



## Proposed Changes to Political Management Arrangements

### RECOMMENDATIONS

1. To approve the following amendments to the Constitution:
  - a) Article 13, Paragraph 13.2, Page 44  

In paragraph 4. amend the figure “£1,000” to read “£25,000”.
  - b) Part 3, Part F, Matters that are delegated to officers, Page 74  

Add new paragraph 2.13

“Decisions on grants or loans to voluntary bodies up to £25,000 must be made in consultation with the relevant Council Cabinet member.”
  - b) Access to Information Procedure Rules, rule AI 20, Page 141  

In paragraph d. amend the figure “£1,000” to read “£25,000”.
  - c) Council Cabinet Procedure Rules, Rule EP17, Pages 155/6  

Amend Rule EP17 to read:

“For Part 1 items, items will be in the name of the appropriate individual member of the Council Cabinet, and included on the agenda with the agreement of the Proper Officer and the Leader. The report of the Council Cabinet Member must be accompanied by an appendix giving relevant information and the professional advice or opinion of appropriate officers including the statutory officers. Officers may also place items on Part 2 of the agenda, if so requested by a Council Cabinet Member and with the agreement of the Leader and the Proper Officer.”

Amend Rule EP22 to read:

“Council Cabinet Members may place items on Part 1 or Part 2 of the agenda, with the consent of the Leader.”
2. To approve the amendments to the areas of responsibility of Council Cabinet Members set out in Appendix 2 to the report.

## SUPPORTING INFORMATION

2.1 The Leader of the Council wishes to review certain aspects of the Council's political management arrangements with a view to:

- streamlining Council Cabinet meetings
- increasing the leadership role of individual members of the Council Cabinet in the decision-making process
- reviewing the definition of a 'key decision'
- building on the findings of the earlier "Review of the Overview and Scrutiny Function in Derby" to improve the working arrangements between Overview and Scrutiny Commissions and the Council Cabinet.

2.2 A fuller report will be submitted to the November 2005 Council meeting but, in the meantime, the following interim measures are proposed:

1) **Grant Threshold**

At the present time, the definition of a 'key decision' includes a statement that the making of a grant or loan over £1,000 will be deemed to have a significant impact on two or more wards. This means that all executive decisions about grants or loans over £1,000 must be taken by the Council Cabinet or an Area Panel exercising delegated executive powers. This has resulted in a large number of small grant applications going before Council Cabinet. It is proposed that the grant threshold be raised to £25,000 so that applications up to and including this figure will be determined by the relevant officer, in consultation with the relevant Council Cabinet member, within policies approved by the Council Cabinet. Decisions about grants made from Area Panel funds will still be made by Area Panels but, unless they are over £25,000, they will not be 'key decisions'.

2) **Reports by Council Cabinet Members**

It is proposed that all reports to Council Cabinet will be in the name of the relevant individual member of the Council Cabinet. The report will include a summary of the matter for consideration, recommendations and reasons for recommendations. It will be accompanied by an appendix giving relevant information and the professional advice or opinion of the appropriate officers, including the statutory officers – Head of Paid Service, Monitoring Officer and Chief Financial Officer.

The Council is asked to approve amendments to the Constitution to give effect to the above proposals.

2.3 The Council is also asked to approve amendments to the portfolios of Council Cabinet Members to update terminology and correct certain anomalies.

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<b>Background papers:</b>	None – all published
<b>List of appendices:</b>	Appendix 1 – Implications Appendix 2 – Areas of Responsibility of Council Cabinet Members

<b>IMPLICATIONS</b>
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**Financial**

1. None.

**Legal**

- 2.1 Under Article 15, changes to the Constitution can only be approved by the full Council after consideration of a report by the Monitoring Officer.
- 2.2 I am satisfied that the proposed changes are consistent with the Statutory Guidance issued under the Local Government Act 2000.

