following the retender activity, and the request to delegate authority for contract award to the relevant Strategic Directors in conjunction with the relevant Cabinet Member.</p>	

PLACE	ACTING STRATEGIC DIRECTOR SAM DENNIS
Reference / Date Inserted into Forward Plan	06/22 – July 2022
Decision	Repayment Options for Leaseholders on Major Works Charges
What is the decision to be taken?	A policy to enable Leaseholders to have access to suitable repayment terms on recharges due for Major works undertaken on their block of flats.
Who will be consulted?	Internal colleagues, Customer Voice Tenants Focus Group, Leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Kirk, Finance Director and Company Secretary (Derby Homes), 01332 888703 Mazer Hussain, HRA Business Manager, 01332 641498
<p>Summary – The Council currently has circa 660 Leaseholders, who lease a flat where the Council is the freeholder for the block of flats. There is an obligation on Leaseholders to pay towards major works undertaken to the communal areas and the fabric of the building. Currently Leaseholders only option is to pay for these charges within one year of them being charged, as per their lease. The Major Works repayment options attempt to balance the need for the Council to recover contributions to these works, whilst allowing fair and transparent repayment terms for Leaseholders.</p>	

Reference / Date Inserted into Forward Plan	07/23 – July 2023
Decision	Further Update on Darley Abbey Mills Bridge
What is the decision to be taken?	The report provides an update on the longer term solution for Darley Abbey Mills Bridge
Who will be consulted?	Residents, Businesses, Cabinet Member, Ward Councillors, local member of parliament and strategic stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	No
Cabinet Portfolio Area	Climate Change, Transport and Sustainability
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tara McKenna, Environment Strategy Delivery Manager, 01332 641755
Summary – The report will provide an update on the longer term solutions for Darley Abbey Mills Bridge.	
Reference / Date Inserted into Forward Plan	22/23 – October 2023
Decision	Proposed development of 12 family sized flats for use as Council owned and managed temporary accommodation at 31-53 Barlow Street, Derby
What is the decision to be taken?	To seek the necessary financial and contractual approvals to deliver these new Council owned temporary homes.
Who will be consulted?	Local Councillors, Housing Management officers and households in the neighbouring properties next to the proposed scheme.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	No
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Crown, Development Team Manager, Derby Homes 07766 510543
Summary – Derby Homes proposes building a block of 12 flats to be used for temporary accommodation. These units will be for homeless cases being assessed for a duty to rehouse in order to free up existing HRA units currently being used for this purpose to those families to whom the authority has a confirmed duty to rehouse from the housing list.	

Reference / Date Inserted into Forward Plan	28/23 – December 2023
Decision	Our City Our River Acceptance of Grant and Enter Into Contracts for the Delivery of Derby Riverside
What is the decision to be taken?	To delegate authority to enter into contracts and ancillary agreements to enable the delivery of Derby Riverside element of the Our City Our River project
Who will be consulted?	Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Verna Bayliss, Director of Sustainability. 01332 643034
<p>Summary – The report will include details around the planning consent for the Derby Riverside Proposals for the enhanced flood alleviation measures for Derby. The costs to date - forecast costs and timeframe for delivery and risks and issues.</p>	

Reference / Date Inserted into Forward Plan	40/23 – May 2024
Decision	Variation of Tenancy Agreement
What is the decision to be taken?	To approval variations to the tenancy agreement
Who will be consulted?	Statutory consultation with tenants and internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Clare Mehrbani - Director of Housing Services, 01332 888596, Carl Tring-Willis – Head of Housing Management, Taranjit Lalria Head of Governance 01332 888608 and Corporate Services or Ian Fullagar – Head of Strategic Housing 01332 643405
<p>Summary – The Variation of a secure tenancy under the Housing Act 1985 can be achieved in three ways. By agreement between the Landlord and Tenant, in relation to rent in accordance with the agreement and finally by the Council serving a notice under Housing Act 1985. Before serving a notice of variation on the tenant, the landlord must serve a preliminary notice: Informing the tenant of its intention to serve a notice of variation.</p> <p>Specifying the proposed variation and its effect.</p> <p>Inviting the tenant to comment on the proposed variation within such time, specified in the notice, as the landlord considers reasonable. The landlord must consider any comments made by the tenant within the specified time.</p>	

Reference / Date Inserted into Forward Plan	41/23 – May 2024
Decision	Adoption of the Climate Change Action Plan
What is the decision to be taken?	The Council's first Climate Action Plan covered the period 2022 - 2024. This new Plan will build on the achievements and lessons learnt from the previous two years on the journey to net zero by 2035.
Who will be consulted?	Internal consultees, Climate Change Action Plan Programme Board, City Sustainability Board and the Community Climate Change Forum
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Vibrancy and Climate Change
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Hills – Climate Change Manager /Gemma Sylva – Climate Change Programme Manager – 07812 300242

Summary – The Climate Change Action Plan will provide the context and direction of travel to help deliver net zero by 2035. It will identify the main strategic projects the Council needs to develop in this area both internally and across the city using its influence as an enabler/place shaper.

Reference / Date Inserted into Forward Plan	42/23 – May 2024
Decision	Food Safety, Food Standards, Animal Feed and Health & Safety Service Plan 2024/25
What is the decision to be taken?	To approve the Food Safety, Food Standards, Animal Feed and Health & Safety Service Plan 2024/25
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 July 2024
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Elizabeth Osterholm, Team Leader - Food and Safety, 01332 641966

Summary – The Food Safety, Food Standards, Animal Feed and Health & Safety Plan is dedicated to these functions carried out by Environment and Regulatory Services. The Food Standards Agency and the Health and Safety Executive, requires these plans to be submitted to members for approval to ensure local transparency and accountability.

