

SPONDON NEIGHBOURHOOD BOARD

Minutes of the Meeting held on Wednesday 25 April 2012 at St Werburgh's Church Parish Rooms, Church Street,

Present:

Councillor Williams (Chair)	Derby City Council
Councillor Jennings	- Derby City Council
Insp Roberts	- Police
Steve Bowdler	- Resident
Angie Doughty	- Resident
Susan Miller	- Resident
Jennifer Slatcher	- Spondon Community Association
Sian Howard	Spondon Youth Club
Jaymie Brown	Spondon Youth Club

Observer:

Lauren Bates Young Mums group

In Attendance:

Richard Smail - Partnership Manager
Ruth Hardy - Youth Leader

Item		Action
1/12	<p>Welcome, Introductions and Apologies Councillor Williams welcomed everyone to the meeting. Councillor Williams thanked the Board members for their outstanding work and commitment over the past year. Apologies for absence were received from:</p> <p>Councillor Chris Poulter Mark Davis Father Julian Hollywell, Alan England, Tom Strachan, Cliff Perry, Bethany Austin, Courtney Austin, Kirsty Shelton, Xenia Kapasi, Shannon Whaley</p>	
2/12	<p>Minutes of Last Meeting and Matters Arising Minutes The Minutes of the meeting held on Wednesday 22 February 2012 were noted as an accurate record. With the amendment that Councillor Jennings welcomed members to the meeting in item 55/11 Matters Arising. Update on matters arising not completed since last meeting:</p> <ul style="list-style-type: none"> • 41/11 – Access Guide Highways sub group still considering proposals in the guide prior to agreeing pieces of work against the £5,000 unallocated in the Streetpride devolved budget. Noted decisions needed by June Action: Sub group to consider Access Guide at next meeting • 53/11 - Station Road Traffic Island Jennifer has gained a commitment from Celanese to invest in a one off 	Highways Sub Group

	<p>improvement on the traffic island, but Council currently has a contract with Immediate Solutions to broker long term arrangements for traffic island sponsors.</p> <p>Action; -Jennifer to contact Dawn Dagley/Zoe Nettleship to see if can have a one off contribution without going through Immediate Solutions.</p> <ul style="list-style-type: none"> • 6/11 – Ward Committee meeting <p>Special Ward Committee not held as needed to update Board on SYI funding and an under spend before reconfirming allocation, to be discussed in item 6/12</p>	Jennifer Slatcher
3/11	<p>Late Items Agreed</p> <p>Agreed to include:</p> <p>Speed Indicator Device Report - Locko Road, as part of item 9/12</p> <p>Jubilee Bench for Brunswood park – as part of item 9/12</p>	
4/12	<p>Declarations of Interest</p> <p>Councillor Williams and Susan Miller declared a personal interest for item 6/12 Jubilee Committee funding proposal.</p>	
5/12	<p>Youth Club and Young People in Spondon Report</p> <p>Sian and Ruth reported on recent activities and planned activities including:</p> <ul style="list-style-type: none"> • Friday Night Dance Group performing at Pride Park on 13 May, thanks to support from the Board • Cake Stall at Craddock Avenue on Friday 4 May where young people will be baking and selling at 4.30pm • Zumba Dance session to celebrate Jubilee on 11 May – everyone invited to attend and take part. <p>Councillor Williams raised concerns about reports of problems caused by young people on scooters at Kellys on Edmund Road.</p> <p>Agreed that the young people would discuss the issue at the youth club and that representatives would visit Kellys with the youth workers. This was considered a more effective option than inviting the Police to attend – Insp Roberts fully supported this proposal.</p> <p>Action: Ruth Hardy to arrange for Youth Club representatives to visit Kellys</p>	Ruth Hardy
6/12	<p>Neighbourhood Board Budget and Funding Applications</p> <p>The Board received a report detailing the Neighbourhood Board Budgets for 2012/13. A total of £16,000 was available to allocate. The Spondon Neighbourhood Board noted that all the funding of £16,000 available to allocate 2011/12 had been allocated.</p> <p>Jubilee Committee</p> <p>A proposal received for £1,450 to deliver a series of events and activities over the Queens Diamond Jubilee weekend organised by the Jubilee Committee in liaison with Spondon Youth Initiative.</p> <p>Funding to support the clean up at Dale Park, fireworks, planting up the new planters, insurance, publicity. The Board noted the variety of</p>	

activities and events being arranged and the contributions by many clubs and organisations to the whole weekend events.

