



Derby City Council

GENERAL LICENSING COMMITTEE
20 February 2014

Report of the Strategic Director of
Neighbourhoods

ITEM 5

General Licensing Fees and Charges 2014/15

SUMMARY

- 1.1 The Neighbourhoods Directorate annually reviews its fees and charges across its range of services. This is to ensure that the fees and charges reflect the cost of delivering services, that inflationary cost increases are taken into account, and that budget income targets are achieved.
- 1.2 The proposed fees and charges for 2014/15 are set out in Appendix 2. In those cases where the Council has discretion to set the fees, the corporately agreed default inflationary increase on the fees and charges is 4%. Where the fee increase notably varies from this, the reasons are set out in the report.
- 1.3 All prices are shown inclusive of VAT where it is applicable.

RECOMMENDATION

- 2.1 To approve the increases in fees and charges for 2014/15 as set out in Appendix 2.
- 2.2 To request the Strategic Director of Resources to revise the relevant income targets to reflect the expected change in fees and charges.

REASONS FOR RECOMMENDATION

- 3.1 To enable the Neighbourhoods Directorate to achieve its budgeted income targets for 2014/15.
- 3.2 To ensure that the fees and charges for services provided during the next administrative year comply with and can be justified on the basis of statutory cost recovery principles, where applicable.

SUPPORTING INFORMATION

- 4.1 As part of the 2014/15 budget preparation, Departments within the Neighbourhoods Directorate have reviewed their fees and charges. This annual review is necessary to ensure that:
- Corporately agreed inflationary cost increases (calculated at 4% for 2014/15) are incorporated into the charging structure where applicable
 - Any additional costs (or efficiencies) of providing the service are incorporated
 - Fees and charges reflect the cost of delivering the service
- 4.2 The proposed general licensing fees and charges for 2014/15 are set out in Appendix 2. Some of the fees are set nationally and cannot be changed by the Council regardless of any inflationary cost increases. Where the Council has the discretion to set fees and charges, they will reflect the corporately agreed 4% inflationary increase.
- 4.3 However, in certain areas, further work has been undertaken to reflect the actual cost of the licensing process which has resulted in greater increases or decreases. The final column of Appendix 2 identifies where this has occurred.

OTHER OPTIONS CONSIDERED

5.1 None.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	-
Human Resources officer	-
Service Director(s)	John Tomlinson
Other(s)	-

For more information contact:	Michael Kay 01332 641940 e-mail michael.kay@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications Appendix 2 – Proposed general licensing fees and charges for 2014/15

IMPLICATIONS

Financial and Value for Money

- 1.1 The proposed fees and charges will contribute to achieving the 2014/15 income targets for the Neighbourhoods Directorate departments and deliver balanced budgets.
- 1.2 All prices are shown inclusive of VAT where it is applicable.
- 1.3 Any significant decrease in license fees (as proposed) will reduce income, and this will need to be reflected in the departmental budgets.

Legal

- 2.1 Unless otherwise stated, the fees and charges for the items set out in Appendix 2 are not fixed in statute and are set at the discretion of the local authority. With the exception of discretionary services, the generally applicable principle is that non-statutorily prescribed fees and charges must be set at a level that properly reflects the cost of delivering the service.

Personnel

- 3.1 None arising from this report.

Equalities Impact

- 4.1 The proposed changes will apply equally to all groups within the community and no particular group(s) will be disadvantaged.

Health and Safety

- 5.1 None arising from this report.

Environmental Sustainability

- 6.1 None arising from this report.

Property and Asset Management

- 7.1 None arising from this report.

Risk Management

- 8.1 Failure to achieve income targets would result in departmental overspending and subsequent pressures.

Corporate objectives and priorities for change

- 9.1 The information set out in this report supports the corporate priorities that the Council provides good quality services that meet local needs.

Proposed general licensing fees and charges for 2014/15

Licence / Registration / Permit	Current Fee £	Proposed Fee £	Comments
Premises Licences & Club Premises Certificates			
New, Conversion, or Variation			
Premises with rateable value of £0-£4300 Band A	100	100	Set by statute
Premises with rateable value of £4301-£33,000 Band B	190	190	Set by statute
Premises with rateable value of £33,001-£87,000 Band C	315	315	Set by statute
Premises with rateable value of £87,001-£125,000 Band D	450	450	Set by statute
Premises with rateable value of £125,001 and over Band E	635	635	Set by statute
Renewal			
Premises with rateable value of £0-£4300 Band A	70	70	Set by statute
Premises with rateable value of £4301-£33,000 Band B	180	180	Set by statute
Premises with rateable value of £33,001-£87,000 Band C	295	295	Set by statute
Premises with rateable value of £87,001-£125,000 Band D	320	320	Set by statute
Premises with rateable value of £125,001 and over Band E	350	350	Set by statute
Other Fees			

