

**Minutes of Littleover Interim Board Meeting
Thursday 15th November 2007
The Grange Hall Banqueting Suite, Burton Rd, 6.30pm**

	<p>Present: Cllr Allen (chair) Cllr Mike Carr Cllr Lucy Care Trevor Fox – Resident and Derby & S Derbys Neighbourhood Watch Associations Janette Jackson – Resident and Littleover Grange Hall Community Association Alan Vaughan – Resident and King’s Drive Area Resident’s Association Insp. Shaun Skelton</p>	
	<p>Apologies – Nanda Savage – Youth Service</p>	<p>Responsibility</p>
<p>1</p>	<p>Introductions and Apologies</p> <p>Cllr Allen welcomed everyone to the meeting and thanked them for making their commitment to the Board.</p> <p>The meeting stated that it would be useful to have a representative of the Heatherton community on the Board.</p> <p>In response, the meeting was informed that Laurence Sanders is from the Heatherton Community Centre and area.</p>	
<p>2</p>	<p>Declarations of Interest</p> <p>Cllr Allen explained that this is a procedure commonly use at Council meetings, that at times will not be relevant for the Board meetings but is when a member of the Board has a personal or prejudicial interest in an item on the agenda.</p>	
<p>3</p>	<p>Board Meetings</p> <p>Good Practice Guide A copy of a summary of the Good Practice Guide was circulated. The guide is currently being updated and a final version will be circulated to the Board when completed.</p> <p>Key tasks for the Board These were outlined within the Good Practice Guide. Clarification was sought on Neighbourhood Agreements. The meeting was informed that they are a form of contract between service providers and residents.</p> <p>Dates of future Board meetings –17/12 agreed for the next Board meeting. Need to arrange a new date for the February and April.</p> <p>Possible Membership</p> <p>There was a general discussion on expanding the Board membership for Littleover. Possible suggestions were:</p> <p style="padding-left: 40px;">Spirita Housing Association – active in the area with a number of</p>	

	<p>properties</p> <p>Local business, possibly the local Opticians – well known and has previously expressed an interest in local activity/work</p> <p>PCT (City Hospital) representative – possibly Jo Yeomans, Head of Communications – the organisation has a huge impact on Littleover. For example, the move of the Accident and Emergency department will also have implications on Policing services in the neighbourhood.</p> <p>School representatives – Littleover School Council Youth Clubs – Methodist church</p> <p>Young people feature in terms of victims and perpetrators of crime. We should look to ensure representation of young people on the Board.</p> <p>Publicity</p> <p>There was a general discussion on the need to increase publicity of the Forum meetings and the Board to encourage more people to become involved. Suggestions as follows:</p> <p>Littleover Little Book good option for publicity across the area Littleover Life possibly approach to place an advert Evening Telegraph (DET) not a good option – low readership in the area Littleover Reporter Claire Duffin works for DET and is a good contact</p> <p>ACTION</p> <ul style="list-style-type: none"> • Circulate the profile before the next meeting • Agree future dates for Littleover Board meetings until the end of the year • Seek representatives from a local business, Spirita Housing Association, local School Council, PCT (City Hospital), 	
4	<p>Consultation on the 2008/09 Highways and Transport Work Programme</p> <p>A copy of the consultation paper outlining possible schemes to be considered for inclusion in the 2008/09 Highways and Transport work programme was circulated. Comments on the paper as follows:</p> <p>Havenbault Lane Is there the possibility of installing a mini roundabout at junction of Havenbault Avenue and Havenbault Lane.</p> <p>Uttoxeter Road Can the Hospital S106 possibly fund work on this transport corridor. Could this and HBL be covered under the SITS programme.</p> <p>The Hollow/Thornhill Rd. If a scheme has been designed, plans are required for the next meeting</p> <p>Hillsway/The Hollow Comments as above</p>	