The Board agreed to allocate £1,450 from the Community Budget to the Committee (care of Spondon Youth Initiative) with the following conditions:

1. to return £500 if the bid for funding to the Co op is successful
2. To provide all evidence of expenditure in time for any unspent funding for reallocation by the Board at the June meeting

Communications project

A proposal received to fund £1,688 to deliver 12 months of C&C of Spondon articles, a contribution of £250 for an Achievements Booklet, £114 to deliver it and £100 towards additional publicity. Funding for C&C and delivery to be paid direct to C&C Magazines – other funding to be managed by Spondon Community Association.

The Board noted £500 is currently set to one side to deliver communications and engagement projects such as the Welcome to Spondon booklet and Access Guide. Agreed to defer any spend on the Welcome pack to 2013/14 and to not ring fence this £500 to these projects only.

The Board agreed to allocate £1,688 from the Community budget as outlined in the proposal.

Young Mums Group

Proposal received to fund £700 to provide fuel for minibus trips, foodstuff for cooking sessions, educational toys and chairs and tables for children. The group provides a place to meet at Craddock Ave for local young mums to receive support, advice and opportunities from Council Services, Connexions, Freshstart and others. The group is supported by Children and Young People service (CYP) who provide match funding by providing the minibus and youth workers. The funding will be provided to CYP.

The Board agreed to allocate £700 from the Youth Safer Highways budget as outlined in the proposal

Children and Young People

Board initially considered a proposal in Feb 2012 and originally proposed to fund £4,477 in 2012/13 to fund youth worker costs for Craddock Avenue Youth club from April 2012 to March 2013, Holiday Activities for Summer 2012, October 2012 and February 2013 and a dance instructor for the dance Club for 38 weeks in from April 2012 to March 2013. This was subject to Spondon Youth Initiative (SYI) views on funding and a commitment from Children and Young People Service (CYP) to seek additional funding for the projects.

SYI now agreed to fund £1,200 towards the proposal costs. In addition CYP has also agreed to use some under spend from their 2011/12 Board funding to deliver additional activities to support the Holiday activities and intergenerational events.

The Board approved £3,277 from the Youth, Safer Highways budget with the following conditions:

	<p>1. CYP to use the £1,500 under spend from 2011/12 funding for activities to deliver additional holiday activities and intergenerational activities in 2012/13</p>	
7/12	<p>Spondon Devolved Budget</p> <p>The Board noted the update on LTP Highways Work programme for 2011/12. Glendale Drive will be monitored for 6 months.</p> <p>ASDA white lining changes had made a difference and Board agreed that the behaviour of drivers was already changing. The Board noted the eastern section of the island had not been completed and was not due to be completed but is currently being monitored, white lining here will only happen when support is received from the Highways Agency.</p> <p>The Board noted the two priorities for the LTP Highways Work programme 2012/13:</p> <ul style="list-style-type: none"> • Sitwell Street resurfacing eastern side • Lodge Lane/A52 casualty reduction investigation and implementation depending on outcome. <p>The Board noted the LTP Highways Work programme process for 2013/14 and that decision will need to be made on 24 October.</p> <p>The Board noted the current Streetpride Devolved Budget Spend Plan.</p> <p>The Board agreed to delegate responsibility for developing the agreed LTP priorities for 2013/14 and managing the detail in the Devolved Budget to the Highways sub group</p> <p>Action: Highways Sub group to work with Streetpride to develop the 2013/14 LTP priorities and deliver the details in the Spend Plan for 2012/13</p> <p>The Board noted the proposed date for the Compactor Day was Monday 16 July 2012 and while were pleased up to four locations would be included and a small tour in the vicinity would be included – Councillor Williams asked if the date could be in the holidays. Richard Smal responded that fewer staff were available in the holidays and so no Compactor Days were in holidays as it was important all agreed dates were well publicised in advance and could not afford to have to change them if no staff available.</p>	<p>Highways Sub Group and Streetpride</p>
8/12	<p>Section 106 Update</p> <p>The Board noted the report outlining the Section 106 funding currently available to be allocated in Spondon. Agreed that in future the spend by date is included in the report.</p> <p><u>City Contracting, Station Road - £49,510 on transport facilities</u></p> <p>The Board had no new views on the use for the £49,510 currently identified to support any work - should it be developed by the Council, to investigate and implement improvements around the Raynesway/Acorn Way traffic island.</p> <p><u>Rhapsody Development, Station Road - £13,676.27 improvements to</u></p>	