Minor variation to club certificate or premises licence	89	89	Set by statute
Copy of premises licence	10.50	10.50	Set by statute
Copy of club premises certificate	10.50	10.50	Set by statute
Change of name or address of licence holder	10.50	10.50	Set by statute
Transfer of premises licence	23	23	Set by statute
Interim authority notice	23	23	Set by statute
Notification of interest in premises	21	21	Set by statute
Change of relevant registered address of club	10	10	Set by statute
Notification of change of name or alteration of club rules	10	10	Set by statute
App to vary an individual as designated premises supervisor	23	23	Set by statute
Disapplication of DPS in community premises	23	23	Set by statute
Provisional statement	315	315	Set by statute
Temporary Event Notices			
Temporary event notice	21	21	Set by statute
Copy of temporary event notice	10.50	10.50	Set by statute
Personal Licences			
New, Renewal	37	37	Set by statute
Change of name or address	10.50	10.50	Set by statute

Copy of personal licence	10.50	10.50	Set by statute
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Exceptionally Large Events

5,000-9,999	1000	1000	Set by statute
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10,000-14,999	2000	2000	Set by statute
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15,000-19,999	4000	4000	Set by statute
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20,000-29,999	8000	8000	Set by statute
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30,000-39,999	16000	16000	Set by statute
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40,000-49,999	24000	24000	Set by statute
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50,000-59,999	32000	32000	Set by statute
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60,000-69,999	40000	40000	Set by statute
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70,000-79,999	48000	48000	Set by statute
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80,000-89,999	56000	56000	Set by statute
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90,000 and over	64000	64000	Set by statute
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Exceptionally Large Events Renewal Fee

5,000-9,999	500	500	Set by statute
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10,000-14,999	1000	1000	Set by statute
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15,000-19,999	2000	2000	Set by statute
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20,000-29,999	4000	4000	Set by statute
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30,000-39,999	8000	8000	Set by statute
40,000-49,999	12000	12000	Set by statute
50,000-59,999	16000	16000	Set by statute
60,000-69,999	20000	20000	Set by statute
70,000-79,999	24000	24000	Set by statute
80,000-89,999	28000	28000	Set by statute
90,000 and over	32000	32000	Set by statute
Motor Salvage			
Registration	50	50	Set by statute
Renewal (every 3 years)	50	50	Set by statute
Copy of register (per entry)	10	10	Set by statute
Sex Shop Licence			
New	495	790	Increase calculated by cost exercise
Renewal	495	177	Decrease calculated by cost exercise
Amendment to Licence Conditions	n/a	662	New fee calculated by cost exercise
Gambling Act 2005 - Existing Casino's			
New Application	n/a	n/a	Govt limit numbers - no new applications allowed
Annual Fee	2630	2709	Govt set limit @ £3000.00

App to vary	1300	1339	Govt set limit @ £2000.00
App to transfer	1250	1288	Govt set limit @ £1350.00
App for reinstatement	1250	1288	Govt set limit @ £1350.00
App for provisional statement	n/a	n/a	Govt limit numbers - no new applications allowed
Licence application (provisional statement holders)	n/a	n/a	Govt limit numbers - no new applications allowed
Copy Licence	25	25	Govt set limit @ £25.00
Notification of change	50	50	Govt set limit @ £50.00
Gambling Act 2005 - Regional Casino			
New Application	n/a	n/a	Govt limit numbers - no new applications allowed
Annual Fee	n/a	n/a	Govt limit numbers - no new applications allowed
App to vary	n/a	n/a	Govt limit numbers - no new applications allowed
App to transfer	n/a	n/a	Govt limit numbers - no new applications allowed
App for reinstatement	n/a	n/a	Govt limit numbers - no new applications allowed
App for provisional statement	n/a	n/a	Govt limit numbers - no new applications allowed
Licence application (provisional statement holders)	n/a	n/a	Govt limit numbers - no new applications allowed
Copy Licence	n/a	n/a	Govt limit numbers - no new applications allowed
Notification of change	n/a	n/a	Govt limit numbers - no new applications allowed
Gambling Act 2005 - New Large Casino			

New Application	n/a	n/a	Govt limit numbers - no new applications allowed
Annual Fee	n/a	n/a	Govt limit numbers - no new applications allowed
App to vary	n/a	n/a	Govt limit numbers - no new applications allowed
App to transfer	n/a	n/a	Govt limit numbers - no new applications allowed
App for reinstatement	n/a	n/a	Govt limit numbers - no new applications allowed
App for provisional statement	n/a	n/a	Govt limit numbers - no new applications allowed
Licence application (provisional statement holders)	n/a	n/a	Govt limit numbers - no new applications allowed
Copy Licence	n/a	n/a	Govt limit numbers - no new applications allowed
Notification of change	n/a	n/a	Govt limit numbers - no new applications allowed

