

Local Land Charges Fees and Charges

SUMMARY

- 1.1 Local Land Charges Service fees are reviewed periodically to ensure that the service continues to cover costs. Environmental Information Regulations (EIR) provide for a free service for a Personal Search of the Local land Charges Register and CON29 element, but those fees which are discretionary need to be adjusted.
- 1.2 A periodic review of fees and charges has been undertaken and this report seeks approval for the implementation of the new levels from 1 January 2014.

RECOMMENDATION

- 2.1 To approve the fees and charges for Local Land Charges, as set out in Appendix 2, to be implemented from 1 January 2014.

REASONS FOR RECOMMENDATION

- 3.1 To ensure that the Local Land Charges Service continues to cover costs and contributes to the budget challenge facing the council.

SUPPORTING INFORMATION

- 4.1 It is proposed that the form LLC1 fee, for a residential property is increased from £24 to £29.
- 4.2 It is proposed that the CON29 Part 1 (2007) Enquiries fees for one parcel of residential land increase from £35 to £50 and for several parcels of land, the first parcel increases from £35 to £50, with an unchanged fee of £20 for each additional parcel.
- 4.3 It is proposed that the CON29 Part 2 (Optional Enquiries) additional enquiries fee increase from £16 to £25.

- 4.4 It is proposed that the Official Local Authority compiled (standard) search comprising of forms LLC1 and the CON29 Part 1 (2007) increase from £59 to £79.

OTHER OPTIONS CONSIDERED

- 5.1 To not amend the fees. This is not considered a viable option as the proposed fees and charges better reflect the costs to the service than those currently in place.

This report has been approved by the following officers:

Legal officer	Janie Berry – Director of Legal and Democratic Services
Financial officer	Toni Nash – Head of Finance - Resources
Human Resources officer	Not applicable
Estates/Property officer	Not applicable
Service Director(s)	Janie Berry – Director of Legal and Democratic Services
Other(s)	Mick Styne – Electoral Services and Land Charges Manager
For more information contact:	Philip O'Brien 01332 643644 phil.o'brien@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications Appendix 2 – Schedule of Fees

IMPLICATIONS

Financial and Value for Money

- 1.1 The proposed increases ensure that the costs of the service are recovered and that a contribution is made to meeting budget challenges.

Legal

- 2.1 None arising directly from this report

Personnel

- 3.1 None arising directly from this report

Equalities Impact

- 4.1 Environmental Information Regulations (EIR) provide for a free service for a Personal Search of the Local land Charges Register and CON29 element, protecting our most vulnerable citizens from increases.

Health and Safety

- 5.1 None arising directly from this report

Environmental Sustainability

- 6.1 None arising directly from this report

Property and Asset Management

- 7.1 None arising directly from this report

Risk Management

- 8.1 None arising directly from this report

Corporate objectives and priorities for change

- 9.1 Good quality services that meet local needs

**DERBY CITY COUNCIL – LOCAL LAND CHARGES
SCHEDULE OF FEES AND CHARGES EFFECTIVE FROM 1 JANUARY 2014**

1. Form LLC1 in	Fees £
(a) any one part of the register	N/A
(b) the whole of the register – Residential	29.00
(c) the whole of the register – Commercial	49.00
And in addition, in respect of each parcel of land above one, where several parcels are included in the same requisition under Rule 11(3), whether the requisition is for a search in the whole or any part of the register	20.00
2. CON29 Part 1 (2007) Enquiries	
(a) One parcel of land - Residential	50.00
One parcel of land – Commercial	150.00
(b) Several parcels of land - first parcel	50.00
- each additional parcel	20.00
(c) See our information sheet for details of per question pricing	Available on our website at www.derby.gov.uk/personalsearch
3. CON29 Part 2 (Optional Enquiries)	
(a) Register of Common Land searches	6.00
(b) Each printed enquiry	12.00
(c) Each additional enquiry	25.00
4. Personal Search of the Local Land Charges Register (LLCR) AND CON29	Access to inspect this information at our offices is free of charge, by appointment only, under Environmental Information Regulations (EIR)
Official Local Authority compiled (standard) search comprising of forms LLC1 and the CON29 Part 1 (2007)	79.00
Commercial standard search	199.00