	<p><u>open space</u> The Board had no suggestions on how best to utilise this remaining funding, some of which had already contributed to the canal walkway improvements</p> <p><u>Rhapsody Development, Station Road – £1,238 improvements to public realm.</u> The Board reconfirmed its support to use the funding to improve the appearance of Station Road traffic island planting or even a ‘sculpture’</p> <p>A discussion took place about the process involved when determining the allocation of section 106 funding and the types of work that can be funded. The Board felt that too little opportunity was available for the Board to influence even though improvements had been made in recent years. The Boards felt it had much more influence now to determine how funding is spent when it had been received by the Council, but felt there had been no improvements on ability to influence the initial section 106 agreement.</p> <p>In addition, the Board also felt there is too little publicity about how section 106 funding is spent</p> <p>Action – Richard to bring a report to next meeting outlining more details of how the Board can influence section 106 agreements during original discussions and the types of work included in the agreements</p> <p>Action – Richard to request a list for the Board of how all section 106 funding has been spent in Spondon in last 2 years</p>	<p>Richard Smail</p> <p>Richard Smail</p>
9/12	<p>Board Sub Groups and Action Plan Update</p> <p>The Board noted that the Spondon Neighbourhood Board Action Plan includes the agreed Board priorities for 2012/13 and summarises the key actions and activities put in place to address the priorities.</p> <p>The Board recognised the value of the Action Plan as a single working document and a valuable tool to be used at every Board meeting to monitor progress of actions, direct the work of the sub groups, direct the work of partners, hold services to account and allow members to publicise the activities, actions, successes and achievements during the year.</p> <p>Action: At the June Board meeting each Sub group and service to feedback on progress on activities and actions in the plan they are responsible for and add in others that are missing</p> <ul style="list-style-type: none"> • Highways, Cleaner, Greener, Planning sub group <p>Board noted the group had been meeting to develop the details in the Streetpride Devolved Budget and LTP priorities outlined in the Action plan. The sub group had also started looking at possible ways to tackle parking and safety issues around schools.</p> <ul style="list-style-type: none"> • Safer Spondon <p>Board noted that there were more activities that need to be included in the Action Plan including SmartWater and Inspector Roberts agreed the</p>	<p>All Sub Groups All Services</p>

	<p>Police activities that are delivering against the Board and forum priorities need to be included.</p> <p>Noted Smartwater could be invited to attend the Spondon Festival</p> <p>Action: Richard Smail to invite Sergeant Young to contribute to the Action plan.</p> <ul style="list-style-type: none"> • Communications Sub Group <p>The Board noted that the Communications Sub group had put together a comprehensive set of actions in the Action Plan. The group was being led by Councillor Jennings.. Noted that the additional funding approved by the Board had allowed these activities to be continued.</p> <p>Action: Councillor Jennings to coordinate feedback on Communications progress at each Board meeting</p> <ul style="list-style-type: none"> • Spondon Village Innovation Management team (SVIMT) <p>Board noted the new sub group working with STA had contributed to the Portas Pilot funding bid</p>	<p>Sergeant Young</p> <p>Councillor Jennings</p>
<p>10/12</p>	<p>Neighbourhood reports;</p> <p>Police Report</p> <p>Insp Roberts reported on the work to tackle the Spondon SNT priorities and was pleased that activities had resulted in improvements in all 3 issues -</p> <ul style="list-style-type: none"> • Auto crime/ Dwelling Burglary • Anti Social behaviour (ASB) Chapelside/Sitwell Street • ASB Nottingham Road/Station Road <p>Operation Chirdon – aimed at tackling vehicle crime was continuing. Insecurity of cars (and properties) is still a major contributing factor. Need to continually inform people to take precautions.</p> <p>Richard Smail confirmed an article will be in the Councils internal newsletter reminding staff and to invite them to remind others.</p> <p>Had been 16 anti social behaviour referrals made in March.</p> <p>Staffing levels are staying the same at the moment, but noted Police are now recruiting to the force and hence possible some PCSO's could apply and be successful. As a result could be some short term vacancies prior to any new PCSO funding being available.</p> <p>Everyone reminded to report all incidents to Police when someone seen behaving suspiciously by ringing 101 or if live threatening 999.</p> <p>Action; Insp Roberts to check and feedback on whether photographs of suspected offenders can be shared.</p> <p>Spondon Traders Association (STA)</p> <p>Written report submitted by Mark Davis and summarised by Councillor Williams:</p> <ul style="list-style-type: none"> • Spondon Flag competition a success and is now in production with aim to get them flying soon – Jennifer confirmed she had seen it and was impressed. • St Georges Day been marked by flags again with great feedback 	<p>Insp Roberts</p>

- Plans to support the Jubilee weekend activities by decorating the Village
- Joining in the Olympic Torch celebrations
- Spondon Alight will be on 23 November
- Portas Pilot funding bid submitted

Jubilee Committee

Jubilee Committee are funding - through the Streetpride Devolved Budget, a bench/seat to commemorate the Jubilee. After feedback at the Brunswood park clean up, it is proposed to install near to the play area on the tarmac footpath. Board supported this proposal. Aim to install by 1 June, but dependant on delivery time.

