

Time commenced – 6:00pm  
Time finished – 6.50pm

**PERSONNEL COMMITTEE**  
**18 AUGUST 2009**

Present: Councillor Rawson (Chair)  
Councillors Carr, Leeming and Roberts

**07/09 Apologies**

Apologies for absence were received from Councillors Hird, Jones and Nath.

**08/09 Late Items Introduced by the Chair**

There were no late items.

**09/09 Declarations of Interest**

There were no declarations

**10/09 Exclusion of Press and Public**

To consider a resolution to exclude the present public during consideration on the following item:

“That under section 100(A) of the Local Government Act 1972, the present public be excluded from the meeting during discussion of the following item on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 4 of Part 1 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

**11/09 Restructuring of the Climate Change and Energy Management Unit**

The Committee considered a report on a proposal to restructure of the Climate Change and Energy Management Unit.

The report sought approval for the proposed changes to the structure of the Climate Change and Energy Management Unit as well as part funding of an accountancy post in the Resources Department. These changes would enact proposals, previously agreed in principle by both the Scrutiny Management and Climate Change Commissions and whose necessary £140,000 budget was

ratified at Council as part of the 2009/10 budget process.

### **Resolved**

- 1. To approve the revised structure proposed in Appendix 7a of the report and alter the establishment accordingly subject to providing all the relevant information to members of the Committee in an understandable format.**
- 2. To approve the creation of a new Energy Team Leader post proposed at PO3, two Climate Change Officer posts at SO1 and contribute to funding (0.4FTE) of the full time accountancy post at PO1/PO2. The accountancy post was created by delegation report 138/09.**
- 3. To approve the job description and person specification proposed for the new PO3 Energy Team Leader post and the job description for the modified existing PO2 post.**
- 4. To approve all the technical (non-admin) posts in the Climate Change and Energy Management Unit, at or below SO2, becoming part of a divisional career grade scheme at their established grades.**
- 5. To approve the proposed title changes for both the current PO2 Energy Group Leader and the SO2 Energy Officer to Energy Manager and Senior Energy Engineer respectively.**

Chair of the next ensuing meeting  
at which these minutes were signed