



DERBY CITY COUNCIL

## TAXI LICENSING AND APPEALS COMMITTEE 22 JULY 2009

Report of the Corporate Director of Environmental Services

### REVIEW OF TAXI LICENSING ADMINISTRATIVE PROCESSES

#### RECOMMENDATION

1. To note the contents of the report.

#### SUPPORTING INFORMATION

- 2.1 The taxi licensing team deals with a large number of enquiries and applications. The basis of the team's remit in such matters comes about as a result of statutory obligations, delegated authority, administrative practices or a combination of all or some of these requirements. The aim is to deal with each of these quickly and effectively which is the case most of the time although occasionally problems can and do occur.
- 2.2 It is becoming apparent that the boundaries between a number of these requirements have become blurred over time, in a number of instances resulting in the administrative system becoming burdensome (for staff) or too bureaucratic (for service users). Officers from the taxi licensing team, with the assistance of colleagues in the Legal division, plan to embark on a review of the processes currently in place. The review will take place over the next four months.
- 2.3 Depending on the nature of the changes identified, it may be necessary to seek Committee's approval in future to any proposal within a policy context that may be aimed at streamlining service provision. If this is the case, a report will need to be brought to Committee for consideration.

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**Background papers:** None  
**List of appendices:** Appendix 1 – Implications

<b>IMPLICATIONS</b>
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**Financial**

1. None directly arising from this report.

**Legal**

2. None directly arising from this report.

**Personnel**

3. None directly arising from this report.

**Equalities Impact**

4. None directly arising from this report.

**Corporate objectives and priorities for change**

5. The review of the taxi licensing team's application processes contributes to the corporate priority of **giving excellent services and value for money**.