Board agreed to fund 'option' 2 the seat with metal arms as appeared to be more robust than one and much more attractive than the other option.

Agreed that the inscription will be:

'To commemorate the Queen's Diamond Jubilee 4 June 2012'

Board membership

Richard Smail reminded Board members that the deadline to return Board nomination forms for next year is 8 May. This year community organisations can nominate a reserve.

Neighbourhood Youth Justice Panel

Richard reported that the Neighbourhood Justice Panel had received no referrals yet, this was because no young people had met the criteria. As a result the panels were being reviewed and refreshed again.

Therefore, the Board members interested need to reconfirm their interest and attend a new training session.

Plan is to start again in June.

Planned to hold monthly panels as before on Thursday nights from 6.30pm at Craddock Avenue Community Room. Starting on 21 June and every 3rd Thursday of month.

Councillor Williams expressed reservations that maybe too soon to get prepared and new Board members may want to be involved.

Richard confirmed dates for training will be after new members are known.

Action; Board members to express an interest to Richard if want to be involved in neighbourhood Justice Panel.

All Board members

To note an update on neighbourhood planning

The Board noted that guidance is being produced to support development of Governments Neighbourhood Plans.

An event will be arranged in July to which interested Board members can attend.

Local Development Framework – Housing Growth Report

Board noted the progress made and the proposals for preferred growth strategy being prepared.

11/12	<p>Spondon Young Team of the Year Four nominations received and considered. The Board felt all four teams were worthy of their nominations and a credit to Spondon young people.</p> <p>After much discussion Board agreed to distribute the £300 funding as follows:</p> <ul style="list-style-type: none"> • Spondon Young Team of the Year to Spondon Cricket Club under 13 Girls cricket team with an award £150 to Spondon Cricket Club. This was to recognise their achievement to represent Derbyshire in the county competition and by narrowly missing out on the National finals. The Board felt their positive attitude and hosting skills when receiving other teams to Spondon and acting as a role model to younger and older girls and boys at the club were an inspiration to others. <p>The runners up awards of £50 each went to:</p> <ul style="list-style-type: none"> • West Park Year 8 Cricket team, • Friday Night Dance Club, Hearts n Crosses Dance Team • Craddock Avenue Youth Club representatives on Spondon Neighbourhood Board 	
12/12	<p>Outturn Report for 2011/12 The Board noted the report</p>	
13/12	<p>Dates of Future Meetings The Board noted and agreed the dates for the Board in 2012/13. 6.30pm at St Werburghs Church – 27 June, 24 October, 12 December, 13 February 2013</p> <p>Forum meetings.</p> <p>The Board discussed themes for the forum meetings and proposed the following for this years forum meetings:</p> <p>13 June at Village Hall – board priorities, feedback from last year, use of electronic voting,</p> <p>26 September at Asterdale primary School – Safer Spondon theme</p> <p>28 November at Village Hall – Stronger theme</p> <p>6 March 2013 at tbc – no theme</p>	

Summary of Actions

41/11	Sub group to consider Access Guide at next meeting
53/11	Jennifer to contact Dawn Dagley/Zoe Nettleship to see if can have a one off contribution without going through Immediate Solutions.
5/12	Ruth Hardy to arrange for Youth Club representatives to visit Kellys
7/12	Highways Sub group to work with Streetpride to develop the 2013/14 LTP priorities and deliver the details in the Spend Plan for 2012/13
8/12	Richard to bring a report to next meeting outlining more details of how the Board can influence section 106 agreements during original discussions and the types of work included in the agreements Richard to request a list for the Board of how all section 106 funding

	has been spent in Spondon in last 2 years
9/12	At the June Board meeting each Sub group and service to feedback on progress on activities and actions in the plan they are responsible for and add in others that are missing
9/12	Richard Smail to invite Sergeant Young to contribute to the Action plan.
9/12	Councillor Jennings to coordinate feedback on Communications progress at each Board meeting
10/12	Insp Roberts to check and feedback on whether photographs of suspected offenders can be shared.
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