Gambling Act 2005 - New small casino

New Application	5665	5892	Govt set limit @ £8000.00
Annual Fee	3605	3749	Govt set limit @ £5000.00
App to vary	3605	3749	Govt set limit @ £4000.00
App to transfer	1854	1800	Govt set limit @ £1800.00
App for provisional statement	5665	5892	Govt set limit @ £8000.00
Licence application (provisional statement holders)	2833	2946	Govt set limit @ £3000.00
Copy Licence	25	25	Govt set limit @ £25.00
Notification of change	50	50	Govt set limit @ £50.00

App for reinstatement	1800	1800	Govt set limit @ £1800.00
Gambling Act 2005 - Bingo Club			
New Application	3162	3288	Govt set limit at £3500.00
Annual Fee	948	986	Govt set limit at £1000.00
App to vary	1720	1750	Govt set limit at £1750.00
App to transfer	1185	1200	Govt set limit at £1200.00
App for reinstatement	1185	1200	Govt set limit at £1200.00
App for provisional statement	3162	3288	Govt set limit at £3500.00
Licence application (provisional statement holders)	1277	1329	Govt set limit at £1750.00
Copy Licence	25	25	Govt set limit @ £25.00
Notification of change	50	50	Govt set limit @ £50.00
Gambling Act 2005 - Betting premises (excluding tracks)			
New Application	2781	2892	Govt set limit at £3000.00
Annual Fee	587	600	Govt set limit at £600.00
App to vary	1468	1500	Govt set limit at £1500.00
App to transfer	1148	1194	Govt set limit at £1200.00
App for reinstatement	1148	1194	Govt set limit at £1200.00
App for provisional statement	2781	2892	Govt set limit at £3000.00

Licence application (provisional statement holders)	1148	1194	Govt set limit at £1200.00
Copy Licence	25	25	Govt set limit @ £25.00
Notification of change	50	50	Govt set limit @ £50.00

Gambling Act 2005 - Betting premises (tracks)

New Application	2338	2432	Govt set limit at £2500.00
Annual Fee	948	986	Govt set limit at £1000.00
App to vary	1236	1250	Govt set limit at £1250.00
App to transfer	950	950	Govt set limit at £950.00
App for reinstatement	950	950	Govt set limit at £950.00
App for provisional statement	2235	2324	Govt set limit at £2500.00
Licence application (provisional statement holders)	950	950	Govt set limit at £950.00
Copy Licence	24	25	Govt set limit at £25.00
Notification of change	45	47	Govt set limit at £50.00

Gambling Act 2005 - Adult Gaming Centre

New Application	1875	1950	Govt set limit at £2000.00
Annual Fee	948	986	Govt set limit at £1000.00
App to vary	1000	1000	Govt set limit at £1000.00
App to transfer	1148	1194	Govt set limit at £1200.00

App for reinstatement	1148	1194	Govt set limit at £1200.00
App for provisional statement	1875	1950	Govt set limit at £2000.00
Licence application (provisional statement holders)	1200	1200	Govt set limit at £1200.00
Copy Licence	24	25	Govt set limit at £25.00
Notification of change	45	47	Govt set limit at £50.00

Gambling Act 2005 - Family Entertainment Centres

New Application	1875	1950	Govt set limit at £2000.00
Annual Fee	742	750	Govt set limit at £750.00
App to vary	1000	1000	Govt set limit at £1000.00
App to transfer	942	950	Govt set limit at £950.00
App for reinstatement	942	950	Govt set limit at £950.00
App for provisional statement	1875	1950	Govt set limit at £2000.00
Licence application (provisional statement holders)	950	950	Govt set limit at £950.00
Copy Licence	24	25	Govt set limit at £25.00
Notification of change	45	47	Govt set limit at £50.00

Gambling Act 2005 - Permits

UFEC Gaming Machine Permits Application (10 years duration)	300	300	Set by Statute
Renewal (10 years duration)	300	300	Set by Statute

Transitional Application	100	100	Set by Statute
Change of name	25	25	Set by Statute
Copy of permit	15	15	Set by Statute
Variation	n/a	n/a	Set by Statute
Transfer	n/a	n/a	Set by Statute
Prize Gaming Permits			
Application (10 years duration)	300	300	Set by Statute
Renewal (10 years duration)	300	300	Set by Statute
Transitional Application	100	100	Set by Statute
Change of name	25	25	Set by Statute
Copy of permit	15	15	Set by Statute
Variation	n/a	n/a	Set by Statute
Transfer	n/a	n/a	Set by Statute
Gaming Machine Permit			
Transitional Application	100	100	Set by Statute
New	150	150	Set by Statute
Annual Fee	50	50	Set by Statute
Variation	100	100	Set by Statute

