Derby City Council

Bereavement Services
MEMORIAL BENCH APPLICATION

OPTIONS AVAILABLE:

WOODEN BENCH ☐

RECYCLED MATERIAL BENCH ☐

INSCRIPTION PLAQUE ☐

Bereavement Services will only accept a memorial bench donation under the following conditions.

1. The location of the memorial bench has been approved by Bereavement Services.
2. Any inscription on a plaque must be approved in advance. The council reserve the right to refuse any inscription which may be offensive to other site visitors. Approval must be requested for any changes after the memorial bench has been installed.
3. Bereavement Services will arrange the purchase and installation of the memorial bench and any plaque.
4. The full cost of purchase and installation will be required at the time of ordering.
5. Due to external factors, e.g. delay in manufacture, Bereavement Services cannot guarantee exact timescales for seat installation.
6. Should the memorial bench become damaged beyond economic repair, in opinion of the Council, it will be removed. No commitment is given to either replace the bench or to transfer any memorial plaque to another seat.
7. The memorial bench **MUST** be available for public use at all times. No flowers, ornaments or other items may be placed or attached to the bench or left in the surrounding area.

INSCRIPTION

1																											
2																											
3																											
4																											

- ✓ Please complete our entry on the grid in block capitals.
- ✓ One letter or symbol (comma etc) per box, leaving a box between each word.
- ✓ No more than 25 letters/spaces per line please.

APPLICANT'S DETAILS

Name (Mr/Mrs/Ms) .....

Address .....

.....

Post Code .....

Telephone No .....

I have read and understand the terms and conditions

Signature …….

FOR OFFICE USE ONLY

Location:

Fee £

Rcpt No:

Markeaton Crematorium, Markeaton Lane, Derby DE22 4NH. Telephone 01332 956600