**Personnel**

3. None

**Equalities Impact**

4. None

**Corporate Themes and Priorities**

5. The Constitution underpins and facilitates many of the Council objectives, priorities and values.

## Council Cabinet Members Areas of Responsibility

(as approved by Council on 20/7/05)

Proposed amendments:

1. Corporate Policy  
 Corporate Council Policies and Strategies, [including Community Strategy](#)  
 Corporate Finance and Financial Services, including Taxation  
 Corporate Legal and Administrative Services  
 Corporate Communications, [including Derby Pointer](#)  
[Community Regeneration and Development, including Community Planning](#)  
 Community ~~Governance and~~ Consultation  
[Customer Services](#)  
[Local Strategic Derby City Partnership](#)  
 Sub Regional Strategic Partnership  
[Local Area Agreement](#)  
 External Affairs – European, National, Regional and Local  
 Mayoral Office/Electoral Issues/Registrars  
 Emergency Planning
  
2. Personnel, Performance Management and Economic Development  
 Performance Management  
 Best Value functions [and Best Value performance Plan](#)  
[Best Value Performance Plan](#)  
 Corporate Personnel, ~~Recruitment and Training Functions and Issues~~ [and Equalities](#)  
[European Policy](#)  
[External Employment Initiatives](#)  
 Economic Development [and Tourism, including External Employment Initiatives](#)  
 Estates/Property Services ~~and Repair and Maintenance~~ [including Markets](#)  
 Building Design Services [and Repair and Maintenance](#)  
 Health and Safety  
 Members Services/Allowances
  
3. Environment and Direct Services  
 Local Agenda 21 Strategy, Environment Co-ordination and Initiatives  
 Environmental Health and Trading Standards  
 Grounds Maintenance  
 Client – Street Cleaning/Waste Collection and Disposal/Public Conveniences  
 Recycling  
 Land Drainage  
 Energy Conservation  
 City Centre and Neighbourhood Horticultural Features  
 All Direct Services  
 Non-Highway Engineering  
 Cemeteries and Crematorium
  
4. Housing and Social Inclusion  
 Housing Management Client  
 Housing Strategy and Development  
 Private Sector Housing  
[Housing Options, including](#) Homelessness

Supporting People  
Social ~~Inclusion~~[Cohesion](#)  
Housing and Council Tax Benefits  
~~Unified-Derby~~ Advice Service  
Community Legal Services ~~including Law Centre and Citizens Advice~~  
~~Bureau~~[Partnership](#)

5. Leisure and Cultural Services

Arts and Libraries  
Assembly Rooms/Guildhall  
Museums/Art Gallery  
Festivities  
Outdoor Events  
Parks and Allotments, including Client Grounds Maintenance  
Sports including Grants  
Leisure Centres and Coaching

6. Children's and Education Services

~~Designated Lead Member for Children's Services~~

Schools, including Repairs and Maintenance  
Centrally funded Schools Services, including Special Needs  
Access Support, including Ethnic Minority Achievement Grant  
Adult Education  
Mandatory and Discretionary Education Awards  
Children and Family Services  
Social Services Support Services  
Health Services Partnerships – Children  
Early Years  
Play Development

7. Community Services, Regeneration, ~~Equalities~~ and E-Government

Area and Neighbourhood ~~Working~~[Co-ordination](#), including Area Panels  
~~Community Development~~  
Community Safety Partnership  
~~Community Strategy and~~ Neighbourhood Renewal Strategy  
~~Special Programmes Management, including all Single Regeneration~~  
~~Budget Schemes, Neighbourhood Renewal Funds and European~~  
~~Objective 2 and URBAN~~  
~~Derby Pointer Panel~~  
~~Employment Training~~  
~~Corporate Equalities Functions and Issues, including Equalities Grants~~  
~~External Regeneration Funding~~  
~~New Deal for Communities~~  
~~Community Grants and Equality Grants~~  
E-Government  
Computer Services/Development  
~~New Deal for Communities~~  
Telecommunications

8. Planning and Transportation

Strategic Planning and Transportation  
Planning and Building Control  
~~Tourism and TIC~~

Footpaths, Highways and Maintenance, Car Parks  
Roads – Engineering and Design Services  
Car Parking [Strategy and Client](#)  
Highways Property Administration  
City Centre Management  
[Markets](#)

9. Adult Services

Adult Social Services  
Assessment and Care Planning  
Health Improvement Planning  
Health Services Partnerships - Adults  
Mandatory and Discretionary Awards (Excluding Education Awards)  
Community Centres  
[Community Grants](#)  
Youth Service