Transfer/Change of name	25	25	Set by Statute
Copy of permit	15	15	Set by Statute
Gaming machine permit (2 or less machines)	50	50	Set by Statute
Club Gaming Permit (10 year duration)			
Renewal & Transitional Fee	100	100	Set by Statute
New	100	100	Set by Statute
Annual Fee	50	50	Set by Statute
Variation	100	100	Set by Statute
Copy of permit	15	15	Set by Statute
Club Machine Permit (10 year duration)			
Renewal & Transitional Fee	100	100	Set by Statute
New	100	100	Set by Statute
Annual Fee	50	50	Set by Statute
Variation	100	100	Set by Statute
Copy of permit	15	15	Set by Statute
Small Society Lottery Registration			
Registration	40	40	Set by Statute
Renewal	20	20	Set by Statute

Animal Welfare Licences

Pet Shop Licence New	327	310	Excl. Vet Fees/Decrease calculated by cost exercise
Pet Shop Licence Renewal	n/a	254	New fee calculated by cost exercise
Cat/Dog Boarding New	327	310	Decrease calculated by cost exercise
Cat/Dog Boarding Renewal	n/a	254	New fee calculated by cost exercise
Dog Breeding (10 or less bitches) New	484	386	Excl. Vet Fees/Decrease calculated by cost exercise
Dog Breeding (10 or less bitches) Renewal	n/a	386	Excl. Vet Fees/New fee calculated by cost exercise
Dog Breeding (more than 10 bitches) New	627	436	Excl. Vet Fees/Decrease calculated by cost exercise
Dog Breeding (more than 10 bitches) Renewal	n/a	436	Excl. Vet Fees/New fee calculated by cost exercise
Dangerous Wild Animals New	665	312	Excl. Vet Fees/Decrease calculated by cost exercise
Dangerous Wild Animals Renewal	n/a	312	Excl. Vet Fees/New fee calculated by cost exercise
Horse Riding Establishment (10 horses & under)	608	427	Excl. Vet Fees/Decrease calculated by cost exercise
Horse Riding Establishment (over 10 horses)	665	469	Excl. Vet Fees/Decrease calculated by cost exercise
Guard Dogs	n/a	172	New fee calculated by cost exercise
Performing Animals	n/a	148	New fee calculated by cost exercise
Permits for the distribution of free printed literature			
25 points and above - first permit	412	429	

25 points and above - each additional permit	103	107
20-24 points - first permit	309	321
20-24 points - each additional permit	77	80
15-19 points - first permit	206	214
15-19 points - each additional permit	52	54
10-14 points - first permit	103	107
10-14 points - each additional permit	26	27
below 10 points - first permit	52	54
below 10 points - each additional permit	15	16
14 day permit - first permit	26	27
14 day permit - each additional permit	15	16

Health & Safety Registrations

Skin piercing registration - Premises	109	115	Increase calculated by cost exercise
Skin piercing registration - Personal	204	186	Decrease calculated by cost exercise
Tattooing – Personal	204	186	Decrease calculated by cost exercise
Acupuncture – Personal	175	161	Decrease calculated by cost exercise
Ear Piercing – Personal	175	144	Decrease calculated by cost exercise
Electrolysis – Personal	185	161	Decrease calculated by cost exercise

Semi-Permanent Skin Colour – Personal	204	186	Decrease calculated by cost exercise
Hypnotism Licence	n/a	60	New fee calculated by cost exercise
Scrap Metal			
Scrap Metal – Site New	n/a	803	
Scrap Metal – Site Renewal	n/a	803	
Scrap Metal – Site Variation – Site Manager *	n/a	666	
Scrap Metal – Site Variation – Site Manager **	n/a	30	
Scrap Metal – Site Variation – Change to Site Address	n/a	30	
* Requiring a suitability test			
** Not requiring a suitability test			
Scrap Metal – Collectors New	n/a	728	
Scrap Metal – Collectors Renewal	n/a	728	
Conversion from Site to Collectors Licence	n/a	32	
Conversion from Collectors to Site Licence	n/a	32	
Change of Name and/or Address	n/a	18	
Replacement Licence	n/a	12	
Addition of a New Site onto Existing Site Licence	n/a	107	

Caravan Sites

Caravan Site New	n/a	1007	New fee calculated by cost exercise
Caravan Site Renewal	n/a	228	New fee calculated by cost exercise
Caravan Site Amendment or Transfer	n/a	879	New fee calculated by cost exercise