	<p>Manor Road Can the Hospital S106 funds cover costs of a crossing. Clarification is required on the response to the petition about St Alban's Road. Has a potential site for a crossing been identified?</p> <p>Pastures Hill An update on this is required.</p> <p>Traffic calming measures Suggested an exploration of installing signage, road design, and Green signs (used in Newcastle). Also possibility of painting 20mph on the road surface as this has an impact.</p> <p>ACTION</p> <p>Invite Pete Price to attend the next meeting of the Board to clarify the following issues:</p> <ul style="list-style-type: none"> • Criteria, etc as to how and why issues are selected • Current status of this year's projects • Why projects prioritised last year and not included in this year's work programme • Why issues have not been priorities previously for the annual work programme • Are pavement repairs based on the street lighting programme 	
5	<p>Outcomes of the Neighbourhood Forum meeting</p> <p>The key issues raised and proposed action and plans were circulated. There was a discussion on the Strategic Planning Document for Rykneld Road and Manor Hospital, Kingsway.</p> <p>A meeting has been organised between the Councillors and Education department regarding provision for the area, focusing on the size and siting of the school. Previous meetings with Planners have met with little success.</p> <p>Co-operation is required between City and County education staff, particularly, given the possible development site in South Derbyshire (to the South of Littleover).</p> <p>The meeting agreed that there is a need for shops near the school part of the development, to encourage walking and discourage car use.</p> <p>ACTION</p> <ul style="list-style-type: none"> • Provide details of Section 106 funding agreements to date with a current list to be circulated at the next Board meeting • Circulate the Strategic Planning Document on Section 106 funding at the next meeting • There are a growing number of fast food stores in the Village. Explore how Alvaston have been successful in rejecting Planning 	

	<p>Applications for Fast food outlets.</p> <ul style="list-style-type: none"> Useful to have a decent Green Grocers in the Village. 	
6	<p>Neighbourhood Petitions and Community Issues (Attached)</p> <p>King's Drive Resident's Parking Scheme – it was reported that there have been continual delays to this scheme despite assurances from several officers within Highways and Transport.</p> <p>ACTION</p> <ul style="list-style-type: none"> Contact C Durrant on 23 November 2007 regarding King's Drive TRO. Seek clarification on discussions with the school regarding parking permits for lunch time supervising staff at the school. <p>Prize Farm – negotiations are starting shortly. There have been delays due to a difference in valuation of the land. The owner believes the figure is in the region of £300k and the Council has valued it at £125.k. There have been issues regarding access to the site.</p> <p>Issues raised at the recent Forum were circulated for information.</p>	
7	<p>Community Budget</p> <p>Littleover has £5,892 left to allocate. It was agreed that the Board will discuss the criteria for funding at its next meeting.</p>	
8	<p>Consultation on the Council Budget Systems/Process</p> <p>The Council is working for a few neighbourhood Boards to identify the most appropriate information to provide to residents as part of the Budget setting process. Therefore, the Board need to agree by the next meeting 5 areas where they would like further information on how the Council sets and monitors the budget.</p> <p>ACTION</p> <ul style="list-style-type: none"> Members of the Board to come back with their agreed five priorities for discussion at the next meeting. 	
9	<p>Any Other Business</p> <p>On 8 January at the Cricket Club and 9 January at Toyota Derby in the afternoon and Derby Football Ground in the evening there will be an RAF information event.</p> <p>Brownfield Land/Sewage Farm (behind the school) – is this development land or public open space. The issue of Allotments was raised at the previous meeting. Need to have a discussion on how to make the area more sustainable.</p>	

	Crime and Community Safety – Any ideas for improvements to crime and community safety, let Sarah know. There is a possibility of funding for small-scale works. Emphasis on fencing work.	
	Date and Time of Next Meeting 11 March, 7pm, St Paul’s Church, Chester Green. Please note that there are parking restrictions in the area and Board members are encouraged, where possible, to walk, cycle or use public transport.	