

DOCUMENT 17

Audit and Accounts Committee
27 March 2013

Minute Extract

63/12 Contract Procedure Rules

The Committee considered a report which stated that the Contract Procedure Rules were last updated in June 2009. Changes to procurement legislation and the organisational changes in the Council had made change necessary. Additionally a number of rules had been simplified to aid compliance whilst maintaining the required level of control.

The Committee raised concerns about the proposed changes to 41.1 and 42.2 - signing and sealing of contracts. The proposal was to remove the requirement for two signatures. The Committee felt that the requirement for two signatures should remain.

The Committee also requested that under 15.5 (Framework Agreements) that the following wording be used – the Head of Procurement following consultation with the relevant Cabinet Member should agree the use of a framework agreement with the Directorate as the best procurement solution for the Council.

Resolved

- 1. To recommend Council to approve the amendments subject to the retention of the requirement for two signatures for the signing and sealing of contracts.**
- 2. To approve the wording of 15.5 to read –‘the Head of Procurement following consultation with the relevant Cabinet Member should agree the use of a framework agreement with the Directorate as the best procurement solution for the Council.’**